



Salesian College

SONADA & SILIGURI

NAAC Accredited 'A' Grade (3rd Cycle) & twice UGC certified College with
Potential for Excellence (CPE)

Table of Contents

Sl. No.	Proof	Page No.
1	Admission Policy	01
2	Circular 359/UG - 10 (115)	13
3	Circular 434-Edn(CS}10M-95/14	14
4	Circular 39/UG - 20 (53)	15
5	Annexure - I of 39/UG - 20 (53)	16
6	Annexure - II of 39/UG - 20 (53)	18
7	Minority Certificate	19



Salesian College SONADA & SILIGURI

NAAC Accredited 'A' Grade (3rd Cycle) & twice UGC certified College with Potential for Excellence (CPE)

Admission Policy

Salesian College Sonada, established in 1938 and Siliguri Campus in 2009, has a rich history of churning out talented and trained graduates who can be found in almost every country on earth.

Salesian College Sonada has a picturesque compound of over 25 acres filled with pine trees and flora & fauna found in the hills at an altitude of 6500 ft. It has spacious class rooms, wide corridors, big, comfortable and well stocked Wi-Fi enabled library, a radio station and TV studio, canteen, basketball & volleyball courts, a large football ground for the adventurous and indoor games facilities for the sophisticated are also available. The college has a large auditorium, examination halls and AV Rooms fitted with LCD projectors and TVs. We ensure safety and security in an ideal learning environment as the campus is WiFi enabled and under CCTV surveillance. The campus scores high on eco-friendly and sustainable development chart with its micro hydal project with an installed capacity of 20 Kilowatt to meet its need for uninterrupted power supply.

Salesian College Siliguri Campus has a sprawling 20 acre campus with separate blocks of Commerce, Arts/Humanities and Sciences. Each of these blocks have an AV Hall equipped with ICT facility and well illuminated and airy lecture halls having over 20 feet candle lumens to provide ease of reading. The College has library, three canteens and proportionate parking area for students and faculty. The College has an international sized football field and two international sized basketball courts. Kilian Hall is a multipurpose indoor basketball court cum auditorium where over 1500 persons can be housed comfortably. Most of the co- curricular activities of (inter)college are organized in the said hall.

Salesian College has a robust system of student follow up in terms of their studies and campus activities by the departments and they are mentored by a mentor assigned to them. There are over 200 curricular and co-curricular activities organized by different departments of the college where the students can take part in an academic year. Most importantly, Salesian College has a seasoned and time tested Don Bosco's Educational System being practised from over a century in over 134 countries. This tradition and individual talents of the faculty and Salesian personnel carry the motto of Salesian College, *flamma ardens et lucens* meaning 'a flame that enlightens and enlivens.'

Admission policy at Salesian College is one of equal opportunity to all. Students from Siliguri as well as students from other states and countries are welcome, irrespective of caste, creed or religion. As per notification reference no: 39/UG-20(53) dated 21.07.2020 of clause 12(ii) it had been informed that all minority educational institution based on religion or language will be exempted from the reservation policy. However being a minority college the management has decided to reserve upto 50% of all seats for Christian students. Further there is no requirement for reservation of seats based on SC/ST/OBC. However students of ST/SC/OBC are also welcome and no distinction is made based on their caste.

Admission of students is based on aggregate marks in the qualifying examination or its equivalent apart from personal interviews and other department specific requirements as mentioned in ***Annexure-I***.

All applications for admissions to any undergraduate or post graduate degree course should be submitted by the date notified by the college through Online Mode. Late applications may not be accepted or left to the discretion of the Management.

Admissions can be considered granted only when the fees for the academic year are paid, an official receipt has been issued and the name of the candidate appears on the relevant rolls. Payment in part can be condoned or deferred only by the Management.

A student will not be able to be re-admitted to the college if he/she:

- ❖ Has not successfully passed in all the examinations before desiring to enter the third year.
- ❖ Have serious complaints of indiscipline against him/her in the previous year.
- ❖ Admissions for the first year undergraduates begin as soon as the Class 12 results are declared

Once admitted the candidate has to provide the following documents:

- ❖ Class 12 mark sheet/ Graduation mark sheet (for PG)
- ❖ Documentary evidence if belonging to a special category
- ❖ Passing certificate for eligibility if from outside Siliguri.
- ❖ Migration certificate required for getting eligibility certificate.

Admission Procedure:

Admission of all the students will be done through the Admission Cell of the College as mentioned below:

SL. No	Sonada	Siliguri Campus
1	Fr.(Prof) George Thadathil (Rector (Siliguri Campus)/ Principal & Secretary)	
2	Fr. (Dr.) Tomy Augustine SDB, Rector (SCS)/Joint Secretary	Fr. (Dr.) George Chempakathinal SDB, Vice Principal (Arts & Humanities)
3	Br. Augustin Joseph SDB, Vice-Principal (SCS)	Fr. (Dr.) Babu Joseph SDB, Vice Principal of Commerce and Management
4	Ms. Sradha Pradhan, Campus Coordinator	Fr. Aju Kurian SDB, Vice Principal of Science
5	Mr. Dharendra Newar, Campus Coordinator	Mr. Peter Lepcha, Dean of Arts & Humanities
6	Ms. Tshering Dolma, Campus Coordinator	Mr. Patrick Johnson, Dean of Commerce and Management
7	Ms. Prayana Subba, Campus Coordinator	Mr. Dhirodatta Subba, Dean of Science
8	Mr. Pawan Rai, Campus Coordinator	Mr. Anirban Ghosh, Campus Coordinator
9	Mr. Uday Malla (Examination Coordinator)	Ms. Ganga Parajuli, Campus Coordinator
10	Head of all Departments	Mr. CS Chandan Gupta, Campus Coordinator
11		Ms. Yadika Prasad, Campus Coordinator
12		Mr. Rupam Majumder (Examination Coordinator)
13		Dr. Gunjeet Aurora Mehta, (PG Coordinator)
14		Head of All Departments

- ❖ Students will be admitted in the beginning of the academic session.
- ❖ Applications for admissions are accepted from students irrespective of caste, creed or

gender. Normally the college begins its admission process after the publication of results of class XII examinations.

- ❖ Parents/Guardians are required to fill in the admission forms with the utmost accuracy and are requested to apply online. Subsequent changes are not permitted.
- ❖ Christian students need to submit Baptism Certificate along with a letter from the parish of residence at the time of interview.
- ❖ New Candidates are to be introduced personally to the Principal/ his nominee by the one who will be responsible for his conduct and fees.

The Career Oriented Programme (COP) is a separate course. Everyone is expected to take one of the courses to get professionally more competent while getting academically qualified.

- ❖ Admission to the college and its different departments is based on academic performance, aptitude and interests. A written test and an interview of the candidate along with the parents is part of process of selection and choosing the right stream/department of studies.
- ❖ A student wishing to join the College should visit the College Website, read the admission criteria, download Application form, fee structure for Students for a programme, Recommendation Form and send the completed applications along with the required documents and bank draft for application processing fee (non-refundable) to the Accounts Office, Salesian College.
- ❖ The Cell will check the eligibility and, if necessary, communicate with the applicant. If found ineligible the application is cancelled with no further step. Upon receiving instruction the applicant is to pay the one time and mandatory charges before getting the provisional admission letter via email. After getting provisional admission, the student should get the student visa/ research visa, as the case may be, and complete all other formalities.
- ❖ After all the requirements are met the student reports for final admission, fills up the admission form, complies with any other conditions recommended by the Admission Cell. Once this is done, the final admission is given.
- ❖ The outstation students may get hostel facilities subject to availability against prescribed fees indicated separately.

- ❖ Application Processing Fee is Rs.500. For other fees study the programme wise fee structure in **Annexure-II**.
- ❖ Admission stages: (a) Online application (b) List of selected candidates (c) Signing of contract and Payment of fees (d) verification of original documents (e) submission of migration/TC and health fitness certificate (f) The mandatory anti- ragging contract (UGC) signed and submitted (g) College Identification Card (h) Application for Hostel, College Bus service and College Parking space (only if applicable and available).
- ❖ The college reserves the right to admit students based on the minority rights enjoyed by the college. The decision of the Principal is final and binding in all matters of admission.
- ❖ Admission process gets completed with the registration in the University of North Bengal.

Calculation for Merit

Admission to all Honours Program Courses will be based strictly on merit. Merit shall be calculated as per following norms:

Merit = {Marks obtained in English + Marks obtained in the subject opted for Honours + best marks of other two subjects (excluding EVS, the subject opted for Honours and English) divided by 4.

If the Student does not have the specific subject opted for Honours in his/her previous Course, the procedure for Merit Calculation will be as follows:

Merit = (Marks obtained in English + Marks in three other best of subjects excluding EVS) divided by 4.

Admission to all Program Courses will also be based strictly on merit. Merit shall be calculated as per the following norms:

Merit = Marks obtained in English + Marks in three other best of subjects (excluding EVS) divided 4.

A single Merit List is to be prepared taking applicants from all recognized Boards of India together, vide circular no: 359/UG-10(115) dated 22.06.2010, issued by the Office of the Secretary, Under Graduate Council, University of North Bengal taking into consideration the scores given in **Annexure-III**.

SL. No	Sonada	Siliguri Campus
1	Deanery of Arts and Humanities	
1.1	Education	
1.2	English	
1.3	Political Science	
1.4	History	
1.5	Mass Communication and Journalism	
1.6	Sociology	
1.7	BA Programme	
1.8	Value Education/Personality Development	
1.9	Philosophy	NA
1.10	NA	Economics
1.11	NA	Geography
1.12	NA	Psychology
1.13	NA	Physical Education
2	Deanery of Commerce, Management & Vocational studies	
2.1	Bachelor of Commerce Honours	
2.2	Bachelor of Commerce Programme	
2.3	Bachelor of Vocational Studies (Retail Management)	Bachelor of Vocational Studies (Travel & Tourism Management)
3	Deanery of Sciences	
3.1		Bachelor of Science in Physics
3.2		Bachelor of Science in Mathematics
3.3	NA	Bachelor of Science in Computer
3.4	NA	Bachelor of Science in Economics
4	Professional Courses	

4.1	Bachelor of Computer Application (Honours)
4.2	Bachelor of Social Work Honours
4.3	Bachelor of Business Administration
5	Career Oriented Programmes
5.1	Certificate Course in Communicative English
5.2	Diploma Course in Communicative English
5.3	Advanced Diploma Course in Communicative English
5.4	Certificate Course in Computer Applications
5.5	Diploma Course in Computer Applications
5.6	Advanced Diploma Course in Computer Applications
5.7	Certificate Course in Sports Management
5.8	Diploma Course in Sports Management
5.9	Advanced Diploma Course in Sports Management
5.10	Certificate Course in Travel & Tourism
5.11	Diploma Course in Travel & Tourism
5.12	Advanced Diploma Course in Travel & Tourism
5.13	Certificate Course in Music
5.14	Diploma Course in Music
5.15	Advanced Diploma Course in Music
V	Post Graduate Programmes
	MA in Education
	MA in English
	MA in Psychology

Commencement of Classes:

The commencement of the next academic session shall be decided by the State Government when the COVID-19 situation permits so. The commencement date to be decided shall be

uniform for all Colleges and Universities and binding as well vide Government Order No: 378-EH/IU-37/2020 dated 27.06.2020 as under clause 2020(f) of the said order.



Annexure-I

Number of actual students admitted from the reserved categories during the year
(2020 - 2021)

PARTICULARS	NUMBER OF STUDENTS		Total
	Siliguri	Sonada	
SC	36	15	51
ST	162	59	221
OBC	73	34	107
CHRISTIAN	69	15	84
GENERAL	344	49	393
Total	684	172	856

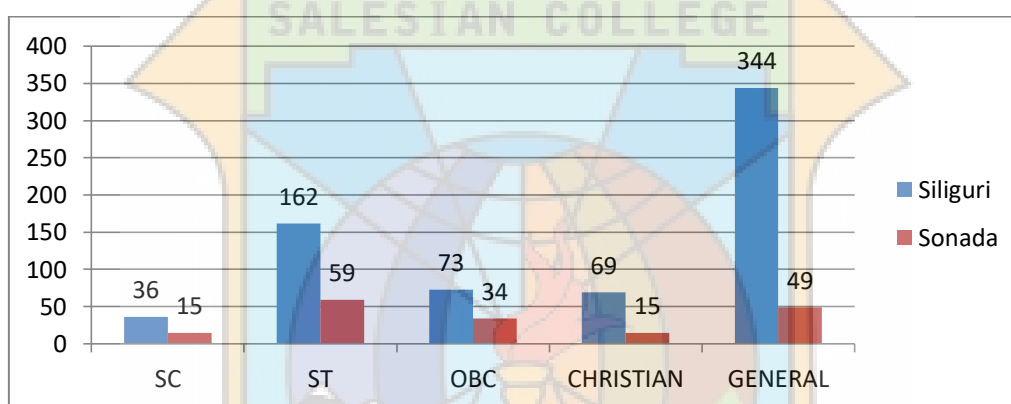


Figure 1: Number of Students admitted in reserved category

Annexure-II

Fee Structure 2020-2021

FEE STRUCTURE for the batch of 2020

PROGRAMME	1st Installment (at the time of Admission)	2nd Installment (15 NOV)	3rd Installment (15 MAR)	TOTAL (each year)	TOTAL for Full Programme
B.A. General (1st Year)	24200	18800	17000	60000	166200
B.A.General (2 Year)	19000	18000	17600	54600	
B.A.General (3 Year)	17500	17000	17100	51600	
BA Hons: Eng/Pol.Sc/Hist/Soc/Eco/BSW(1st Year)	26200	20800	19000	66000	184200
BA Hons: Eng/Pol.Sc/Hist/Soc/Eco/BSW(2 Year)	21000	20000	19600	60600	
BA Hons: Eng/Pol.Sc/Hist/Soc/Eco/BSW(3 Year)	19500	19000	19100	57600	
BA Hons: Geog/ MCI/Psy (1st Year)	26200	24000	18600	68800	199800
BA Hons: Geog/ MCI/Psy(2 Year)	21000	23200	22800	67000	
BA Hons: Geog/ MCI/Psy(3 Year)	19500	22200	22300	64000	
B. Com General(1st Year)	24200	18800	17000	60000	166200
B. Com General(2 Year)	19000	18000	17600	54600	
B. Com General(3 Year)	17500	17000	17100	51600	
Bcom Hons.(1st Year)	26200	20800	19000	66000	186200
Bcom Hons.(2 Year)	21000	20000	19600	60600	
Bcom Hons.(3 Year)	19500	20000	20100	59600	
B. Sc Hons.(1st Year)	27470	25570	20170	73210	213030
B. Sc Hons.(2 Year)	22270	24770	24370	71410	
B. Sc Hons.(3 Year)	20770	23770	23870	68410	
B. Sc Hons.(1st Year) Math	28340	22940	17540	68820	199860
B. Sc Hons.(2 Year) Math	23140	22140	21740	67020	
B. Sc Hons.(3 Year) Math	21640	21140	21240	64020	
BBA(1st Year)	31640	26240	21440	79320	233160
BBA(2 Year)	26440	25440	26040	77920	
BBA(3 Year)	24940	25440	25540	75920	
BCA(1st Year)	28200	27300	21900	77400	225600
BCA(2 Year)	23000	26500	26100	75600	
BCA(3 Year)	21500	25500	25600	72600	
MA : Eng/Edu(1st Year)	27180	22670	17550	67400	129700
MA : Eng/Edu(2 Year)	31080	15670	15550	62300	
MA : Psychology (1st Year)	27180	23520	18400	69100	133100
MA : Psychology (2 Year)	31080	16520	16400	64000	

FEE STRUCTURE for the batch of 2020

PROGRAMME	1st Installment (at the time of Admission/July)	2nd Installment (OCT/NOV or before Selection Exam)	3rd Installment (MAR or before Selection Exam)	TOTAL (each year)	TOTAL for 3 years (2 yrs for MA)
BVOC-Travel & Hospitality (1st Year)	16050	14650	9250	39950	375500
BVOC-Travel & Hospitality (2 Year)	12650	12650	12250	37550	
BVOC-Travel & Hospitality (3 Year)				0	

Annexure-III

Admission for Batch 2020:

Eligibility & Selection Process (Online Mode)

After the application period, candidates will be informed about the dates of the Selection process (Interview / Assessment / Presentation) through the college admission portal or by email.

Important Terms & Abbreviations: Micro Presentation (**MP**), Personal Interview (**PI**), Skill Assessment (**SA**)

PROGRAMME	SELECTION PROCESS	ACADEMIC PERFORMANCE
B.Sc. Physics (Hons) B.Sc. Mathematics (Hons) B.Sc. Computer Sc. (Hons) BCA (Hons), B.Sc. Economics (Hons) & B.A. Economics (Hons)	SA - in the field chosen	ELIGIBILITY FOR APPLICATION BA/BSc/B.Com Honours: Marks of English + Marks of Honours Subject opted + Best 2 subjects (<i>excluding Environmental Sc. / Physical Education</i>). should aggregate to 60%
	PI - 5-10 mins	
B.Com. (Hons)	MP - Candidate should be able to talk for 90 seconds on a topic given by the panel.	BBA/BCA/BSW/Psychology/Education/Mass Communication Honours: Marks of English + Best 3 subjects (<i>excluding Environmental Sc. / Physical Education</i>). should aggregate to 60%
	PI - 5-10 mins	BA / B.Com / B.Voc Programme (General): Marks of English + Best 3 subjects (<i>excluding Environmental Sc. / Physical Education</i>). should aggregate to 50%
BBA (Hons)	MP - Candidate should be able to talk for 90 seconds on a topic given by the panel.	*Applicants with SC/ST certificates will get a relaxation of 10% in marks) *Applicants with HS Vocational Course (10+2) will be eligible for Programme (General) course only.
	PI - 5-10 mins	
B.A. English (Hons) B.A. Education (Hons) B.A. Sociology (Hons) B.A. Political Sc. (Hons) B.A. Psychology (Hons) B.A. History (Hons) B.A. Geography (Hons) B.A. Mass Communication (Hons) BSW (Hons) B.A. Philosophy (Hons.)	MP - Candidate should be able to talk for 90 seconds on a topic given by the panel. PI - 5-10 mins	*Scanned copies of the class 10, class 11/12 marks card should be uploaded while filling the application. * If class 12 marks are not available at the time of applying, then marks of any test conducted during class 11 or Pre-board, can be uploaded.
		* The office of admissions will verify the scorecards.

B.A. Programme (General) B.Com. Programme (General) B. Voc. Tourism & Hospitality B.Voc Retail Management	PI - 5-10 mins	* Applications with no scorecards or not clearscanned copies will be rejected and termed as Not Eligible
M.A. English M.A. Education M.A. Psychology	MP - Candidate should be able to talk for 90 seconds on a topic given by the panel.	* Scanned copies of the class 10, class 12 and Degree marks card (For all the Semester/Year marks card issued by the college/university) should be uploaded while filling the application.
	PI - 5-10 mins	



Fr. (Prof.) George Thadathil SDB
Principal / Chairperson (IQAC)

THE PRINCIPAL
SALESIAN COLLEGE
SONADA, SILIGURI



**OFFICE OF THE SECRETARY
COUNCIL FOR UNDER-GRADUATE STUDIES
NORTH BENGAL UNIVERSITY**



Ref. No.359/UG-10(1155)

Date: 22.06.2010.

C I R C U L A R


Reference: Admission Circular issued from the Office of the undersigned vide Ref. No. 284/UG-10(56) dated 18.05.2010.

1. Principals of all Degree Colleges affiliated to the University of North Bengal are again advised to follow the above notification that holding of admission tests is totally against the rules of the University and you are requested not to hold any admission tests and that admission to Honours Courses would be made strictly on the basis of merit / results at the qualifying Examinations.
2. Further you are also advised that publication of multiple Merit Lists for admission to one Honours Subject is also against the rules of the University and you are requested to publish a **Single Merit List for each Honours Subject.**

Reference: Notification No. 905-TW/EC/SC/O/MR-1/95(1) dated Calcutta 12th September 1995 Government of West Bengal, Scheduled Caste & Tribes Welfare, Department Writers' Buildings, Calcutta – 700001.

3. Principals of all Degree Colleges affiliated to the University of North Bengal are hereby requested to adhere strictly to the stipulations at 2(b) of the aforesaid notification as mentioned below and to take action accordingly.
“2(b) For admission to the courses B.A. (Hons.), B.Sc. (Hons.), M.A., M.Sc. M.Com, B.Tech, M.Tech, M.Sc. (Tech), B.Ed., LL.M. B.Lib. Sc., M.lib., Sc. Master's Degree Courses in Engineering and Architecture, Master of Business Management / Master of Business Administration, M.Phil., Post-Graduate and Doctoral Courses in Medicine, Dental Science and nursing and SC or ST candidates getting admission should have in the previous examinations qualifying marks which are not lower by more than 25% from the marks obtained, by the last candidate of the general category however in any case such a candidate obtaining marks lower than the marks as prescribed by the regulations of the University for admission to the relevant course will not be eligible for admission. The candidates included in the general merit list will not be counted towards these reserved quota”.

Principals of all the Degree Colleges affiliated to the University of North Bengal are requested strictly to adhere to the above mentioned stipulations and to prepare the merit list accordingly.


(Dr. Nupur Das)
Secretary

Under-Graduate Council
North Bengal University

In communication to:

1. Principals of all Colleges affiliated to the University of North Bengal.

Copy for information to:

1. The Hon'ble Vice-Chancellor, University of North Bengal.
2. The Registrar (Acting), University of North Bengal.
3. The Controller of Examinations, University of North Bengal.
4. The Inspector of Colleges, University of North Bengal.
5. The Joint Registrar, Faculty Council for P.G. Studies in Arts, Commerce and Law, University of North Bengal.
6. The President, Governing Body of all the Colleges affiliated to the University of North Bengal.



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HIGHER EDUCATION
COLLEGE SPONSORED BRANCH
BIKASH BHAVAN, 6TH FLOOR, SALT LAKE, KOLKATA - 700 091.

No. 434-Edn(CS)/10M-95/14

Dated : 16.07.2020

NOTIFICATION

Sub : Online admission for the Academic Session 2020-2021 to all UG 2020 Courses:

The results of the West Bengal Higher Secondary Examination 2020 are expected to be announced shortly. This Department has received queries from different colleges regarding the admission modalities to be followed by them for the ensuing academic session 2020-21.

Considering the success achieved in the online admission process, and in view of the fact that the requisite infrastructure has already been put in place in the State's higher education institutions, it is hereby informed to all concerned that admissions to all Under Graduate courses (Honours and General) in the State-funded higher education institutions in West Bengal for the ensuing academic session 2020-21 will be made online (stand-alone mode) w.e.f. 10th August, 2020 as per the modalities detailed below :

- 1) On-line admission process should be done based on merit. Prospective students should not be called for counselling or verification of documents during the process of admission. No physical presence will be required at the colleges / university (if any).
- 2) Eligible applicants should be informed directly the college authorities through letter of e-mail or telecommunication.
- 3) Payment of fees should be done only through e-payment or designated banks and not physically at the colleges.
- 4) List of eligible applicants should be handed over to the designated bank branches for verification during payment through banks. Banks will receive admission fees on the basis of merit list.
- 5) All testimonials are required to be uploaded online during application. Verification of documents, if required, should be done only when the students report for the classes in due course. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.
- 6) All stakeholders shall adhere to the COVID-19 norms / protocol, issued by the Government time to time.

Vice-Chancellors of all State-aided Universities are requested to take necessary steps in this regard, including issuing suitable instructions to all the affiliated institutions.

This advisory does not apply to admission to PG level and teacher training courses such as B.Ed., B.P.Ed., M.Ed., or M.P.Ed. etc., for which separate Notifications are being issued.

Sd/-

Special Secretary to the Govt. of West Bengal

UNIVERSITY OF NORTH BENGAL

ACCREDITED BY NAAC WITH GRADE "A"



ENLIGHTENMENT TO PERFECTION OFFICE OF THE SECRETARY COUNCIL FOR UNDER GRADUATE STUDIES

Ref. No.: 39/UG-20 (53)

Dated: 21.07.2020.

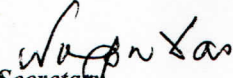
*The Principals / Teacher-in-Charges / Officer-in-Charges
Of all Degree Colleges affiliated to the University of North Bengal*

Madam/Sir,

This is for information to Principals / Teacher-in-Charges / Officer-in-Charges of all Degree Colleges affiliated to the University of North Bengal that the Guidelines (as per Annexure – I & II) for online admissions to B.A. / B.Sc. / B.Com. /B.B.A. & B.C.A. (under CBCS) Courses for the Academic Session 2020-2021, are to be strictly followed. Principals / Teacher-in-Charges / Officer-in-Charges of all Degree Colleges affiliated to the University of North Bengal are requested to take necessary action strictly as per the Guidelines attached herewith.

Attach further kindly also find the notification No. 434-End(CS)10M-95/14 dated 16.07.2020 as issued by the Government of West Bengal, Department of Higher Education for strict adherence.

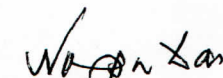
The matter may kindly be treated as **MOST URGENT**.


Secretary

Under Graduate Council
North Bengal University

Copy for information

1. The Honourable Vice-Chancellor, University of North Bengal.
2. The Registrar, University of North Bengal.
3. The Inspector of Colleges, University of North Bengal.
4. The Controller of Examination, University of North Bengal.


Secretary

Under Graduate Council
North Bengal University

(Annexure – I)

UNIVERSITY OF NORTH BENGAL ACCREDITED BY NAAC WITH GRADE "A"



Guidelines for Admission

It is notified to the **Principals of all Degree Colleges** affiliated to the **University of North Bengal** that the following dates have been decided for admission to and commencement of **1st Semester B.A., B.Sc. B.Com., BCA & BBA Honours Program & Program Course (under CBCS)** for the **Academic Session of 2020-2021**.

1. **Commencement of issuance of Online Applications for Admissions:
To be made effective online (stand alone mode) w.e.f. 10.08.2020*
2. **Closing date of receiving of Online Application for Admissions:
25th August, 2020*
3. **Last date of Admissions in All Online Courses:
On any of 30 working days (including Saturdays) from the date of commencement of issuance of Online Applications, i.e. 10.09.2020*
4. **Commencement of Classes:
The commencement of the next academic session shall be decided by the State Government when the COVID-19 situation permits so. The commencement date to be decided shall be uniform for all State Universities and binding as well vide Government Order No.378-EH/1U-37/2020, dated 27.06.2020 as under sub clause 2020 f) of the said order.*
5. *Last date of change of Subject(S)/Course/ Stream:
21st September, 2020*
6. *Last date of submission of Registration Form Online: at www.nbu.ac.in
25th September, 2020*
7. *Colleges are requested to keep the students' strength for each subject within the intake capacity sanctioned by the University and follow the reservation policy of Government of West Bengal Strictly.*

8. Intake in the number of students in Honours Program & Program Courses shall not exceed the specified number as approved by the University of North Bengal from time to time. In this context the provisions of clause 7 ii (b) of the Statutes relating to affiliation of Colleges shall be strictly adhered to. In case of any violation, the University shall take appropriate action as deemed fit. Registrations, of all students who have been admitted, exceeding the approved intake of the University shall be automatically cancelled in order of their dates of admission in the respective Colleges.

9. No Online Admission shall take place after expiry of the last date of Admission as per this Notification. Registration of any candidate who has been admitted after expiry of the last date of admission shall be automatically cancelled. Requests for extension of the last date of Admission after the expiry date shall not be entertained by the University under any circumstances.


10. A student may be admitted to *B.A./B.Sc./B.Com/ BCA & BBA Honours Program & Program Course* after passing the *Higher Secondary Examination* conducted by the *West Bengal Council of Higher Secondary Education* or examinations conducted by *Indian School Certificate (ISC)* or *Central Board of Secondary Education (CBSE)* or any Other Board recognized as equivalent provided he/she has passed in at least *four subjects with English as Compulsory Subject, excluding Environmental Studies / Environmental Science / Environmental Education.*

11. Reservation of Seats for Online admission into B.A. / B.Sc. / B.Com./ BCA & BBA Honours Program & Program Course for SC / ST / OBC-A / OBC-B and persons with disabilities are to be maintained as per the relevant G.O.'s. (3% Reservation of Seats for persons with disabilities vide G.O. No. ED-340/2012 Dt. Kolkata, the 4th July, 2012) and also considering the amendments as proposed in notification No. : 621-Edn(U)/EH/1U-89/13, dated 25.06.2015 issued by the Higher Education Department Government of West Bengal (Photocopy of the notification attached)

12. *Colleges shall fix-up year wise target of increase of intake of OBC "A" OBC "B" in such a manner that the total mandatory increase of seats is achieved within a maximum period of six years beginning with the academic session 2014-15 and then shall continue in the same manner.*

The provisions of this Act (Reservation in Admission) shall not apply to:

- (i) *Creamy layer of OBC-A and OBC-B of the Society,*
- (ii) *A minority Educational Institution based on religion or language,*


Secretary
Under-Graduate Council
University of North Bengal

Copy for information to:

1. *The Honourable Vice-Chancellor, University of North Bengal.*
2. *The Registrar, University of North Bengal.*
3. *The Inspector of Colleges, University of North Bengal.*
4. *The Controller of Examinations, University of North Bengal.*

(Annexure – II)

UNIVERSITY OF NORTH BENGAL

(Attention of the Colleges is also drawn to the following points)

Admission to all Honours Program Courses will be based strictly on merit. Merit shall be calculated as per the following norms:

Merit = {Marks obtained in English + Marks obtained in the subject opted for Honours + best marks of other two subjects [excluding EVS, the subject opted for Honours and English]} /4.

If the Student does not have the specific subject opted for Honours in his / her previous Course, the procedure for Merit Calculation will be as follows,

Merit = {Marks obtained in English + Marks in three other best of subjects excluding EVS} /4.

Admission to all Program Courses will also be based strictly on merit. Merit shall be calculated as per the following norms:

Merit = {Marks obtained in English + Marks in three other best of subjects excluding EVS} /4.

A single Merit List is to be prepared taking applicants from all recognized Boards of India together, vide Circular no. 359/UG-10(115) dated 22.06.2010, issued by the Office of the Secretary, Under-Graduate Council, University of North Bengal. No foreign students can be admitted without proper Student Visa as issued by the respective High Commissions/Embassies.

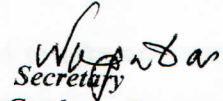
Henceforth **no change** of subjects, and **change from Program to Honours Program** and *vice versa* shall be granted after the filling in the Registration forms, by the candidates of the respective Colleges. Any change undertaken by the Colleges, in this matter shall indicate violation of University Statute, Regulation, Rules, Guidelines and Circulars etc. on the part of the Colleges.

It is also an advisory to all Colleges that they will offer subjects for which they have adequate number of Teacher(s) as per UGC and University norms. All Colleges will have to ensure adequate infrastructural facilities for all its examinees appearing from their respective Centers (Colleges).

The Council also resolved that "all students of *Higher Secondary (Vocational) Course [X + 2 levels]* will be treated as equivalent with the course curriculum and syllabus of the *West Bengal Council of Higher Secondary Education (WBCHSE) w.e.f. the session 2009-10*". Such students shall be admitted only in the 1st year Courses of B.A. / B.Sc. / B.Com. Program Courses.

Applications seeking permission for admissions by any candidate to any college affiliated to the University of North Bengal after the last date of online admission shall not be entertained by the University Authorities under any circumstances. Principals are further requested not to forward any applications to the University Authorities of any such candidates seeking admission to any College.

Principals of all Degree Colleges affiliated to the University of North Bengal are requested to strictly adhere to the above mentioned stipulations of the online admission process.


Secretary
Under-Graduate Council
University of North Bengal

Copy for information to:

1. The Honourable Vice-Chancellor, University of North Bengal.
2. The Registrar, University of North Bengal.
3. The Inspector of Colleges, University of North Bengal.
4. The Controller of Examinations, University of North Bengal.



भारत सरकार

राष्ट्रीय अल्पसंख्यक शैक्षणिक संस्था आयोग

GOVERNMENT OF INDIA

NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS

F.No. 1437 OF 2006

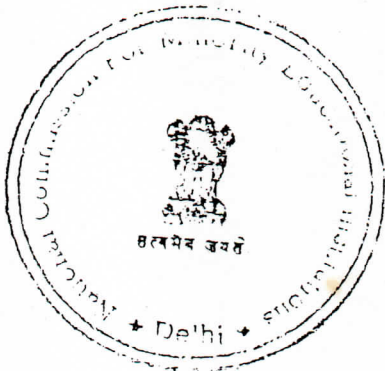
प्रथम तल, जीवन तारा भवन, 5, संसद मार्ग,
पटेल चौक, नई दिल्ली-110001

1st Floor, Jeevan Tara Building, 5, Sansad Marg,
Patel Chowk, New Delhi-110001

Dated
NOVEMBER 2, 2006

ON CONSIDERATION OF THE DOCUMENTARY EVIDENCE PRODUCED BEFORE THE COMMISSION, THE COMMISSION IS SATISFIED THAT SALESIAN COLLEGE SONADA, SONADA P.O., DIST. DARJEELING, WEST BENGAL MANAGED BY THE SALESIAN COLLEGE SONADA, SONADA P.O., DIST. DARJEELING, WEST BENGAL EXCLUSIVELY IS A MINORITY EDUCATIONAL INSTITUTION WITHIN THE MEANING OF SECTION 2(g) OF THE NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS ACT 2004. CONSEQUENTLY, IT IS HEREBY DECLARED THAT THE AFORESAID COLLEGE IS A MINORITY EDUCATIONAL INSTITUTION COVERED UNDER ARTICLE 30 OF THE CONSTITUTION OF INDIA.

GIVEN UNDER MY HAND AND THE SEAL OF THE COMMISSION.



(R.RENGANATH)
SECRETARY

Secretary
National Commission For
Minority Educational Institutions
New Delhi