

THE  
ANNUAL QUALITY ASSURANCE REPORT (AQAR)  
OF THE IQAC  
OF  
*SALESIAN COLLEGE*

2009-10

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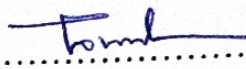


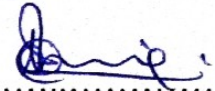
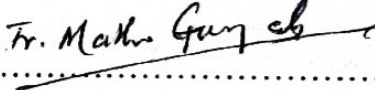

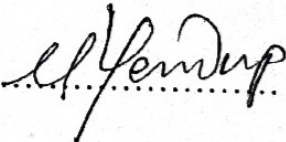
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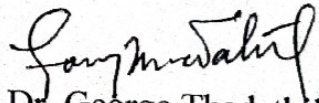


## SALESIAN COLLEGE, SONADA

### Members of the IQAC:

Signature

- |                             |                                      |   |
|-----------------------------|--------------------------------------|---|
| 1. Fr. (Dr.) Tomy Augustine | (Member, Rector)                     | .....  |
| 2. Fr. Francis Gomes        | (Member, HOD, English)               | .....  |
| 3. Fr. (Dr) Joseph Pauria   | (Member, Dept of Education).....     |        |
| 4. Mr. Terence Mukhia       | (Member, Dept of Philosophy).....    |       |
| 5. Fr. (Dr) Mathew George   | (Co-ordinator).....                  |       |
| 6. Ms. Nilima Moktan        | (Lecturer, Dept. of Education) ..... |      |
| 7. Mr. Passang D. Sherpa    | (Member, Alumni Association) .....   |      |

  
 Dr. George Thadathil  
 Chairperson  
 THE PRINCIPAL  
 SALESIAN COLLEGE,  
 SONADA (DARJEELING)



## Mission Statement of Salesian College

- To provide life-oriented and value-based education for nurturing a culture of solidarity guided by the religious and educational philosophy of St. John Bosco.
- To mould intellectually competent, morally upright, socially committed and spiritually inspired persons capable of building a more human social order within the context of the nation's religious pluralism and cultural diversity.
- To pursue twin goals of the formation of those students who join having made a life choice already and to provide quality education to those who are socially, economically, culturally and educationally disadvantaged in the region.
- To strive for genuine excellence whereby each one assimilates the motto '*flamma ardens et lucens*' to become 'a flame that enlightens and enlivens'.



## Part A

**The Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.**

The Plan:

1. Initiating a set of practices that will lay the foundation for **the tradition of Salesian higher education** to be built up in the new campus of the college at Siliguri. The intervention of the founder body and the international educational society, across the world, in education of the youth has been guided by a philosophy and vision beginning from its founder, Don Bosco. The concern therefore in setting the standards of quality and the approach to education that is unique to Salesian style of education. This calls for the presence of the Salesian personnel on campus. To begin with a full time campus coordinator is envisaged to fill the role. The experience of the Salesian personnel in the Sonada campus both as students and as staff at some point in time is also a factor that can aid in this process of creating a Salesian tradition.
2. Strengthening the **second layer of leadership** and management of day to day activities in the Sonada campus by way of decentralising and sharing of responsibilities and roles of supervision, especially of the various activities of the campus. The Vice Principal to be entrusted with additional charges for the normal functioning in the absence of the principal as acting principal in terms of student and staff management and in dealing with the parents and other stake holders. The integrated functioning of the staff with a concerted vision to reach out jointly in accomplishing the mission statement is a target for the year. Joint sitting of the staff for training and for orientation is also envisaged as a result.
3. Persevering in the **continuation of the good practices** and policies of the earlier years and in checking out the implementation of all the suggestions given by the previous NAAC peer team, especially in view of the impending preparations of the RAR and eventual team visit for reaccreditation. This also entails the scrutiny and supervision of the execution of the XI plan proposals for the quality enhancement of the college. The limitations of a college that is small in strength, located in a difficult terrain, beginning a new campus, are to be obviated by addressing the core issues of teaching and encouraging research through organization of seminars.

The Outcome:

1. Though the initial batch of students for B.Com was small (24) yet, the system of Don Bosco was applied in the manner the programme for the year was devised and executed. The objective of giving a sense of the group and sense of belonging to the college was achieved by the end of the year, especially in and through the joint attempt of the staff and students to organize the College Week and College Day programme which were also a new event in the history of the college. The role of campus



coordinator for the new set up helped much and the presence of staff who were formerly students of the college also facilitated in the process of laying the foundations for the campus culture in the new setting.

2. The role of Vice principal as the acting principal at Sonada in the absence of the principal, who was also entrusted by the Founder Body with the responsibility of initiating the campus at Siliguri, helped deepen the decision making processes and relative autonomy in day to day functioning of the departments during the year. The preparation of the handbook and calendar and minutes of staff meetings stand as evidence to this development.
3. The well planned and executed seminars of the year and the utilization certificates submitted to the UGC of all the grants received for the year and the publication of the College Journal, a novel feature, are some of the evidences to the fact that the good practices initiated are being continued.

## **Part B**

### **1. Activities reflecting the goals and objectives of the College in its Sonada & Siliguri Campuses:**

- The appointment of Fr Joseph Pauria, Ph. D as the Vice Principal of Sonada college in place of Fr. K.V. James, Dept. of Education, and Fr. Dr. Nirmol Gomes, former Rector, in the position of Campus Coordinator and Vice-Principal, Siliguri College was the other in the direction of reconfiguring the managerial responsibilities of the senior religious staff. Regular College Staff meetings held in the first week of each month to evaluate the programmes of the previous month and plan for the month ahead as per the college calendar annual plan and other statutory meetings aided in the normal running of the college and its supervision. These decisions and plan of action gets reflected in respective college calendars.
- The Thrust area of building capabilities in the neighbourhood and making the reach out of the mission and vision of the college in the hill district villages especially, a programme of training the trainers termed Catechists Refresher Course was continued in yet three instalments: the fourth from 25 October – 5 November 2009, the fifth from 20 – 27 June 2010, the sixth from 24 – 31 October 2010. These programmes were coordinated by the Rector, Salesian College, Fr Tomy Augustine sdb and the Resource Person was Fr Pius Marcus, Diocesan Coordinator, Pushpika, Kalimpong and there were 35 participants.
- Hosting and Organizing Seminars: During the year a number of seminars were organized by way of bringing together scholars on key themes of research and toward capacity building of the teaching community.
  - a) “Indigenous Philosophies of Himalayan Communities” in Collaboration with Indian Council of Philosophical Research, New Delhi, (ICPR) a three days National Seminar held at Don Bosco School Malbassey, West Sikkim and organized by the Department of Philosophy, Salesian College on 7-9 May, 2009.



b) "Sustainable Development, Resource Endowment National and Governance: Mountain Economy in Perspective" a UGC sponsored 2 days National seminar on 7 - 8 Aug 2009 organized by the Department of Economics, Salesian College Sonada.

c) "Quality Enhancement as an imperative in Educational Environment" 30-31 October 2009.

d) "The Role of IQAC in Re-Accreditation" a NAAC sponsored 2 days Regional seminar held on 9 - 10 June 2010 and organized by the Department of Commerce, Salesian College, Siliguri Campus.

e) "The Literary and Linguistic Terrain of Translation" a UGC sponsored 2 days National Seminar held on 30-31 July 2010, organized by the Department of English, Salesian College Sonada.

f) "Technology in Society: Challenges and Opportunities" a UGC sponsored National seminar for 2 days held on 4 - 5 Oct. 2010, organized by the Computer Science Department at Salesian College Siliguri Campus.

• Guest Lectures were organized on the following topics during the year:

a) A guest lecture was organised on Cancer Awareness on Wednesday 18 November 2009 and the resource person was Dr. Ramanathan and his team from Vasantha Memorial Trust, Chennai.

b) Ms. Niveditya Moktan has delivered a Guest lecture on "Women's issues" on Thursday 29 October 2009.

c) The Verzotto Memorial Lecture on "Spirituality and Business Ethics" was delivered on 7 November 2009 at Siliguri Campus and on 11 November at Sonada Campus.

d) There was a special Guest Lecture for Staff & Students on Wednesday 29 September 2010 at 11.45 a.m. in the College Auditorium on the topic 'Looking into life planning the future' by Mr Sudeep Ranjan, a Motivational Speaker, from Kolkata.

e) There was a guest lecture on the topic, Communicative English and Education on 21 September 2010 by Dr. Aniruddha Burmon, Associate Professor in English (B.Ed. Section), Cooch-Behar.

f) The Lo Groi Memorial Guest Lecture on "Spirituality and Sexual Maturity in Formative Process" was delivered at Sonada campus by Dr Joe Mannath sdb, International Don Bosco Renewal Centre, Bangalore, on 30 October 2010.

• Parents' meeting with the staff of the college was held on Friday, 13 November 2009 at 11.00 a.m. in the College auditorium at Sonada as an annual event. The event was an occasion to inform the parents of new developments and to seek their cooperation and support for the policies and new decisions regarding college development. A similar meeting was held at the Siliguri Campus for the parents of the B.Com students on 24 November 2009.



- The College Magazine SCSPEAKS for the year was released on the occasion of the Graduation Day on Wednesday, 21 April 2010 at 10.30 a.m. at College auditorium.
- The College Week from 24-31 January 2010, culminating with the College Day and Founders Day celebrations was an occasion to bring together the student community of the new campus around the vision of the founder and educative community of the campus.
- The Book "Nepali Language Games" a CIIL & Salesian College Publication was released in March 2010.
- The College Journal, Salesian Journal of Humanities and Social Sciences, Volume I on "Spirituality in Victorian Poetry" was released on 1 May 2010.
- The Research Scholar's Workshops were held on 19 March 2010 and 28 August 2010 respectively at the Salesian College Siliguri Campus and the staff pursuing research from the host institution and others in the region participated.
- The College entered into an MoU with NSE through BCPS, Siliguri for providing the NCFM certificate courses for the BA, B.Com Final Year students at Siliguri Campus in August 2010.

## **2. New academic programmes initiated (UG only):**

a) Salesian college, Siliguri Campus was inaugurated on 9<sup>th</sup> July 2009 to offer B.Com Honours courses in Accounting and Management and B.Com General. B.Sc., Computer Science Honours, Statistics and Mathematics General are being offered from July 2010.

b) Presently in the Siliguri campus the first year and second year classes are in progress.

c) These B.Com students have the additional option of doing following COP courses:

- Communicative English
- Tourism and Travel Management
- Computer Application
- Music

## **3. Innovations in curricular design and transaction:**

- a. The Career Oriented Programmes have been inserted into the regular day's schedule as to enable the student cope with all three of the programmes offered during the year. The trimester/semester wise scheduling of classes makes this provision viable.



- b. The special classes for the weaker students have been scheduled in the beginning of the year before the honours classes proper begin.

#### 4. Inter-disciplinary programmes started:

Three courses have been designed as interdisciplinary and continued during the year:

- c. An **introduction to didactics** as to aid the philosophy course as well as to give a better grounding for literature and history studies.
- d. The **social teaching** is intended as application of the study of sociology and as a preparation for the job oriented courses they pursue.
- e. The course on **research methodology** is an inter-disciplinary course taking into account the studies students have done in philosophy, literature and history preparing them for writing Part III Honours examination at the end of the third year in college.

#### 5. Examination reforms implemented:

- a) Revision tests have been conducted during the long study leave for the students preparing for University exams.
- b) The college conducts examinations every trimester / semester. Before the University examinations (Part I, II & III) there will be the college level selection examinations. Only the names of those who pass in the college test examinations (with an aggregate of 40% marks for the Honours papers and 34.5% marks for each of the pass subjects) will be forwarded to the University for the University examinations. The college has the record of above 90% pass in the University examinations. The college issues certificate for B.Ph. course and Basic course in Computer education.

#### 6. Candidates qualified: NET/SLET/GATE etc.:

01	NET/SLET/GATE	Three
02	M. Phil.	One
03	Ph. D.	nil
04	Doing M.Phil	nil
05	Doing Ph.D.	four

#### 7. Initiative towards faculty development programme:

- a) Research scholar's workshop, an initiative of Salesian College and the first of which was held in 2007 at Sonada was revived with a second and a third one within a gap of four months being held in Siliguri Campus on 19 March 2010 and 28 August 2010 respectively.
- b) In view of preparing the staff for the preparations for NAAC reaccreditation process a seminar was organized on "Quality Enhancement as an imperative in Educational Environment" for two days on 30-31 Oct. 2009. The other colleges in the region, also in preparation for the RAR were invited.



c) The above effort was renewed once again with the seminar on "The Role of IQAC in Re-Accreditation" at a Regional level for 2 days 9 – 10 June 2010 with the help from NAAC, Bangalore.

#### **8. Total number of seminars/workshops conducted:**

- a) "Indigenous Philosophies of Himalayan Communities" in Collaboration with Indian Council of Philosophical Research, New Delhi, (ICPR) a three days National Seminar held at Don Bosco School Malbassey, West Sikkim and organized by the Department of Philosophy, Salesian College on 7-9 May, 2009.
- b) "Sustainable Development, Resource Endowment National and Governance: Mountain Economy in Perspective" a UGC sponsored 2 days National seminar on 7 – 8 Aug 2009 organized by the Department of Economics, Salesian College Sonada.
- c) "Quality Enhancement as an imperative in Educational Environment" 30- 31 October 2009.
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- e) "The Literary and Linguistic Terrain of Translation" a UGC sponsored 2 days National Seminar held on 30-31 July 2010, organized by the Department of English, Salesian College Sonada.
- f) "Technology in Society: Challenges and Opportunities" a UGC sponsored National seminar for 2 days held on 4 – 5 Oct. 2010, organized by the Computer Science Department at Salesian College Siliguri Campus.
- g) Research Scholars Workshop II & III on 19-20 March 2010 and 28 August 2010 respectively at Salesian College Siliguri Campus.

#### **9. Research Projects: a) Newly Implemented: b) Completed**

##### **a) Newly Implemented:**

The Department of Economics completed the research in executing a research on "Development Induced Displacement in Sikkim" in collaborating with NESRC, Guwahati and the project report and proceedings are scheduled to be released during the year. Ms. Nilima Moktan has been awarded Junior Research Fellowship from UGC. The research project is on "Emotional Intelligence and Moral Judgement in Primary School Children: A Cross Cultural Study". Fr. Babu Joseph's research project on "History of Tourism in Darjeeling" has been approved by IGNOU. Besides three other staff are pursuing research under CPE research grant facility: Mr. Kishan Harijan on "the Role of Trade & Commerce in the socio-economic conditions of Colonial Darjeeling Hills", Fr. Bikash Mondal on "Purgatory to Paradise: The spiritual journey of Sarah Miles in



Graham Greene's "The end of the affair" in English and Mr. Terence Mukhia: English. Fr. James Chacko is pursuing research in Manila sponsored by the Founder Body on "Effectiveness of Clinical Hypnosis in Alleviating Psychotrauma Symptoms among Selected Juvenile Delinquents".

**b) Completed:**

- The Department of Economics is collaborating with NESRC, Guwahati in executing a research on "Development Induced Displacement in Sikkim" and the project has been initiated in the month of April and scheduled to complete by the end of the year. Mr Sonam Sherpa is coordinating from the part of the College this project along with four other staff selected as research assistants and remunerated by Dr Walter Fernandes, the project Coordinator, NESRC
- The Nepali Language Games Project of Central Institute of Languages, Mysore, pursued by the Translation Centre of the College has been completed and printed in collaboration with Bemisal Printers, Darjeeling. The distribution is seen to by Salesian College Publications.
- The Department of Education conducted local project work in the locality. Project entailed a study on "Family Relationships in Relation to Academic Achievements" by the final year degree students of B.A. Education Honours by covering 180 families having middle, high and higher secondary students.

**10. Patents generated, if any: NIL**

**11. New Collaborative Research Programme:**

- The college has taken a decision to organize research scholars' workshop twice in a year. These were held on 19-20 March 2010 and 28 August 2010 respectively at Salesian College Siliguri Campus.
- Dr. Ramanathan and his team from Vasantha Memorial Trust, Chennai organised Cancer Awareness and data collection workshops in Darjeeling and Siliguri in collaboration with the college.
- An MoU is signed between 11 Salesian Universities on the Problems and Impact of Teacher education in diverse cultural contexts on 12 November 2010 at the International conference of the delegates held at Catholic University of Silva Henriquez, Santiago, de Chile. The information on the progress of the group is available at the website [www.iuseducation.org](http://www.iuseducation.org)

**12. Research grants received from various agencies:**

- The sanction of CPE status to the college has the provision of providing assistance to the staff for their research projects.



### **13. Details of research scholars:**

- Fr. Joseph Pauria's research topic: "Salesian spirituality in the life and works of Louis Mathias"
- Fr. Babu Joseph's research topic: "History of Tourism in the Darjeeling Hills: Impact & Prospects".
- Mr. Kishan Harijan's research topic: "Role of Trade & Commerce in the socio-economic conditions of Colonial Darjeeling Hills".
- Fr. Bikash Mondal's research topic: "Purgatory to Paradise: The spiritual journey of Sarah Miles in Graham Greene's "The end of the affair".
- Mr. Terence Mukhia's research topic: "Eco-critical perspectives in the poems of William Wordsworth and Laxmi Prasad Devkota"
- Ms. Nilima Moktan's research topic: "Emotional Intelligence and Moral Judgement in Primary School Children: A Cross Cultural Study".
- Fr. James Chacko's research topic: "Effectiveness of Clinical Hypnosis in Alleviating Psychotrauma Symptoms among Selected Juvenile Delinquents"

### **14. Citation index of faculty members and impact factor: Not Applicable**

However, there are a few staff members whose works are cited in other works and an exact count of the references have not been attempted thus far.

### **15. Honours/Awards to the faculty:**

- Citation and award from Community Service Award by Rotary Club of Darjeeling
- Citation and award from Nepali Sahitya Sammelan of Darjeeling for the service rendered by the college for the promotion of language.
- The Wipro BPO made the college its campus partner in 2009
- Nomination of Fr. Dr. George Thadathil, Principal, as the coordinator for the education group of Salesian University Institutions in India.
- Nomination of Fr. Dr. George Thadathil, Principal to the Academic Staff college council of North Bengal University.
- Nomination of Fr. Dr. George Thadathil, Principal, to the B.Ed. Admission Monitoring and working committee of University of North Bengal.
- Fr. Babu Joseph, HoD. Dept. of History, Salesian College appointed as member of Board of Studies of History by University of North Bengal.
- Mr. Migsang Yolmoo, Dept. of Computer Science, Salesian College was appointed as member of Board of Studies in Computer Studies.
- Fr. Bikaksh Mondal, Dept. of Music, Salesian College was appointed as moderator for the subject of Music by University of North Bengal.
- Mr. Manas Biswas, Dept. of Music, Salesian College was appointed as member of moderation panel for the subject Music by the University of North Bengal.
- Mr. Terence Mukhia, Dept. of English, Salesian College was requested by Sahitya Akademi, New Delhi to prepare a Monograph on the life and works of Nepali literary figure Agam Singh Giri.



- Mr. Jiwan Pradhan, Dept. of Computer Science, and Sports incharge of the college was nominated as Hill colleges' representative into the executive committee of sports board of the University.
- Fr. Kurikayil James, HOD, depart of Education was selected for the Asian University Leadership Programme organised by the united board in Hong Kong in February 2009

#### **16. Internal resources generated:**

The Developmental/College expansion (Sonada & Siliguri) works and renovation works of the building are being funded by the founder body and the Don Bosco international educational society.

The agency, Fratelli Dementi Cati, an Italian organization continues to channelize through the college the financial resource for the education and family welfare of nearly 90 children from the locality.

The nominal fee collected from the students help bear only a part of the expenses incurred on staff salary.

#### **17. Details of departments getting SAP, COSIST (ASSIST)/DST.FIST, etc. assistance / recognition: Not Applicable**

However, the College has been granted the CPE status in February 2010.

#### **18. Community services:**

- The students reach out on weekends to forty villages to provide recreational facility, coaching in English, and literacy promotion. They organize zonal level and inter youth centre activities like sports, debates, seminars on issues affecting the rural life.
- As part of the community service to the neighbourhood a programme of training the trainers termed Catechists Refresher Course was devised and executed in three instalments for the second consecutive year: First from 15-22 June 2008, the second from 19-26 October 2008, the third from 21-28 June 2009, the fourth from 25 October – 5 November 2009, the fifth from 20 – 27 June 2010, the sixth from 24 – 31 October 2010.
- During the winter vacation, the computer labs were thrown open to the disadvantaged local village youth for computer literacy programme. Over 30 school going age youth benefited.
- Youth Camps were organized in the interior villages of Doars in Darjeeling District and Jalpaiguri District for the leadership training by the college students as part of their holiday reach out programme. Four Villages benefited.
- The Cultural Dance Exhibition, an annual event was organized with much fanfare for the youth of the thirty villages where the students reach out on weekends. The programme was held in the college auditorium on 3<sup>rd</sup> October 2010.
- AICUF has been formally established in the college and they have been generating awareness about the community service possibilities within the campus.



### **19. Teachers and officers newly recruited:**

- Anamika Moktan, M.A., NET of the Department of Economics was appointed as part-time teacher.
- Nilima Moktan, M.Ed. NET was taken as full time teacher in the Department of Education.
- Kishan Harijan, MA, NET was made full time lecturer in the Department of History.
- Mr. Nikesh Sapkota was made full time lecturer in the Dept. of English at Sonada.
- Mr. Krish Kriushanth, MCA, University of Tiruvalluvar, Vellore was appointed as lecturer in the Dept. of Computer Science in Siliguri.
- Sunny Tamang was appointed as the LDC in the Remedial Coaching Centre & in Reception
- Ms. Nima Lamu Sherpa was appointed as secretary to the Coordinator in the Dept. of IGNOU.

### **20. Teaching- non-Teaching staff ratio: 3:1**

### **21. Improvements in the Library services:**

- Now the Library has 32005 books excluding journals, magazines, and bound volumes.
- Books have been purchased for the Commerce Department, Science Department, Management Department, and Computer Department.
- The library software (EBLIS) has been updated. One new facility is the direct search facility from the OPAC without entering ID. New circulation system (Barcode circulation) and budget system have been incorporated.
- The computerisation of the library in Siliguri Campus is completed.
- Space reallocation has been done as to enable more students' access to read and work in the library.

### **22. New Books/Journals subscribed and their value**

- New books added to the library : 399
- New journals subscribed : 5
- Current subscriptions : 83
- Money spent for Journals (2009-10) : Rs. 29318/-
- Money spent for the books (2009-10): Rs. 37018/-

### **23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:**

At the end of each trimester/year the students make an overall evaluation of the session(s). Each honours subject teacher is evaluated at the end of the course and



the feedback thus given through the questionnaire is made available to the concerned for further improvement and/or necessary action. The student assessment of the teachers of the Sonada & Siliguri campus is completed.

#### 24. Unit cost of Education:

Unit Cost excluding Salary component: (of Sonada)

Total Expenditure		3967032.03
Salary Component		1351400.00
Expenditure minus Salary Component		2615632.03
Total No. of students (2009-10)	228	
Unit of education for the year (2009-10)		11472

The Unit cost of education for the year 2009-10 is Rupees Eleven thousand four hundred seventy two only)

Unit Cost excluding Salary component: (of Siliguri)

Total Expenditure		1734430.00
Salary Component		550786.00
Expenditure minus Salary Component		1183644.00
Total No. of students (2009-10)	20	
Unit of education for the year (2009-10)		59182

The Unit cost of education for the year 2009-10 is Rupees Fifty nine thousand one hundred eighty two only)

#### 25. Computerisation of administration and the process of admissions and examination results, issue of certificates:

For admission purpose the prospectus is printed annually. The admission details are made known through the website as well as advertisement in local newspapers.

The trimester/semester examination results are made available on the Intranet and promotion test and selection test marks are send to the parents of the students.

The student data recorded in personal files and the statistics are preserved in the office computer. The admission form was made available as downloadable from the website.

The certificates are issued by the University. However, the certificates for the courses conducted by the college are issued on the occasion of Graduation Day annually.



## **26. Increase in the infrastructural facilities:**

- The College administrative offices are fully computerised.
- The Library and Departments are also computerised.
- A special transformer has been installed to remedy voltage related problems.
- The Support Walls for the New Construction of the College wing is completed.
- The new college building infrastructure is under construction in Sonada and the structure of the first phase has been completed.
- On one of the renovated buildings (B.Com block) an additional floor is being constructed in Siliguri.
- The ordinary annual maintenance is done during the winter vacation.
- The parking facility is being made available for the students and staff in Siliguri Campus.
- Aqua Guard drinking water facility has been installed in all the buildings in Siliguri.
- The Campus has a coffee vending machine in Siliguri campus besides the Canteen facility.
- College Office machines have been upgraded with scanning and duplex printing facility.

## **27. Technology Up-gradation:**

- NMEICT Broadband connectivity has been activated by BSNL Telecom services in Siliguri Campus in November 2010. The process began in July 2010.
- The Bio metric system of attendance is installed and activated in Siliguri campus.
- V-SAT technology of the Hughes Company has been available to provide Internet facilities to the offices, the departments and the students.
- As a stand by and alternative the USB Modem facility was made available on campus as and when required.
- The Wireless Loop Telephone system has been activated to avert the problems of landline in the hilly terrain.
- The EPBAX system for intercom facility is enabled on campus.

## **28. Computer and internet access and training to teachers and students:**

- INFLIBNET N-list scheme of e-resources of 50,000 books and 2000 journals have been made available to staff and students by having registered with INFLIBNET, Ahmedabad. The passwords have been circulated among the staff and senior students.
- Computer and Internet is easily accessible to Teachers and students and Training is provided to both by the staff of the computer department.
- The computer literacy is ensured through the CLP programme of IGNOU and COP programmes of NBU being attempted by all the new students



## **29. Financial aid to students:**

- Nine deserving students have been provided the financial aid for their studies in the past year. The financial assistance was from Don Bosco Development Office, Kolkata.
- Annual aid of Rs. 3000/- only is given to the poor students.
- Ex service men's wards get government stipend for books.
- Tea Garden employees' wards get assistance from Employee's Association.
- Some students avail of the Tribal and Scheduled Caste's Welfare Department scholarships.
- Five Scholarships – Pullanthanikal Joseph Memorial scholarship, Stephen Memorial Scholarship and God's Pet Scholarship (2009), and Sophie Kugler Memorial Scholarship and Kurian Thottathil Memorial Scholarships (2010) have been established to assist the deserving meritorious students of the college.

## **30. Activities and support from the Alumni Association**

- Organised Independence day programme for the neighbouring schools and clubs
- Organised Career Counselling programme for the school and college students under the leadership of the Alumni and the Wipro Consultancies Limited
- Organised Free Health Camps in collaboration with Lions Club, Darjeeling.
- The Alumni organised a skit programme on social issues awareness among the school children on 17 October 2010.

## **31. Activities and support from the Parent-Teacher association**

- Annual parents and teachers' meet for year was held on 13 November 2009 in Sonada and the same was organized for the first time at Siliguri campus on 24 October 2009.
- The Parent representative and Governing Body Member of the college Dr. Jiwan Namdung, Convener, Sahitya Akademi, New Delhi of the College collaborated in the editing and publication of the Nepali language Games in collaboration with CIIL.
- The Parents have been supportive of the students' welfare and in ameliorating the tensions due to political and social disturbance in the hills during the year.

## **32. Health Services**

The college infirmary caters to the emergency medical needs of staff and students. The local health centre, private clinic and Doctors are availed of in case of need. The students occasionally organise free health check up camps in collaboration with Red Cross.

In Siliguri Campus, the basic health care is catered to by the Missionary Sisters of Mary Help of Christians at their premises adjacent to the college.

## **33. Performance in Sports Activities:**

- a. Participated at the Independence Day Cup Tournament in preparation for 15 August, 2009. A friendly match was organized with the local team on the occasion.



- b. Cricket and Basketball matches are organised regularly by the college.
- c. Sports activities are regular on the college campus with inter batch tournaments in outdoor and indoor games.
- d. The 18 college football team participated in inter-college football tournament in September 2010 in Falakatta College. One student selected into the University Team to represent in the inter – University Football tournament.

#### **34. Incentive to Outstanding Students:**

- On Graduation Day the best students are award is given away to students for Academic performance, for Sports, for cultural activities, attendance,
- The college gives awards to the best students in various fields: study, attendance, sports, literature, essays and debates, cultural programmes, etc.
- Three Scholarships – Pullanthanikal Joseph Memorial scholarship, Stephen Memorial Scholarship and God's Pet Scholarship have been established to assist the deserving meritorious students of the college.
- The outstanding students are selected for the inter-college leadership programme organised by Xavier Board, Bangalore

#### **35. Student achievement and awards:**

- The College Awards to outstanding outgoing students were given away on 21 April 2010 on the occasion of the Graduation Day and on College Day on 30 January 2010.

The students are given awards in the following:

Best Student Award in College Extension activities

Best Student Award in Literary expressions

Best Student Award in Games & Sports

Best Student Award in Cultural performances

Best Student Award in College Attendance

Best Student Award in Leadership Skills

Best Student Award in Music

Best Student Award in Computer Skills

Best Student Award in Communication skills

Best Student Award in Art

Best AICUF Student Award

Best Discipline & Conduct

#### **36. Activities of the Guidance and Counselling unit:**

- One staff trained in Therapy has been assisting the students on personal problems and on making choices in life. The religious staff on the campus do avail their time for timely guidance to needy students. The Retreats for Christian students and special orientation programmes for AICUF students have been organised.
- An interactive Day was organized for the first year students of both the campuses to get to know each other on 17 September 2009 on the occasion of the College Concert.



### **37. Placement services provided to the students:**

- The placement cell of the college is arranging campus election with software companies like Wipro, Infosys etc. The Wipro Consultancy team came for a Campus interview in 1 June 2010 and selected 2 students and gave an achievement award to best student.
- Wipro is in the process of negotiating the possibility of setting up a permanent placement and training centre at the Salesian college premises in Siliguri.
- The placement cell is providing jobs to the students studying under MoRD scheme in Siliguri.
- The outgoing students all got employed or entered into higher education.
- The College provides information regarding the locally available jobs through display of material collected from the Newspapers in collaboration with Chetna, Gurung Busty, Siliguri.

### **38. Development programmes for the non-teaching staff:**

The annual Picnic for non-teaching staff is organised every year. A trimonthly interactive session by the Rector of the college with the non-teaching staff ensures their cooperation and is an occasion for them to bring forward their suggestions and grievances if any. Housing loans are made available to them and the college sponsors the education of their children.

### **39. Healthy practices of the Institution:**

- Engagement of students in empowering the local youths through the weekly youth centre activities.
- Value based talks/sessions and prayer services, batch wise, for students
- Occasional interactive sessions with students by the Rector, the Dean/Vice Principal and the Counsellor
- Course-wise outing along with select staff members were organised at different times of the year
- Graduation Day on completion of all examinations and prior to the students leaving the college, as to honour the batch and give awards to exceptional performers in academic and co-curricular activities.
- Daily Assembly and the Good Morning Talks shared by the Staff.
- Annual Social Awareness Programmes: especially on low student enrolment among the tribal tea garden population and on solid waste management awareness campaign in the locality.
- College Week and College Day celebrations.



#### **40. Linkages developed with National / International, academic/ Research bodies**

- Indian Institute of Advanced studies, Shimla.
- An MoU for student & staff exchange programme with Universidad Catolica Silva Henriquez, Santiago, de Chile and Salesian College is in process.
- Salesian Pontifical University, Rome
- The Chair of Christian Studies, University of Madras
- Banaras Hindu University, Varanasi
- United Board, Asian Office, Chung Chi College, Hong Kong
- Sahitya Akademi, New Delhi
- Central Institute of Indian Languages
- Indira Gandhi National Open University
- Indian Council of Philosophical Research (ICPR)

#### **41. Any other relevant information the institution wishes to add:**

- A core team headed by the Principal was entrusted with the responsibility of setting the Salesian traditions at the new campus.
- The Appointment of the additional Campus Coordinator for the new campus added to moulding the traditions and practices in the campus especially in coordinating student activity and involvement.
- The newly recruited lecturers have been placed on salary scale of the college with the provision for Provident Fund and other benefits. Those completing their period of probation and selected by the panel have been made full time lecturers.
- The first Session at the new campus began from July 2009 offering Commerce Honours and General in Accountancy and Management besides the COP courses in Tourism and Travel management and Computer Application as options.
- The Founder Body has formed a consultative higher education commission to advice it on matters of higher education options and possibilities within its jurisdiction and to monitor specially the development and progress of Salesian college.
- The revised new personnel policy is under consideration for approval by the Education Commission of the Founder Body.
- Salesian Research Institute is in the process of seeking collaboration with ICSSR for region specific research. The college is also on the way to negotiating with Sahitya Akademi for initiating a Translation Centre within its premises.



## Part C

### **Details of the Institutional Plan for the year 2010-2011**

1. The first priority is to see to the completion of construction works. These have been hampered at the Sonada campus due to the political and social upheavals of the recent past. However, the work is in progress and scheduled to be completed soon. The Siliguri Campus development Master Plan is submitted to the University, State and Central Governments and the Founder Body. With the availability of funds the works are to be executed: initially to provide the basic amenities and facilities in the renovated two blocks available for the college and in preparing the facade and surroundings in a phased manner as to initiate the construction of the Arts cum Administrative Block in an year from now.
2. The Submission of RAR, which again has been delayed partly due to the political and social tensions that marred the year, and partly due to the positive development of the new campus and the concerns of having had to set it up and get it moving. The RAR is under preparation and the very submission of this final AQAR is in view of the submission of the former in a couple of months time.
3. The new campus needs to be made more vibrant with the introduction of new courses. Towards this purpose, in 2010 B.Sc computer science has been initiated and for the coming session the B.Com options are to be enlarged by including Finance as an option and by offering BBA on the campus. The sanction for these new initiatives has been already sought from the concerned authorities.
4. The move to get salary assistance for the teaching and non-teaching staff from the state government, as a 2(f) and 12(B) College is underway, and on receiving no positive reply from the concerned departments, the matter is to be taken to the Minority Commission of the state and centre.
5. The development works on campus, besides ongoing constructions, by availing of the schemes available from UGC, like the infrastructure development for a sports stadium and for equipping the sports department with suitable games related amenities and equipments.
6. The signing of the MoU with UCSH, Santiago de Chile for the student exchange programme in the coming year from August to December 2011. There is also the plan to initiate collaboration with Wipro for the setting up of a placement and Training centre in the college campus.
7. Finally, the selection and appointment of new staff for the new courses and for the new batches that are to arrive for the year.