

# Salesian College Siliguri

## Internal Quality Assurance Cell (IQAC) Meeting

### 10 July 2021

An online Meeting of the IQAC has been scheduled to be held on 10 July 2021 at 11:00 am via Google Meet. The members are requested to kindly make it convenient to attend the same on time. Please login 10 minutes before the scheduled time.

#### Agenda:

1. Review of the bygone (Even) Semester and planning for the upcoming (Odd) Semester.
2. Varia

**Link:** <http://meet.google.com/ccp-ggoa-kwt>

**Minutes Keepers:** Mr Subhajit Paul (Photo) & Mr Dhiren Newar (MoM)

#### Proceedings:

1. Prayer and opening note: Fr (Prof) George Thadathil, Chairperson (IQAC), Principal/Rector
2. Welcome Address: Dr SC Das, IQAC Co-ordinator (Siliguri)
3. Reports by Secretaries – Mr Subhajit Paul (Siliguri) & Mr Dhiren Newar (Sonada)
4. Agenda wise discussion: Dr Terence Mukhia, IQAC Co-ordinator (Salesian College)
5. Observations from the External Members
6. Closing remarks: Chairperson

In communication to the Members:

1. Fr (Prof) George Thadathil, Chairperson (IQAC), Principal/Rector
2. Fr (Dr) Saju Puthuserry, Vice Principal, Arts/Humanities
3. Fr (Dr) Babu Joseph, Vice Principal, Commerce, Management Studies & Vocational Studies
4. Fr CM Paul, Vice Principal, Sciences
5. Fr (Dr) Tomy Augustine, Rector (Salesian College Sonada)
6. Br Augustin Joseph, Vice Principal, Salesian College Sonada
7. Fr Jagjiwan Tirkey, Bursar & PG Coordinator (Education)
8. Dr Terence Mukhia, IQAC Co-ordinator, Salesian College
9. Mr Peter Lepcha, Dean, Arts/Humanities
10. Mr Dhirodatta Subba, Dean, Sciences
11. Mr Patrick Johnson, Dean, Commerce, Management Studies & Vocational Studies
12. Ms Ganga Parajuli, Women Cell representative
13. Mr Johnny Joseph, Principal's Secretary (Siliguri)
14. Mr Robert Lepcha, Principal's Secretary (Sonada)
15. Mr Subhajit Bose, Secretary (Siliguri)
16. Mr Subhajit Paul, Secretary (Siliguri)
17. Mr Dhiren Newar, Secretary (Sonada)
18. Mr Anirban Ghosh, Internal Audit
19. Ms Priyamrita Chatterjee, Alumni Office

20. Mr Prayash Rai, Member
21. Ms Sonali Rai, Director, SalTeck
22. Mr Uday Malla, Member
23. Ms Sradha Pradhan, Campus Co-ordinator
24. Ms Jessica M Nyss, Member
25. Dr Minakshi Chakraborty, Principal, KGTM (Expert from Educational field)
26. Mr Eugene Gurung, Entrepreneur (Employers/Industrialists/Stakeholders)
27. Mahima Pradhan, Student Representative (BBA, Siliguri)
28. Aditya Singh, Student Representative (ECOH, Siliguri)

s/d

Dr SC Das

IQAC Co-ordinator

Salesian College Siliguri



Salesian College

*UGC Certified College with potential for  
Excellence (CPE)  
Accredited by NAAC with Grade 'A' (Third Cycle)  
Affiliated to University of North Bengal  
Sonada – 734 209 Siliguri – 734 001*

# IQAC MEETING MINUTES

**Date:** 10th July 2021

**Start Time:** 11:00 am

**End Time:** 12:40 pm

**Facilitator:** Dr. Terence Mukhia (IQAC Coordinator)

**Minutes Keepers:** Mr. Subhajit Paul (Photo) & Mr. Dhiren Newar (MoM)

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The Online Meeting of IQAC was held on 10 July 2021 at 11:00 am via Google Meet as per the official notice circulated to all the participating members for the meeting on 5<sup>th</sup> July 2021.

## ■ Agenda:

1. Review of the bygone (Even) Semester and planning for the upcoming (Odd) Semester.
2. Varia.

## ■ Proceedings:

1. Prayer and opening note: Fr (Prof) George Thadathil, Chairperson (IQAC), Principal/Rector
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4. Agenda wise discussion: Dr Terence Mukhia, IQAC Co-ordinator (Salesian College)
5. Observations from the External Members.
6. Closing remarks: Chairperson.

## ■ Attendance:

No.	Members:	Designation:
1	Fr (Prof) George Thadathil	Chairperson (IQAC), Principal/Rector
2	Fr (Dr) Saju Puthuserry	Vice Principal, Arts/Humanities
3	Fr (Dr) Babu Joseph	Vice Principal, Commerce, Management Studies & Vocational Studies
4	Fr C.M. Paul	Vice Principal, Sciences
5	Fr (Dr) Tomy Augustine	Rector (Salesian College Sonada)
6	Br Augustin Joseph	Vice Principal, Salesian College Sonada
7	Fr Jagjiwan Tirkey	Bursar & PG Coordinator (Education)
8	Dr Terence Mukhia	IQAC Co-ordinator, Salesian College
9	Dr SC Das	IQAC Co-ordinator (Siliguri)
10	Mr Peter Lepcha	Dean, Arts/Humanities
11	Mr Dhirodatta Subba	Dean, Sciences
12	Mr Patrick Johnson	Dean, Commerce, Management Studies & Vocational Studies
13	Ms Ganga Parajuli	Women Cell Representative
14	Mr Johnny Joseph	Principal's Secretary (Siliguri)
15	Mr Robert Lepcha	Principal's Secretary (Sonada)
16	Mr Subhajit Bose	IQAC Secretary (Siliguri)
17	Mr Subhajit Paul	IQAC Secretary (Siliguri)
18	Mr Dhiren Newar	IQAC Secretary (Sonada)
19	Mr Anirban Ghosh	Internal Auditor (Siliguri)
20	Ms Priyamrita Chatterjee	Alumni Officer (Siliguri)
21	Mr Prayash Rai	IQAC Member, HoD of History Dept (Sonada)
22	Ms Sonali Rai	Director, SalTeck
23	Mr Uday Malla	Dean of Commerce, BCA, Management & Vocation Studies (Sonada)
24	Ms Sradha Pradhan	Campus Co-ordinator (Sonada)
25	Ms Jessica M Nyss	IQAC Member (Sonada)
26	Dr Minakshi Chakraborty	Principal, KGTM (Expert from Educational field)
27	Mr Eugene Gurung	Entrepreneur (Employers/Industrialists/Stakeholders)
28	Mahima Pradhan	Student Representative (BBA, Siliguri)
29	Aditya Singh	Student Representative (ECOH, Siliguri)

## ■ Opening of the Meeting:

The Online IQAC meeting of the day was moderated by Dr. Terence Mukhia (IQAC Coordinator). The Meeting began with a prayer by Fr (Prof) George Thadathil, Chairperson (IQAC), Principal / Rector of Salesian College.

### Discussion 1: Fr (Prof) George Thadathil, Chairperson (IQAC), Principal/Rector

- The opening note was delivered by Fr (Prof) George Thadathil, Chairperson (IQAC), Principal / Rector of Salesian College thanking:
  - IQAC organizers (Dr Terence Mukhia IQAC Co-ordinator, Salesian College, Dr SC Das IQAC Co-ordinator (Siliguri), Mr Dhiren Newar IQAC Secretary (Sonada), Mr Subhajit Bose IQAC Secretary (Siliguri), Mr Subhajit Paul IQAC Secretary (Siliguri).
  - External Members: Dr Minakshi Chakraborty Principal, KGTM (Expert from Educational field) & Mr Eugene Gurung Entrepreneur (Employers/Industrialists/Stakeholders).
  - Rector Fr. (Dr) Tomy Augustine Rector (Salesian College Sonada), Vice Principals, Deans and all the prominent members with higher education ministry role in Salesian College.
- The Second part of the opening note was the purpose of this IQAC meeting to evaluate our performance and activities and also set certain targets and guidelines for our upcoming months in order to plan, motivate and play our individual roles as best as we can.

### • **Topic : New Faculty Recruitment to fill up the Vacant Position:**

- The interview of new faculty has been completed from 21<sup>st</sup> June to 26<sup>th</sup> June 2021.
- There were altogether 100+ applicants for the vacant post.
- Except for final confirmation with regard to 2 positions both in Sonada & Siliguri campus, all the others as per the requirements have been completed.
- The list of selected candidates will be circulated to the Deans & Vice Principals soon after the official formalities are completed.

### • **Topic : Induction Programme for the New Faculty Members joining this Year:**

- The Newly recruited Faculty members will join the College only when the situation normalizes.
- Since the Examination are yet to complete, Correction of the Answer scripts are to be done and also the New Admission are yet to happen, so the Induction Programme of the Newly joined faculty will likely to happen in the 1<sup>st</sup> week of September 2021.

• **Topic : Objective of organizing the Webinar on “Blended Mode” on 6<sup>th</sup> & 7<sup>th</sup> August 2021:**

- To understand the document of UGC in regard to the process of blended mode as per their expectation of teaching and learning of future.
- To offer some critic.
- To know what are the technicalities of Blended mode of teaching and learning.
- Indented to invite different speakers from different colleges to share their experiences and stories to understand better and share that knowledge.

• **Topic : Major Benchmark for the Academic Year 2020 - 2021:**

- 1) Firstly, Introduction of the **Academic Audit** this year for all the faculty members, where the HoDs of respective departments presented on behalf of his or her team members of their department to the expert from Santiniketan University, Dr. Dr SC Das and Fr. Principal. The Academic Audit report of each faculty was then evaluated by the College Management for Finance Policy as per their performance.
- 2) Secondly, the Benchmark for this year is in regard to the **Annual Report 2020-2021** of B.Voc department of Sonada Campus which has been prepared by Mr. Dhiren Newar has been circulated to all the Vice Principals and Deans of both Sonada Campus and Siliguri Campus as a Model to be followed by all the HoDs to prepare their departmental Annual Reports going forward.
- 3) Thirdly, the Benchmark for this year is in regard to **Meeting Circular and Notices** that was prepared Mr. Peter Lepcha.

**Discussion 2: Dr SC Das, IQAC Co-ordinator (Siliguri).**

- The Welcome address of the IQAC meeting for the day was delivered by Dr SC Das, IQAC Co-ordinator (Siliguri).
- Dr. Das explained as to how the IQAC is related to multiplexing in which the IQAC process functions for collecting the data, formatting the documents, collecting various reports of both the campuses and uploading it through a single medium of channel to NAAC portal.
- Dr. Das humbly request all the members of the IQAC to extended their support and cooperation through the journey of taking the new role as an IQAC Coordinator of Siliguri Campus.

### Discussion 3: Mr Dhiren Newar, IQAC Secretary (Sonada)

- Mr. Dhiren Newar, the IQAC Secretary of Sonada Campus delivered a Power point (**PPT**) presentation and the following highlights were explained in the IQAC meeting for the day.
  - Co curricular Events & Activities organized for the even semester (Jan – June 2021).
  - Internal Examination conducted for the even semester (Jan – June 2021).
  - Total Webinar organized for the even semester (Jan – June 2021).
  - IQAC Initiatives, Contribution & Outcomes for the even semester (Jan – June 2021).
  - IQAC Focus & Strategy for coming (Odd) Semester (July – December 2021).
- Mr. Dhiren Newar also presented the innovative implementation of E-Register where which automated for taking the daily attendance of the students and auto displays the monthly attendance report with Graphical Chart Presentation.
- Mr. Dhiren Newar also highlighted in having the Events and Activities option in the College ERP to be separated for the benefit of tracking each and every reports & documents as per the activities organized and conducted by each of the departments, clubs and cells.

### Discussion 4: Mr Subhajit Paul , IQAC Secretary (Siliguri)

- Mr. Subhajit Paul, the IQAC Secretary of Siliguri Campus made the next Power point (**PPT**) presentation and the following highlights were explained in the IQAC meeting for the day.
  - Co curricular Events & Activities organized for the even semester (Jan – June 2021).
  - Internal Examination conducted for the even semester (Jan – June 2021).
  - Total Webinar organized for the even semester (Jan – June 2021).
  - IQAC Initiatives, Contribution & Outcomes for the even semester (Jan – June 2021).
  - IQAC Future Plan for coming (Odd) Semester (July – December 2021).
- **Topic : Blended mode of teaching & learning for same section students in both offline & online mode:**
  - One section of the students coming to college for the offline classes, the faculty recorded the live video of the classes taken and was circulated to the students of other section who could not attend the offline mode of classes. This way helped all the students of the same class cover they syllabus.

## Discussion 5: Dr Minakshi Chakraborty, Entrepreneur (Employers/Industrialists/Stakeholders)

### • **Topic :** Information on resuming of Normal Offline Regular Classes:

- No, information as such. Waiting for 15<sup>th</sup> July for the Official notification probably to be released by the West Bengal Government.
- Would like to know how Salesian College is imparting the Blended mode of Teaching & Learning?

### • **Observations:**

- Dr. Minakshi Chakraborty appreciated how well that the series of Events & Activities organized and conducted was maintained by Salesian College and separation between Departments and IQAC.
- How would Salesian College conduct the blended mode of teaching and learning where some section of students are attending the same classes from home and the other section of the students are attending the offline physical classes at the same time?
- Dr. Minakshi Chakraborty highlighted her issues in regard to:
  - ✓ The poor internet and network connectivity due to which the students cannot even upload the **pdf** and instead the students provided in image format which make the faculty members very difficult to evaluate those assignments.
  - ✓ Most of the students not able to afford smart phones.
  - ✓ Very difficult to take the online classes where there are huge numbers of students in a particular course especially in the General Courses.
  - ✓ Dr. Minakshi Chakraborty said that since Salesian College has the potential for excellence and a Grade A college for several years, she would like to seek extensive help and support from the college to address such issues to resolve those problems as highlighted and better their online classes.

## Discussion 6: Mr. Dhiodatta Subba, Dean, Sciences

### • **Topic :** Information on resuming of Normal Offline Regular Classes:

- UGC has stated that going forward the nature of teaching & learning to be blended mode in future.
- The Blended mode would continue to persist till the situation normalizes.
- Webinar on: 'Blended Mode' to be organized on 6<sup>th</sup> & 7<sup>th</sup> August 2021 and this will also be posted to all the institution of North Bengal & Sikkim region that will help in moving forward for conduction the blended mode to teaching & learning in a systematic and professional manner.

### • **Topic :** AQAR 2020-2021 & AQAR 2021-2022:

- Mr. Dhiodatta Subba, Dean, Sciences stated that in regard to the AQAR 2020-21 & 2021-22, the members would be getting a training from Mr. Suma Dey as there has been a change in the procedure of documentation of the NAAC. So, Mr. Suman and his team would be visiting Siliguri campus on 19<sup>th</sup> July 2021 to talk about the new process and procedure of preparing the reports for the NAAC.

## Discussion 7: Mr. Patrick Johnson , Dean, Commerce, Management Studies & Vocational Studies

### • **Topic :** Blended mode of teaching & learning for same section students in both offline & online mode:

- Each department accordingly has to plan out as per the requirements.
- The number of hours per lecture was shortened and incorporated more of online activities, assignments, class tests.
- For Practical Classes, the students were divided into smaller groups of 20 each and the seniors took the responsibilities of sharing what they have learnt. The Seniors then divided the 1<sup>st</sup> students into 5 each and they shared their learning practical experiences and simultaneously also trained them. After a month, a competition was organized.
- The students exchange programme was also organized between Sonada & Siliguri Campus as a part of blended mode of teaching and learning.
- Overall the Blended mode of education has involved for the faculties, seniors and as well as the new students simultaneously in the process of teaching and learning.

#### Discussion 7: Mr. Peter Lepcha , Dean, Arts/Humanities

- **Topic : Action Plan in regard to the NAAC Criteria 7 (Last Paragraph):**

- Based on the action plan to be taken in regard to the NAAC Criteria mentioned in the last paragraph, if that could be done before hand rather than putting it in the last moment would be better.

#### Discussion 7: Br. Jose, Vice Principal, Sonada

- **Topic : Induction Programme for the New Faculty Members joining this Year:**

- Br. Jose, Vice Principal of Sonada campus stated that the IQAC office would be furnished and fully functional able very soon.
- Br. Jose, also enquired if the Induction and Training Programme for New Faculty members joining the College can be conducted somewhere in the month of August before they join the college.

#### Discussion 8: Dr. Terence Mukhia, IQAC Coordinator, Deans of Arts & Humanities, SCS

- Dr. Terence Mukhia lighted the points in regard to strengthening the area of research & publication as a part of NAAC Criteria in both the campuses.
- Dr. Terence Mukhia also suggested motivating our faculty members in publishing articles and journals at least in peer review journals in not in UGC listed Journals.

#### Discussion 9: Mr. Subhajit Bose, IQAC Secretary (Siliguri)

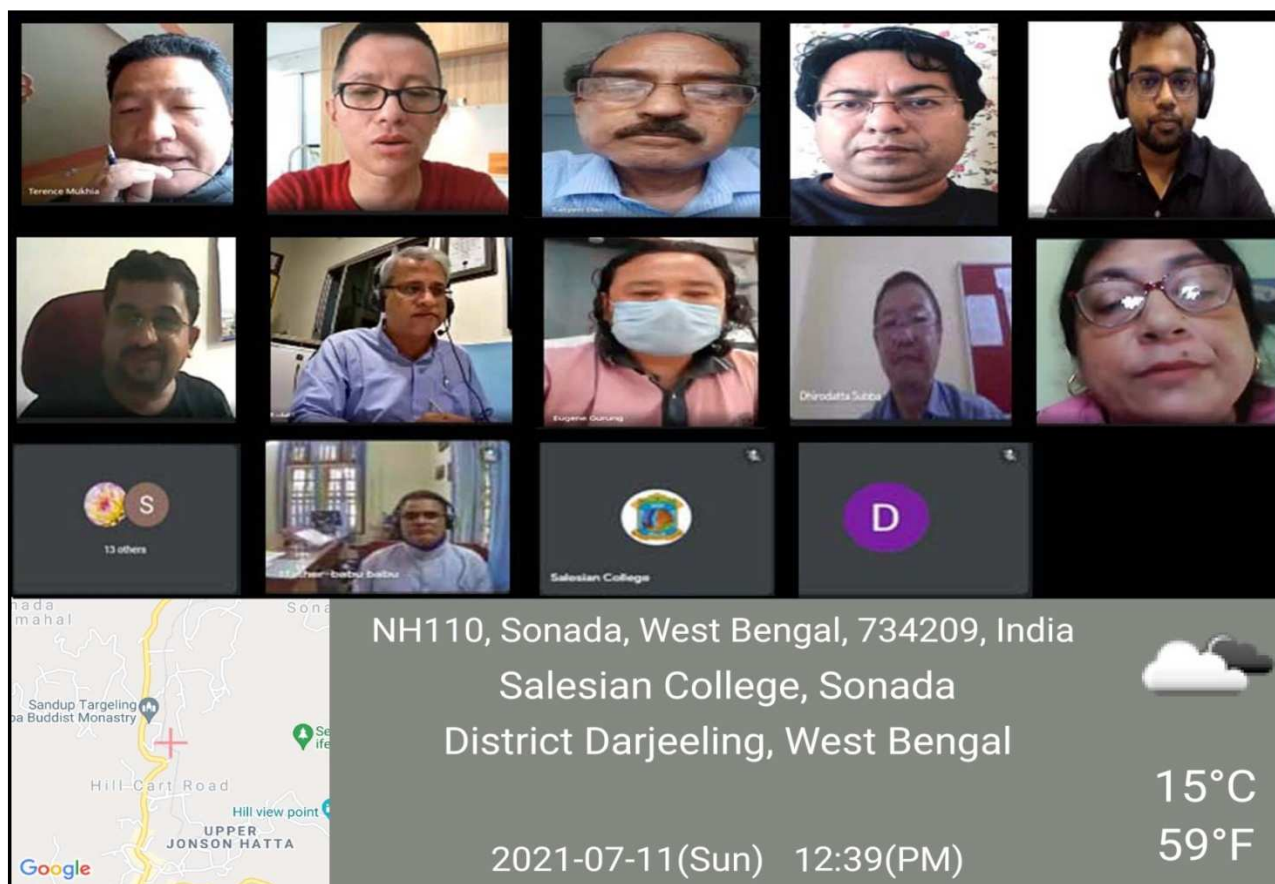
- **Topic : AQAR 2020-2021 & AQAR 2021-2022:**

- Mr. Subhajit Bose, IQAC Secretary of Siliguri campus suggested that if the AQAR 2020 – 2021 & AQAR 2021 – 2022 can be done simultaneously so that there is no delay in collating the data later on.
- Mr. Subhajit Bose suggested if an additional backup of the criterion member can be assigned in case if the actual member for the particular sub criterion is not reachable or absent due to any reason so that it would help in providing of the data from the backup member.

## ■ Closing of the Meeting:

The Online IQAC meeting of the day was ended at 12:30 pm with a vote of thanks by Dr. Terence Mukhia (IQAC Coordinator) and the photograph of the members.

### Geo Tagged Photo

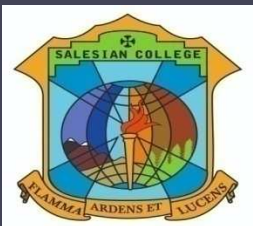


Minutes Prepared by:

Mr. Dhiren Newar (IQAC Secretary, SCS)

Date: 10<sup>th</sup> July 2021

**Secretary (SCS)**  
**Internal Quality Assurance Cell**  
**Salesian College Sonada**  
**Darjeeling, W.B. - 734209**



# Salesian College, Sonoda

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## **IQAC REVIEW MEETING FOR EVEN SEMESTER 2021 (Jan - June 2021)**

# **Presentation**

**By: Mr. Dhiren Newar**  
**IQAC Secretary, SCS**



# Highlights:

1. Co curricular Activities from January to June 2021.
  2. Internal Examination for Even Semester 2021.
  3. Webinar organized for Academic Session 2020-2021
  4. IQAC Initiatives & Contribution.
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## QUALITY ASSURANCE

### INTERNAL QUALITY ASSURANCE CELL

#### ANALYZE

To study or examine something in detail for an explanation



#### EVALUATE

To determine or estimate the significance, quality, or value of assessment

#### IMPROVE

To make something better in a particular way



#### PLANNING

A detail or a process of thinking and organizing step by step to achieve a desired goal

# Co curricular Activities 2020-2021:

No	Date	Events & Activities	Department/Club /Cell & Committee
1	13 <sup>th</sup> Jan 2021	Skill Training on: "Corporate Ethics & Innovative Ideas Sharing".	B.Voc Dept
2	26 <sup>th</sup> Jan 2021	Republic Day Celebration.	NCC
3	29 <sup>th</sup> Jan 2021	B.Voc Resume Building Competition	B.Voc Dept
4	20 <sup>th</sup> Feb 2021	Inter Department Volleyball Competition '2021	Sport Management
5	1 <sup>st</sup> March 2021	Essay Writing Competition on: "Women Who Inspires You".	Women Cell
6	3 <sup>rd</sup> March 2021	Departmental Follow-up Monthly Meeting.	Deans
7	5 <sup>th</sup> March 2021	Blood Donation Camp.	Women Cell

# Co curricular Activities 2020-2021:

No	Date	Events & Activities	Department/Club/ Cell & Committee
8	6 <sup>th</sup> March 2021	Sociology Departmental Trek to Chatakpur.	Sociology Dept
9	13 <sup>th</sup> March 2021	LO GROI Memorial Lecture Theme: Business Management- "A View from Japan".	B.Voc Dept
10	22 <sup>nd</sup> March 2021	Save Water Awareness Programme	Sociology Dept
11	23 <sup>rd</sup> March 2021	Orientation Programme on Model United Nation (MUN)	Political Sc. Dept
12	27 <sup>th</sup> March 2021	Jellici Memorial Inter College Basketball Tournament	Sport Management
13	8 <sup>th</sup> April 2021	Presentation Competition	Commerce Dept
14	10 <sup>th</sup> April 2021	Swachha Bharat Abhiyan: Playing field Cleanliness Drive	NSS

# Co curricular Activities 2020-2021:

No	Date	Events & Activities	Department/Club/ Cell & Committee
15	12 <sup>th</sup> April 2021	Poshan Pakhwada: Malnutrition Awareness	NSS
16	12 <sup>th</sup> April 2021	Service Learning Follow up Conference Meeting.	Ms. Shreya Agarwal
17	13 <sup>th</sup> April 2021	"Say No to Plastic" – Cleaning Gorabari	NCC
18	14 <sup>th</sup> April 2021	Dr B R Ambedkar Jayanti	NSS
19	19 <sup>th</sup> April 2021	Two Days Workshop on: Self Defense and Self Esteem.	Women Cell
20	22 <sup>nd</sup> April 2021	World Earth Day	Sociology Dept
21	14 <sup>th</sup> May 2021	Workshop on: "Guidance for Psychosocial Counselling For COVID-19 Positive Patients and their Family Members"	Sociology Dept

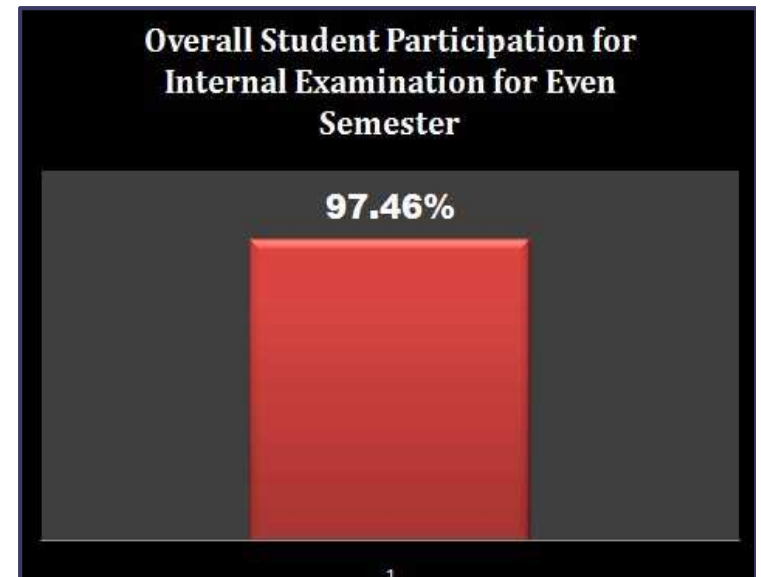
# Co curricular Activities 2020-2021:

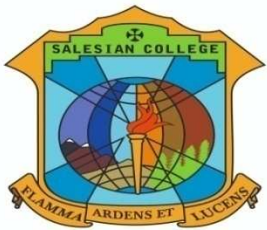
No	Date	Events & Activities	Department/Club/ Cell & Committee
22	26 <sup>th</sup> May 2021	Video Presentation on Home Activity: "Lets Plant"	B.Voc Dept
23	3 <sup>rd</sup> June 2021	Poster Presentation	Mass Com Dept
24	5 <sup>th</sup> June 2021	Observation of World Environment Day	Sociology Dept
25	21 <sup>st</sup> June 2021	Observation of International Yoga Day	Sociology & History & Sport Management Dept
26	28 <sup>th</sup> June 2021	Farewell Programme for Fr CM Paul and Fr Jagjivan	Mass Com & Education Dept
27	30 <sup>th</sup> June 2021	Handbook & Calendar Committee Meeting.	Handbook & Calendar Committee



# Internal Examination:

- ❑ Internal Examination was successfully conducted by the Examination Committee in the Online mode via **College Moodle LMS** for 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Semester from **21<sup>st</sup> June to 24<sup>th</sup> June 2021**.
- ❑ Internal Examination Result was published Online on **27<sup>th</sup> July 2021**.
- ❑ Overall Student Participation (2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Semester) for Internal Examination = **97.46%**

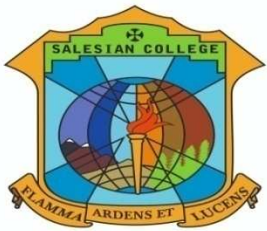




# Webinar Organized:

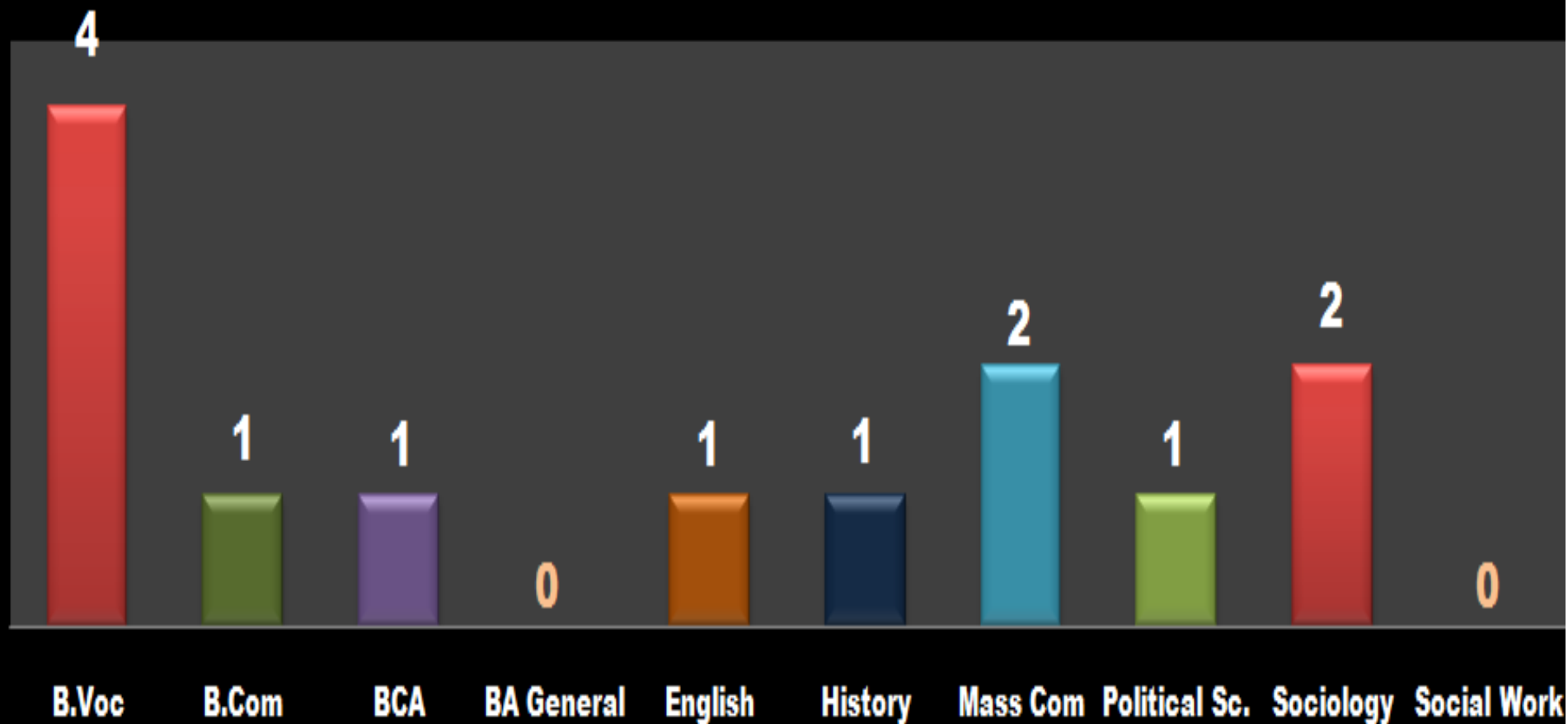
Total Webinar Organized for even semester ( Jan-June 2021) for Sonada Campus:

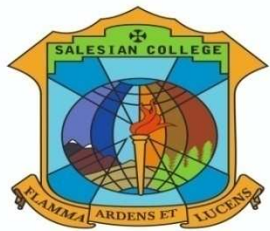
B.Voc	B.Com	BCA	BA General	English	History	Mass Com	Political Sc.	Sociology	Social Work	Total
4	1	1	0	1	1	2	1	2	0	13



# Webinar Organized:

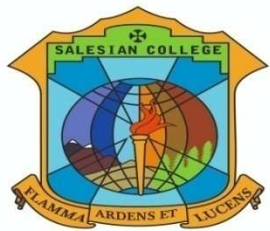
Webinar Organised by Departments of SCS from Jan - June '2021  
Even Semester





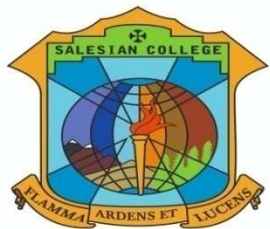
# IQAC Activities from Jan-June 2021

No	Date	Events & Activities	Cell
1	9 <sup>th</sup> Jan 2021	FDP on: "Exploring Teaching Online / Offline / Orientation Programme (ETOP)"- <b>PHASE-1</b> .	Fr. Principal (IQAC)
2	16 <sup>th</sup> Jan 2021	FDP on: "Exploring Teaching Online / Offline / Orientation Programme (ETOP)"- <b>PHASE-2</b> .	Fr. Principal (IQAC)
3	18 <sup>th</sup> Feb 2021	Study Faire '2021	IQAC, SCS
4	8 <sup>th</sup> March 2021	IQAC Meeting' With The IQAC Coordinator: Dr. Terence Mukhia. (Offline / IQAC OFFICE -203, Sonada)	IQAC, SCS
5	9 <sup>th</sup> March 2021	Presentation of IQAC Tracker to Fr. Principal (Sonada)	IQAC, SCS



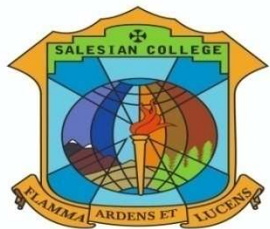
# IQAC Activities from Jan-June 2021

No	Date	Events & Activities	Cell
6	9 <sup>th</sup> March 2021	New Faculty Induction Programme	IQAC, SCS
7	12 <sup>th</sup> - 13 <sup>th</sup> March 2021	<b>2 Days</b> FDP on: Service Learning	UB & IQAC, SCS
8	12 <sup>th</sup> March 2021	Bharat Ka Amrut Mahotsav: 75 Years of India's Independence. (Offline/ AV Hall, 301)	IQAC, SCS
9	16 <sup>th</sup> March 2021	IQAC Presentation on: IQAC Tracker in Siliguri Campus	IQAC
10	23 <sup>rd</sup> March 2021	IQAC Meeting III 2021 in Siliguri Campus (AV Hall)	IQAC



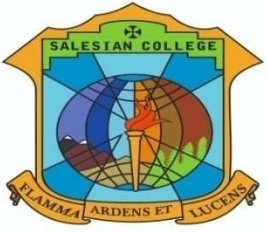
# IQAC Activities from Jan-June 2021

No	Date	Events & Activities	Cell
11	26 <sup>th</sup> -27 <sup>th</sup> March 2021	<b>2 Days</b> FDP on: "Outcome Based Teaching, Learning and Evaluation" (OBTLE)	Fr. Principal (IQAC)
12	5 <sup>th</sup> April 2021	FDP on: "IQAC Documentation & Reporting System and Procedures" (Offline/ AV Hall, 301) .	IQAC, SCS
13	29 <sup>th</sup> April 2021	IQAC Meeting by IQAC Coordinator & Secretary in Sonada	IQAC, SCS
14	27 <sup>th</sup> May 2021	IQAC (NAAC) Core Team Members Online Meeting on: The Review of the AQAR 2019-2020.	Fr. Principal (IQAC)
15	31 <sup>st</sup> May 2021	IQAC Online Meeting on Final Review of AQAR 2019-2020.	Fr. Principal (IQAC)



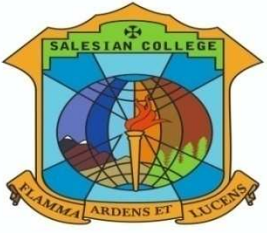
# IQAC Activities from Jan-June 2021

No	Date	Events & Activities	Cell
16	6 <sup>th</sup> June 2021	Online Meeting on: Performa of Faculty Self Appraisal.	Fr. Principal (IQAC)
17	12 <sup>th</sup> June 2021	Interview of Faculty Self Appraisal (Academic Audit)	Fr. Principal (IQAC)
<b>Total IQAC Initiative, Contribution &amp; Activities organized for Even Semester January '2021 - June '2021</b>			<b>17</b>



# IQAC QUALITY OUTCOMES:

- ❑ Implemented **Automated Examination Result**.
- ❑ Smooth Workflow and AQAR Submission 2019-2020.
- ❑ Daily update of **Unitization** Report of ERP.
- ❑ Uploading of Activities Report in ERP by majority.
- ❑ Standardized **PPT & Report** Presentation of Academic Audit.
- ❑ Faculty Training & Workshops.



## IQAC Focus & Strategy for Next Semester:

- Introduction of **E-Register**.
- Uploading of Reports in the College ERP.
- Filling up AQAR Forms.
- Mentoring & Counselling Google Forms.
- Preparation of Monthly, Semester & Annual Reports.
- Standardization of Unitization Report in ERP.
- Technical Skills to help each Faculty, HoD, Coordinator, Animator to prepare the Reports & Documentations.

Thank  
you



# Report of Even Semester, 2020-21

Salesian College, Siliguri Campus

Subhajit Paul

July 10, 2021



# Webinars & Guest Lectures

## Webinars & Guest Lectures

- On April 5, the Department of Mathematics organised a guest lecture on “Topology: A meet & greet” for the final semester students. Guest speaker was Dr Gangotryi Sorcar, Dept of Mathematics, University of Delaware. The department went on to organise the orientation programme on the same day.
- On April 6, all other departments organised the orientation programme for the even semester.
- On May 18, Department of Commerce organised a one-day webinar on BSE’s Investor Awareness Programme.
- On June 11, Department of Management Studies organised a webinar on “Entrepreneurship and Family Business”.
- On July 1, the Women Cell organised a webinar on “Sustainable Menstruation”.

# Co-curricular Activities

## Co-curricular Activities

- On April 9, Department of Psychology, and Salesian Research Centre organised the “Inauguration programme of Brainbow association”.
- On April 9, Department of Political Science organised the “Salesian Model United Nations 2021”.
- On April 9, Department of Social Work organised a training programme on importance of report writing.
- On April 10, Department of Physical Education organised the Salesian College inter campus volleyball match.
- On April 10, Department of Physics organised an orientation programme for the student presentations.
- On April 20, the Placement Cell organised an Investor Awareness Programme in collaboration with SEBI.

## Co-curricular activities

- On April 27, the Placement Cell in collaboration organised a career orientation programme.
- On April 28, NSS organised a campus plantation drive.
- On May 13, NSS organised an awareness workshop on psychosocial counselling for CoVid positive patients.
- On May 14, the Entrepreneurship Development Cell organised a global level inter collegiate entrepreneurial fest, ENSPIRE.
- On May 28, the Salesian College Commerce Association organised the event 'Riddikulus'.
- On June 2, the Placement Cell organised a career guidance programme with The Indian Air Force.

## Co-curricular Activities

- On June 3, the Placement Cell, in collaboration with Girl Power Talk, in association with its sister company Blue Ocean Global Technology (based in New York) hosted an interactive session on the topic “An Entrepreneurial Mindset”.
- On June 5, NSS observed the World Environment Day.
- On June 21, NSS organised a guidance programme on psychosocial skills.
- On June 21, Physical Education Department and NCC organised an online yoga session to celebrate the International Yoga Day.
- On June 29, NSS presented its activities on Mahatma Gandhi National Council for Rural Education (MGNCRE) platform.
- On July 1, the Department of Mass Communication and Journalism organised a career counselling programme.

# Examinations

# Examinations

- Internal selection examinations were conducted from 21 – 25 June. The students were asked to upload their answer scripts on the same day of the examination by 5 pm in LMS Moodle. A total of 1577 students turned up for this examination.
- The Chartered Accountants Examinations are being conducted since July 5. A total of 830 students are writing this examination.

# IQAC Activities

# IQAC Activities

- The Academic audit was carried out in the month of June.
- The submission of AQAR for the session 2019-20 is in the process.
- On March 25, IQAC organised a 2-day workshop on “Object Based Teaching Learning & Evaluation” (OBTLE) at Sonada campus.
- On January 23, IQAC organised a workshop on “Exploring Teaching Online/Offline/Orientation Programme (ETOP) with all faculty members.
- On January 7, IQAC organised a 2-day workshop on “Exploring Teaching Online/Offline/Orientation Programme (ETOP) with the HoD’s and Coordinators at Sonada campus.

# Future Plans of IQAC

## Future Plans of IQAC in the coming Academic Year

- Quality check in the teaching-learning process aiming at the whole person education.
- Google Suite (G Suite) and Moodle has been decided as the online platforms for teaching-learning. Blended Mode of teaching-learning too has been planned through workshops organized at Siliguri Campus.
- Scholarships for the poor but deserving students have been planned for the new session.
- To start a Bachelor of Social Work and re-organize COP at Salesian College, Sonada.
- To Strengthen the area of research by encouraging faculty to do M.Phil, Ph.D. other major and minor research projects.
- A well-equipped IQAC office will be set up at both campuses.

## Future Plans of IQAC in the coming Academic Year

- To organise FDP's also for support staffs.
- Every department will organise at least two webinars and the faculty will take initiative in writing articles for publication in Peer-reviewed, Scopus or UGC listed journals.
- Fill up all the vacant posts by recruiting new faculty.
- A proper decentralization of the management will be in effect with clear job descriptions and appointment letters.
- There will be a follow up meeting with the local guardians of the students staying as rentee and paying-guests.
- Alumni Association will be registered and strengthened.
- To sign an MoU with IGNOU in order to convert the IGNOU Special Study Centre at Salesian College Sonada into a regular Learner Support Centre (LSC).

THANK YOU!