



Academic Year  
2020 - 2021

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## HISTORY OF SALESIAN COLLEGE

Salesian College (SC) is a Government recognized, minority educational institution of the Catholic Church, run by Salesians of Don Bosco, Kolkata Province where over 2000 students do their Arts/Humanities, Commerce, Science and Professional Courses (UG & PG) under the North Bengal University (NBU).

SC was established in Shillong in 1933, before being shifted to Sonada, in 1938. It comes under section 2(f) and 12 (B) of UGC Act of 1956. In 1935, SC received affiliation to the Calcutta University for I.A., and in 1948 for BA Course in English, History and Latin followed by Economics in 1950. In 1962 its affiliation was transferred from Calcutta University as one of the founding colleges of NBU. It was in 1970 and 1979 that SC received affiliation for BA Honours Course in English and History respectively followed by the introduction of Education and Philosophy as B.A subjects. In 2006 it received affiliation for Education Honour scourse. The College opened a Computer Skills Department in 2002, offering the DIT and ADIT courses of C-DAC, Pune, the Computer Application Certificate Course of NBU in 2004.

SC, Siliguri Campus was inaugurated on 9th July 2009. The Siliguri Campus offers BA/B.Com/B.Sc/BBA/BCA Honours & General

courses with Career Oriented Programme (COP) courses in Travel & Tourism Management, Computer Application, Music, Sports Management and Communicative English. SC is also recognized as an IGNOU Study Centre (from May 2005 in SCS and 2010 in SCSC) offering courses in BA, B Com., CIC, CLP, MA, M Com., BSW & BCA. SC was accredited by NAAC on 16th September 2004, with an Institutional score between 60-70%, receiving the Grade C + + . On 26th February 2010, Salesian College was conferred the status of a 'College with Potential for Excellence' (CPE) by the University Grants Commission and was into its Second Cycle from 1st April 2014. In March 2012, in its Second Cycle, the College was re-accredited by NAAC with 'A' grade. The college has retained its 'A' Grade in the Third Cycle starting from May 2019, the first College to receive such grade under the University of North Bengal. The college has started MA in English from 2016-17 and MA in Education and Psychology from 2019.

The college has been running online classes, including assessments and routing tests through in-house developed ERP and LMS taking on from Open Source Resources of MOODLE.

## MESSAGE FROM THE PRINCIPAL

My Dear Students,

Welcome to the College, if you are joining us this covid-year, and welcome to the New Online Academic Year, whether you are new or old. Asian Academic Community we have grown during the past decade precisely because every member of the management and faculty has contributed immensely to make the academic experience, for you as a student, vibrant and memorable. Especially this year we have had value additions to our way of doing things so as to make our approach asstress-free and yet engaging as possible. The Student Handbook & Calendar E-version is itself an expression of the same. This has been improved upon each year by taking opinions from student leaders, council members, faculty, support staff and management. I would like to thank in a special way the Deans, and Vice Principals along with their respective Handbook Calendar Committees, for the improvisation and deft handling of the transition in bringing out 2020 Handbook and Calendar.

I take this occasion to place on record the leadership services rendered by Fr. Dr Mathew Pulingathil SDB, the Rector of Siliguri Campus (2014-2020) as he completes six years of service. Fr. (Dr.) Tomy Augustine SDB takes the role of the Rector of SCS and the IQAC Coordinator besides being the Head, department of Philosophy,

Librarian (SCS) and Coordinator of Research and Publications. Fr. (Dr.) George Chempakathal SDB, Associate Professor and incharge of PG Education resumes as Vice Principal (Arts & Humanities) besides being bursar of the Campus. Fr. CM Paul SDB continues as the Station Director of Radio Salesian and Salesian TV (Youtube). Fr. Aju Kurian Vallikunnel SDB continues as Vice Principal (Science) and IQAC co-coordinator (SCSC). Fr Dr James Molekunnel SDB Head PG Department of Psychology will also be the PG Coordinator. I want to thank every member of the College Management, Co-ordination Council, IQAC team and Criterion wise Faculty groups for their dedicated hard work enabling timely submission of AQAR 18-19 as an on going process of assessment.

I am sure the parents and the students who become part of the family this year will learn and experience what it means to be cared for by an academic community even in stressful times.

Yours in Don Bosco,



Fr. (Prof) George Thadathil SDB

Principal

**Personalia**

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Name: .....

Department: .....

Reg. No.: .....

Semester: .....

Club: .....

Association: .....

Permanent Address: .....

.....

PIN: ..... Police Station: .....

Mobile: .....

Email: .....

Father's Name: .....

Mother's Name: .....

Note: Parents/ Guardians are requested to notify the Principal of any change of address or telephone.

**This Handbook & Calendar must be brought to the College everyday.**

Specimen signature of Parent(s)/Guardian responsible for signing the Reports, Leave note, Remarks etc. We request the Parents/Guardians to use the very same specimen signature(s) appended below for all official communications with the College.

Father's Signature: .....Phone: .....

Mother's Signature: .....Phone: .....

Address: .....

#### IMPORTANT DECLARATION BY PARENTS/ GUARDIANS

I shall not engage the faculty members of Salesian College for any sort of private tuition of my ward.



.....  
(Father's Signature & Date)

.....  
(Mother's Signature & Date)

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Relationship: .....Signature: .....

Address: .....

(Guardian's Signature): .....

I will bring this Handbook & Calendar on all class days to the College.  
I shall not tamper with any page(s), partially or wholly of this Handbook & Calendar.  
Losing this Handbook & Calendar will incur a fine.

.....  
(Student's Signature & Date)





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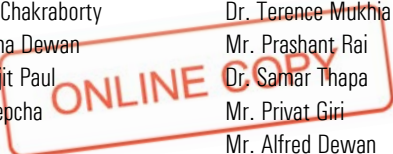
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## PROSPECTUS

Salesian College Sonada with its campus in Siliguri (SCS) is a Government recognized minority educational institution of the Catholic Church, run by Salesians of Don Bosco, Province of Kolkata where presently 2000 students study in Arts, Commerce, Professional and Science (UG & PG) streams affiliated to North Bengal University (NBU).

We welcome you to be part of this academic community. In order to prepare yourself kindly familiarise yourself with the content contained in this Prospectus, prepared with much attention to your wellbeing and wholesome experience as an undergraduate/PG student in Salesian College.

### 1. AIM OF THE INSTITUTION

1.1. The aim of the institution is to impart sound and value-based education by inculcating in the youth habits of piety, virtue, discipline and self-reliance during the years of their studies; thus enabling them to lead a value laden life that is socially conscious and promoting nation building.

1.2. The method of education followed in the college is the Preventive System taught and practiced by St. John Bosco. It is based on Reason, Respect for the Divine (Religion) and Loving kindness.

1.3. Being a Christian institution, the classes of Christian Doctrine (Catechism) are compulsory for Christian students. All other students must attend classes of Value Education and Personality Development, which deal with moral principles, values and rules of good conduct. Students must strive to attain qualities of mind and heart and integrate into his/her life, virtues of honesty, sincerity, piety, compassion, generosity, love for nature and self-reliance, love and respect for others and acceptance of diverse cultures.

1.4. Every student is expected to have a faculty member as a mentor who will accompany him/her during the period of study in the college.

1.5. Special attention is given to ensure high standard of morality and discipline in the college. Parents and Guardians are requested to collaborate with the College authorities by insisting on regularity, discipline and punctuality of their wards. The medium of instruction is English and the students must speak only English in the campus.

## **2. COURSES OF STUDIES**

2.1. In the College, every effort is made to teach the students proficiency in English as a written and spoken language. It has the following courses of Studies:

- a) Masters in Arts (MA): English, Psychology and Education.

b) Bachelor in Arts (B.): Honours in English, History, Education, Psychology, Political Science, Geography, Mass Communication & Journalism, Sociology, Economics and Philosophy.

c) B. Com: Honours and B. Com Program.

d) B. Sc.: Honours in Mathematics, Computer Science, Economics, Physics and Statistics (G).

e) Professional Courses: BBA, BCA, BSW and BA program in Tourism and Hospitality.

f) COP: in Communicative English, Travel and Tourism, Computer Application and Sports Management.

g) SCS certificate course in Music and Value Education.

2.2. The student's personality, initiative and originality are given optimum scope in creative curricular activities and by involvement and participation in youth groups and movements, co-curricular activities, sports and games.

2.3. Social Commitment: Salesian College aims at contributing to the building up of a more just society and one worthy of man/woman by promoting a systematic, social education of the students. Social service projects form an integral part of the college curriculum.

### 3. ADMISSION

3.1. Applications for admissions are accepted from students irrespective of caste, creed or gender. Normally the college begins its admission process after the publication of results of class XII examinations.

3.2. Parents/Guardians are required to fill in the admission forms with the utmost accuracy and are requested to apply online. Subsequent changes are not permitted.

3.3. Catholic students need to submit Baptism Certificate along with a letter from the parish of residence at the time of interview.

3.4. New Candidates are to be introduced personally to the Principal/ his nominee by the one who will be responsible for his conduct and fees.

3.5. The Career Oriented Programme (COP) is a separate course. Everyone is expected to take one of the courses to get professionally more competent while getting academically qualified.

3.6. Admission to the college and its different departments is based on academic performance, aptitude and interests. A written test and an interview of the candidate along with the parents is part of process of selection and choosing the right stream/department of studies.

3.7. Admission stages: (a) Online application (b) List of selected candidates (c) Signing of contract and Payment of fees (d) verification of original documents (e) submission of migration/TC and health fitness certificate (f) The mandatory anti-ragging contract (UGC) signed and submitted (g) College Identification Card (h) Application for Hostel, College Bus service and College Parking space (only if applicable and available).

3.8. The college reserves the right to admit students based on the minority rights enjoyed by the college. The decision of the Principal is final and binding in all matters of admission.

3.9. Admission process gets completed with the registration in North Bengal University.

#### **4. REGULARITY RECORD (Absence, Leave, late arrival/early departure)**

4.1. Punctuality is to be observed by all in the campus. College begins with the Morning Assembly and students must be on time for it and be present for the Assembly. Late comers (beyond 5 minutes) risk not being allowed entry in to the class.

4.2. All entries in the handbook regarding regularity and discipline are to be countersigned by the parents or guardians.

4.3. The purpose of regular attendance is to inculcate in the students traits of punctuality, regularity and academic discipline. As per the directions issues by the university, to be eligible for university examinations, a student must have a minimum of 75% attendance. Absence from the college without prior information is not encouraged. When the cause is sudden illness or unforeseen circumstances, the information must be given in writing at the earliest.

Marks awarded by the university for attendance

90% and above: 05 marks

85% - 89%: 04 marks

80% - 84% : 03 marks

75% - 79%: 02 marks

The University debar students with less than 75% attendance from writing the university examinations. The same rule applies to the college examinations too.

4.4. After an absence from the college, the reasons for the absence need to be entered briefly in the Regularity Record under "Absent" in the handbook. Parents/Guardians are required to give prior intimation to the college of their ward's absence.

4.5. Unauthorized absence from the college exceeding 15 calendar days is an indication that the student has discontinued the course of

study in Salesian College. Hence the student's registration to the college is automatically cancelled from the rolls of the college.

4.6. For long term sickness, a letter needs to be given by the parents/guardians in person every 15 days mentioning the necessary details along with medical documents. Parents are requested to give correct information to the college in writing if their ward suffers from serious illness. A fitness certificate from the doctor is required to resume classes or examination after any illness/injury of a serious nature.

4.7. An Absence due to illness for two or more days, besides being entered in the Regularity Record under "Absent" needs to be accompanied by a doctor's prescription/certificate.

4.8. A leave granted is required to be recorded in the Regularity Record under "Leave Sanctioned" in the handbook. This is to be signed by Principal or his nominee before the leave is taken.

4.9. Early Departure is granted when there is an emergency at home or when a student gets sick in the college. Any emergency/special request for early departure requested by parents/guardians is to be addressed to the Principal.

4.10. Habitual late Arrival is a breach of discipline. A student who comes late to the college needs to enter the date and time of arrival

into the Regularity Record under "Late." Ten late arrivals might result in Parents being called to the college/fine and other disciplinary measures.

4.11. Failure to produce a letter giving reasons for absence or delay beyond 15 minutes a student may be asked to return home during college hours. However Online Activity may be entered duly in the LMS of the course for gaining attendance.

4.12. Admission to class for absentees and late-comers is granted with the Regularity Record duly countersigned by the Principal or his nominee. The faculty may ask for a summary statement of the classes conducted during the days of absence.

4.13. It is mandatory for a student to attend the college on days marked "Compulsory Attendance". Defaulters are asked to pay a fine of Rs. 500/-. In case of sickness or any other serious reason the matter is to be notified to the Principal or his nominee with relevant documents on the same day or earlier.

## **5. CAMPUS CULTURE/DISCIPLINE**

5.1. Salesian college is under close circuit television (CCTV) surveillance.



5.2. College Uniform, Handbook and college ID displayed are essential requirements for students' entry into the campus. Habitual late comers may be denied entry into the campus.

5.3. Only students who are on the rolls of the college and their parents/guardians shall normally be permitted to enter the College Campus.

5.4. Use of mobile phones is permitted in the campus for academic purpose only. Unauthorized use will incur confiscation and a fine.

5.5. Students are to relate with all the staff members in the campus with due respect. Anything that goes against it in words or action is considered misconduct.

5.6. Everyone is to deal with each other with respect and concern. Anyone who is involved in any sort of verbal/emotional/physical abuse/violence and bullying irrespective of the causes may be suspended or dismissed with immediate effect. Discussions and healthy debates are encouraged while arguments, fights and 'put downs' are not accepted.

5.7. Deeply committed to upholding value system, the college expects its students to conduct themselves in a worthy manner in their dress, demeanour and have a sense of discipline. They must respect their faculty members, greeting them when they meet them in or out of the college campus. They must rise when the professor enters the lecture

halls; remain standing till they are directed to sit. When the attendance roll is called each one must rise and respond. Students are to address their faculty members and all members of the College Staff with due respect and politeness. Arrogant and challenging behaviour towards teaching or non-teaching staff is considered a serious misconduct and out of sync with the culture and values practiced in Don Bosco institutions across the world.

5.8. If a student becomes sick/meets with an accident during any of the college activities he/she can be helped with immediate first aid/admission to local nursing home only. Parents will be informed and they are expected to come and take full responsibility for their ward immediately. It is important to give the correct contact numbers in the College Handbook and update it whenever there is a change.

5.9. Smoking, chewing pan, chewing gum, betel-nut or any tobacco product, alcohol or any other intoxicants is strictly forbidden. Irregular attendance, habitual idleness, disobedience, bad conduct, stealing, use of drugs or any other addictive substance and every form of verbal or written obscenity/abuse will not be accepted. Any of the above may lead to suspension or even dismissal.

5.10. When there is a need, the college reserves the right to frisk students and check their belongings at any time without prior information.

5.11. Every student of Salesian college is required to behave in an exemplary manner inside and outside the college campus. He/she needs to be a personification of politeness, kindness, respect, patriotism, justice, equality etc. This is even more required when a student is in the college uniform. The college uniform is a sacred and prized possession of a student. It symbolizes the ethos and culture of the college, of which the student is an integral part. Any violation of its sanctity calls for firm disciplinary action such as fine, suspension and even dismissal. Smoking/getting involved in any activities contrary to the ethos of the college in uniform inside and outside the campus is a serious breach of discipline and are to be avoided ( e.g. consuming alcohol/tobacco/intoxicants/getting involved in unbecoming or scandalous behaviour etc.) might invite serious sanctions.

5.12. Hair colouring (other than black), using styling gel, keeping an unkempt beard and fashionable haircuts do not edify grooming and personality development process of students in the college, hence not allowed. Girls are not permitted to enter the campus with loose hair (long hair) nor groom hair in the public view in the campus. Loud make up of any sort and styling is not permitted in the class or in the campus except for cultural events or programmes.

5.13. Salesian college offers a variety of opportunity to engage in physical/sporting activities. Students of the college are encouraged to

use the college grounds for games during non-class hours. However, entry into the campus will always be with ID card displayed; normally games are not permitted during class hours and after 6.00 pm. Only the students of the college are permitted to enter and play in the campus.

5.14. When a student is required to leave the college campus during college hours, a written request from the parents and due authorization will be required. Free hours are to be used for studying/reading and research and not for idling around and disturbing others. The library is a good place to be in during free hours alternatively staying put in classrooms engaged in academic activities is also good option.

5.15. Everyone is responsible for his/her own belongings (vehicles, phone, helmets, books or any other). The college cannot take responsibility for personal belongings of individuals. However, they may park vehicles/place belongings in the campus at their own risk.

5.16. Everyone has the right to privacy and we respect that right. Therefore, prior written permission is required for taking photos/videos in the college. Mobile phones and media equipment are not to be used in the classrooms. No one should upload, publish or broadcast images, videos or anything else about any other person or the institution without express written permission. Violation of the above rule and

invasion of privacy of person(s)/institution can lead to serious action being taken against those involved in the form of suspension and even dismissal. The same rule applies when anything about the college/management/faculty is uploaded/used in social media without written permission of the competent authority/person.

5.17. While students are encouraged to join clubs/associations in the college for academic/sports/self-improvement, they in their role as students of Salesian College are not allowed to form any group/be part of any group whether virtual or actual which are not promoted or approved officially by the college. To represent the college in activities/events/competitions outside the college, students will need written permission and the presence of an authorized faculty.

5.18. Self-respect is cultivated by respecting persons and the infrastructure with all its facilities in the college. Any damage caused must be made good by the one concerned. No one is allowed to sit on the desk and misuse any it's furniture.

## **6. College FEES (See Fee Books)**

6.1. The college fees cover twelve calendar months and may be paid as mentioned in the fee book or in advance. No deduction is made for holidays or broken periods. Students are liable to be charged full fees

as long as their names are officially on the rolls. Fees once paid are not refundable. Once a student takes admission in the college and if he/she wishes to leave the college, the entire year fee must be paid to collect the mark sheets/certificates.

6.2. The fees must be paid on or before the due date, failing which a late fee of Rs.100/- will be levied per day. Fee defaulters may not be allowed to attend the class if fees are not cleared as per dates announced. (The normal due dates are: first instalment – 20 June, second instalment - 20 October, third instalment - 20 February.)

6.3. Parents/guardians are responsible for the payment of fees for their wards; hence any discussion shall be done only by them for their ward(s).

6.4. A search fee of Rs. 200/- per year is levied for delay in collecting the documents.

## **7. COLLEGE UNIFORM**

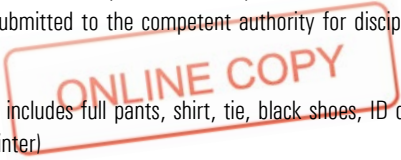
7.1. Every student must wear clean, complete and correct uniform (shirt, tie, trousers and black shoes). Uniform is compulsory for college activities, both curricular and co-curricular activities. Defaulters are not permitted to enter into the campus during class days. However Online Activity may be entered duly in the LMS of the course for gaining attendance.

7.2. On non-prescribed uniform days students are to maintain the dress code that is formal: Salwar Kameez/ Shirts and Pants (Full length trousers/skirts). On non-class days one should avoid wearing tight, transparent or revealing clothes. Entry into the campus with Jeans, Spaghetti, Sleeveless clothes and T-shirts are not permitted. Low-waist pants with several large pockets are not permitted. All are expected to dress modestly.

7.3. ID is to be displayed as an entry pass for any activity in the college.

7.4. For any sort of indiscipline the security is authorized to take away the ID and submitted to the competent authority for disciplinary action.

7.5. Uniform includes full pants, shirt, tie, black shoes, ID displayed, (blazer for winter)



## **8. ASSESSMENTS**

8.1. Every candidate is expected to submit the regular assignments, test or any other which are taken into consideration for the internal assessment which is 10 marks per paper. Attendance is considered for internal assessment as per CBCS system: 2-5 marks).

8.2. Those who are made eligible for every semester are allowed to continue in the next semester even if he/she fails in any paper or fail to appear in the examinations. However, they will need to clear every paper with 3 (three) consecutive chances including his/her first appearance in the concerned semester examinations. If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.

8.3. For internal and external examinations examinees are to keep to the code and conduct prescribed by NBU and the college.

a) A student guilty of disorderly conduct or responsible for causing any kind of disturbance in or near the examination hall is liable to be refused admission to subsequent papers. The use of unfair means, even if discovered subsequently, will merit the cancellation of the particular paper and the matter will be notified to the university in case of university examination.

b) Those detected giving or obtaining or attempting to give or obtain, unfair assistance, or who are otherwise detected in any dishonesty whatsoever, will be debarred from the examination and expelled from the college.

c) A student is not expected to have in his possession any book, memorandum, or pocket book, notes, or papers whatsoever



during the examination. Incidents/possession of any of the above may result in suspension or dismissal from the college.

8.4. Salesian college gives certificate/s at the end of the course based on value education classes, social concern, attendance, active participation in curricular and co-curricular activities and overall performance and conduct record to those who are eligible.

8.5. Students are not permitted to take into the examination hall mobile phones, books, bags, notes, writing boards, smart watch, lunch box etc. They may carry a transparent pouch for pens, pencils, rulers, geometry box and water bottle with plain water.

8.6. Attendance for internal assessments & projects is compulsory on the days scheduled. No exceptions can be made in this regard. Failure to appear at any assessment can seriously affect a student's academic progress and can become 'not-eligible' for the university examinations.

8.7. A student who fails to secure promotion in the selection examination may be asked to leave the college or repeat the same course following year or choose a different stream.

8.8. The reports of semester, selection and model examinations must be collected by the students on the stipulated day. A defaulter may be penalized by a fine of Rs. 500. A student cannot continue in the college

until his report is signed by the guardian and submitted.

8.9. Examinations: In order to issue the hall ticket for the examination a student needs have required attendance, clearance of fees and library dues duly signed by the HoD/Mentor and Principal/his nominee.

8.10. A student is to keep in check his/her monthly attendance and CIA marks. The minimum marks requirement for being eligible for university examinations is 6 (2 out of 5 for Attendance and 4 out of 10 for CIA).

8.11. Those who do not write/fail in any of the university papers shall approach the university/college for re-registration and get the admit card for the same.

8.9. On examination days:

a) All the students are to attend the assembly and move to the examination hall in silence. Those who come late will not be permitted to enter the campus to keep the campus and hall conducive for the peaceful conduct of examinations.

b) Students should not write their names in the answer script. They are expected to write only the college / university regis-

tration & roll number.

c) Students cannot leave the examination hall, till 1 hour has elapsed.

d) For university examinations the college follows the instruction of the University.

e) Doubt clarification of the question paper (if any) will be done during the first 15 minutes only.

f) Admit card and college ID is compulsory for all the examinations.

g) Students are to wear full college uniform on all examination days.

## 9. VACATIONS

9.1. Vacations are given in the college handbook and calendar. These may not be extended or advanced. Consult the handbook before making programmes. Unauthorized absence on the last day before vacation and delay in returning after vacation will mean breach of discipline. A fine of Rs. 500/- or more according to the number of days will be levied according to the number of days.

## 10. WITHDRAWAL

10.1. The mark sheet and other university documents can be collected on completion of the course or on request with the due payments when applied in the form by the student/the parents. No Certificate will be issued until all dues to the college have been paid in full.

10.2. If a student wants to withdraw from the college during the year, the entire fee of the year should be paid and an application for Transfer Certificate (TC) duly signed by the parent and the student is submitted to Principal.

10.3. The migration certificate shall be collected from the university following the formalities.

10.4. A student whose attendance is irregular, who does not pay the fees, who is habitually late or absent, lazy or disobedient, whose conduct is injurious to the moral tone of the college or incompatible with demeanours of the college, whose sickness is liable to be injurious to other students will be asked to discontinue or asked to complete the course online if other criteria for course completion apply.

10.5. Any Certificate or its copy from the College will cost INR.20/-. Students of the third year would have to pay INR. 100/- for their college leaving documents. Certificate not collected within six months

from the declaration of results will require extra charges (INR. 200 per year). A statement is signed as final settlement.

10.6. Notwithstanding anything in the Prospectus, the Principal may for serious reasons, at his absolute discretion, request any parent at any time to take his/her ward out of the College. As a rule, a student who is dismissed / taken TC is not readmitted. The Rector's/Principal's decision is final in all cases of dismissal or withdrawal.

## **11. CLUBS AND MOVEMENTS**

11.1. Clubs and Movements are integral part of Don Bosco System of Education. Active participation in any one of the Youth Groups and Movements is highly recommended. These give the students opportunities for overall personality development. The college has the following groups/clubs: a) Jesus Youth; b) Harmony; c) Nature; d) Music; e) Social Service; f) Sports; g) Photographic; h) NSS; i) Friends; (j) Literary k) AICUF, l) Albera, m) Bosco, n) Louis o) Mazzarello, p) Mickey, q) Rinaldi, r) Rua and s) Savio.

11.2. The college organizes various co-curricular activities such as debate, speech competition, essay writing contest, letter writing contest, elocution, painting, singing, music, drawing, quiz, cricket, football, basketball, volleyball, table tennis, exhibition, Badminton, SCS ethnic day and Innovision to mention a few.

11.3. The college has an NCC unit. The students can apply for membership and the selection is done by the NCC office after due formalities.

## 12. OTHER RULES OF CONDUCT AND DISCIPLINE

12.1. College Handbook is the record of a student's regularity and general performance. It is personal and non-transferable. It must be maintained with utmost care. Damaged/poorly cared diary is a sign of lack of diligence/interest on the part of a student in academic pursuit and character formation.

12.2. Students are expected to take care of their personal belongings. The college cannot be held responsible for loss, exchange or misplacement of any of the belongings.

12.3. Every student must have a copy of the Handbook and it must be brought to college on every class-day. A student who does not have the handbook may not be permitted in the campus. Losing it is a serious fault. A new one has to be procured at the cost of INR 500/-.

12.4. Students are not permitted to be part of a sports/games/cultural team against Salesian College. Any activities that encroach into the college hours need prior permission.

12.5. Students are allowed to come into the college with a two wheel-

er/four wheeler with legal status only. Parking in the campus is at one's own risk. College will not be responsible for any damage for any vehicles parked in the campus. Parking may be payable.

12.6. Students are forbidden to organize or attend any meeting within the college, collect money for any purpose, to circulate among the students notice/petition of any kind and paste posters in the campus without the written permission of the Principal. Anyone conducting meeting or any group activity without due authorization may be dismissed.

12.7. Active participation in politics is not compatible with the academic life of the students and as such students are not expected to indulge in activities which are of a political nature. It is absolutely forbidden in the college campus.

12.8. Students will help smooth functioning of the college with their suggestions and complaints using the box or through their representatives or in personal meeting with any of the faculty members or the Principal/Rector with due appointment.

12.9. In order to maintain a suitable learning environment at the undergraduate and post graduate level, the college management discourages current students from contracting marriage or courtship.

Companionship is encouraged while 'partnership-relationship' is discouraged keeping in mind the professional progress of individuals. Students who become a negative influence will be asked to discontinue.

12.10. No books, periodicals, comics, newspaper or printed matter of an objectionable nature, can be brought into the college.

12.11. Every student is expected to subscribe towards local charities and other relief efforts if authorized by the Principal. No collections or fines or fund-raising are to be made in the college without the explicit permission of the Principal/his nominee.

12.12. Departments may organize educational tours following the procedures without affecting regular/important classes, preferably after semester examinations. Only those with sufficient attendance and good moral character can avail of such facilities. Collections for such requirements should take care of the expenses of the faculty accompanying. Parents need to give written permission to their wards that they approve such activities and that they are available for emergencies.

12.12.1. All the collections made for activities organized in the name of the college will have to be with approved budget and due authorization. It will be audited by the internal auditor prior to submission to the office of the Bursar.



12.12. No college business can be transacted on holidays or during vacations.

12.13. All the furniture and other property of the college need utmost care. Any damage caused to the college must be compensated.

12.14. Any negative publicity by any one which defames the college, any student or any faculty will incur suspension in view of investigation and further action.

12.15. On their way to and from college students must behave in a disciplined manner. Any behaviour that may bring disrespect to the college is considered a serious offence and the students will be penalized.

12.16. Any dispute that may arise between the members of the college family shall be settled through democratic process wherein the final decision shall be that of the management communicated by the Principal/Rector. Any dispute of a legal nature must be within the jurisdiction of Darjeeling District only.

### **13. TOWARDS A RAGGING FREE INSTITUTION**

13.1. "Ragging in all its forms shall be totally banned in this institution including in its department, constituent units, all its premises (academic, residential sports, kiosks, cafeteria and the life) whether located

within the campus or outside and in all means of transportation of students whether public or private. The institution shall take strict action including but not limited to criminal proceedings and/or cancellation of admission against those found guilty of ragging and / or of abetting ragging and the burden of proof shall be on the perpetrator of alleged ragging and not on the victim. An offence of ragging may be charged either on a written complaint by the affected or on independent finding of the anti-ragging squad.” The college is bound by the UGC regulation on ‘curbing the menace of ragging in Higher Educational Institutions 2009’.

13.2. Ragging means ‘any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined. Activities which causes or likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student’.

13.3. Punishment for ragging: Depending on the nature and gravity of the offence as established by the Anti-Ragging Committee of the

College, those found guilty of ragging shall be liable for any one or more of the following punishments. The decision of the Anti-Ragging Committee shall be final and binding.

- a) Cancellation of admission.
- b) Suspension from attending classes.
- c) Withholding/withdrawing scholarship/fee concession and other benefits.
- d) Debarring from appearing in any test/examination or other evaluation process.
- e) Withholding results/certificates.
- f) Debarring from representing the College in any fest, sports or other such events.

13.4. Ragging is absolutely forbidden within the college campus and the residential quarters. When there is a need for help/information, kindly contact the college authority in the following contact numbers: 09800793376 (Siliguri), 9002371615 (Sonada)

## 14. STUDENT COUNCIL

14.1. Student Council is a body of students to promote quality in student life within and outside the College. It is a democratic support system for holistic development of the students and will work in consonance with the respective departments/clubs /groups of the College with their faculty support. The Student Council will report to and will function with the general supervision of the principal/his nominee.

14.2. Objectives of the students' council:

- a) To inculcate among the students the vision and mission of the College.
- b) To identify, assess, evaluate and suggest the student perspectives in the development of Arts & Culture, Sports & Games and other co-curricular activities.
- c) To identify and suggest methods of improving student life - conduct & discipline.
- d) To assess and improve the potential for student placements.
- e) To promote an environment for healthy and effective use of student facilities.

- f) To support and promote the different clubs and groups.
- g) To encourage and initiate inter-departmental projects.
- h) To encourage volunteerism as a movement in the College.
- i) To propagate and promote the 'alma mater movement'.

14.3. A Class Representative (CR) for each class will be nominated/elected at the beginning of the year. The CR assists the Deans, Campus Coordinators, Vice-Principal and HoDs in their relations with the class in such matters as the collection of daily attendance records, assignments. They pay particular attention to the information conveyed at assemblies/in notices and helps to maintain the tone and discipline of the college. Their fellow students respect them and collaborate with them in fulfilling their duties.

14.4. All students will join one or the other clubs/groups and participate actively in promoting a vibrant campus life. The Student Council consists of the CRs/Club & Group leaders and is entrusted with maintaining order and promoting active co-operation among all members of the college community. The president, vice president, secretary, joint secretary, treasurer and joint treasurer (core members of Student Council) elected from among the CRs, club leaders and association leaders shall represent all the batches. They shall foster interest and

participation in college activities with shared responsibility.

14.5. The Principal may dissolve an unsatisfactory and inefficient Student Council or change individual office bearers who do not conform to the College rules or in any way prove unworthy of the office they hold. Election/Selection of the student council shall be done by the leaders of the different groups. The eligibility criteria are based on the overall performance of the students in their previous academic years/s..

## 15. FOR PARENTS / GUARDIANS

15.1. Parents retain their rights and duties in the education of their students, even though they delegate them in part to the college. The support and collaboration of parents is in all cases considered indispensable for the success of the work of education carried out by the college.

15.2. Parents' 'Positive Cooperation' with the college is absolutely essential for the constructive upbringing of their ward. They are strongly exhorted to co-operate with the college:

- a) By urging their wards to be regular and punctual in attending the college.
- b) By checking the college diary on a regular basis.

- c) By seeing that their wards are diligent with their studies.
- d) By insisting on neatness and cleanliness in their books and personal appearance.
- e) By occasionally meeting the Principal or faculty members to discuss the progress of their wards. Prompt response is expected for any parent call.

15.3. Parents/Guardians are part of the contract signed with the students at the time of admission. Only the signatories are allowed to talk for or on behalf of the students to the college management or faculty members. The contract form has the details of the parents/guardian (including photo) for communication especially in emergency or urgent situations.

15.3.1. Parents/guardians are encouraged to meet the HoDs to follow up the performance of the students. They are permitted such visits to the Management during office hours (10:00 am to 3:00 pm) and the HoDs after class hours (upto 3:00 pm) /according to their availability. Prior appointment is expected.

15.3.2. Parents/Guardians come to the college with prior appointments or through the proper channel only. They need to cooperate with the college to keep the educational atmosphere, giving priority to

academic activities. They may need to wait patiently at times for their opportunity to complete the purpose for which they have come. They must at all times uphold the dignity of the college. Any defame caused can affect the student's academic life in the campus.

15.4. Though the college takes all possible care of their wards while in college and in all college activities, the college cannot and will not be held responsible for any self-inflicted or accidental mishap or injury that may befall their ward, whether physical or otherwise.

15.5. After college hours, students are not allowed to remain in and around the college campus without special permission, and it is the parents' responsibility to ensure that they go back home and engage themselves in studies and other constructive activities. The College takes no responsibility for students after college hours and it is the parents' duty to take care of their ward from the moment he/she leaves the college campus.

15.6. Parents must accept full responsibility for their ward's conduct, behaviour and actions both inside and outside the college. The college strives for a healthy and happy atmosphere conducive to growth and development of the students.

15.7. College campus and its surrounding is no smoking, no tobac-



co and no-alcohol area on all days. It is also an environment friendly campus. Disposable bottles, Styrofoam, plastic wrappers and similar plastic items are prohibited in the campus.

#### 15.8. Loss of identity card

- a) The student must report the matter to the police station; submit one copy of the FIR at the college office with a memo issued by the Registrar/Vice Principal.
- b) Pay the required fee at the cash counter and collect the card from the office.

15.9. All communication to the college should be addressed to the Principal.

### 16. LIBRARY RULES

16.1. Strict silence and order must be observed by all in the library.

16.2. Every student of the College, in college uniform, has access to the library during the library hours.

16.3. All articles, personal belongings and bags must be left outside when entering the library. Only an exercise-book and the library book, if to be returned, may be taken into the library.

16.4. Library Card needs to be surrendered to borrow a book from the library. Only two books will be issued per student at a time. It may be renewed after one week. Books overdue may be returned on any day with a fine of INR.10 per day.

16.5. Books exclusively meant for consultation are not to be taken out of the library. They remain available to all students all the time.

16.6. Before leaving the library every student must submit for scrutiny the books borrowed or bags/study materials may have with them.

16.7. All magazines, reference book or books used while in the library must be put back in the proper place after reading/ leave them on the reading table to avoid misplacement.

16.8. Books borrowed from the library must be returned directly to the librarian. They must not be circulated. A student who circulates books borrowed from the library may have his/her library card withdrawn and may be fined as well.

16.9. Any defect noticed in a book that is being borrowed, should be brought to the notice of the librarian immediately. Failure to do this checking renders one liable to be considered responsible for the defect noticed on returning the book. Replacement/Fines will be imposed for damages to books and other articles in the library.

16.10. Books lost must be replaced by the borrower or a fine is of Rs. 200/- and the cost of a book will be imposed.

16.11. No book shall be retained by the students during the Examination days, post semester holidays and during any holidays exceeding a week.

16.12. Departmental libraries are managed by the HoDs and any book lost or damaged has to be mended/replaced by the department.

## 17. LAB RULES

17.1. Silence should be maintained by all inside all the laboratories.

17.2. Written permission is to be taken from the Principal/Vice-Principal to enter the laboratories at times other than the stipulated time.

17.3. All bags and any other articles not pertaining to the laboratories should be kept outside.

17.4. The student must accept responsibility and pay for any damage he/she causes to any of the equipment in the laboratories.

17.5. During science practical classes all students are expected to wear lab coats. A student who has no lab-coat will not be admitted into the laboratory. Utmost care is to be taken for the safety of the

students and faculty in handing the science lab equipment.

17.6. Computer lab is strictly used practical purpose only. Students may use the allotted lab for study purpose by browsing the information. Downloading of films, songs, videos, using emails, using social network sites are not allowed in the computer lab.

## **18. STANDARD OPERATING PROCEDURES FOR STUDENTS**

18.1. Student Concession: Students who are deserving and eligible to avail concessions have to submit income certificate and an application by parents at the time of admission to the Rector and renew the same one month prior to the academic session for the second /third year respectively. Renewal for third year is done only if the students cleared the college and university examinations and has minimum attendance of 85 percent. Besides academic performance and regularity, discipline and conduct of such students in the campus is taken into consideration for deciding to grant concession.

18.2. Student Scholarship: Scholarships are provided on merit basis to select students based on the available sponsors for the year.

18.3. All communications to the college should be addressed to the Principal.

## 19. COVID-19 SPECIAL

1. Be submissive to the norms given by WHO, Central and state governments.
2. Use of masks is mandatory while coming in, being in the campus and on your way out of the college. Masks must be clean, covering the mouth and nose.
3. Use of gloves is encouraged.
4. Physical/social distancing is a must in all places as per directions.
5. Bring along sanitizers and soap for personal use.
6. Avoid being in groups anywhere in the campus.
7. Keep three feet distance in any of the counters.
8. Come to the college only when you are healthy. If found having fever or any other sickness the students concerned will be asked to go back home for the day.
9. Any sign of sickness should keep you home with due information to the college.

10. Always keep in mind your health and healthy ways are important to maintain others' health.

11. Take the regular precautions while being in the home.

12. While travelling follow the physical distancing rules.

The material contained in this prospectus have been approved by the College Management for the admission year 2020-21 only.

The Principal  
Salesian College Sonada-Siliguri  
1 August 2020

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## COMMERCE

Started at Siliguri campus from 2009, the Department of commerce is one of the largest in terms of the number of students enrolled. Siliguri being a hub and gateway of most of the commercial activities of North Bengal, Sikkim, the kingdom of Bhutan and Nepal, the department caters to such human capital who in the near future will be strategic knots of the huge networks of business people. The department value an interdisciplinary undergraduate education with an emphasis on critical thinking and discussion of original texts.

### Vision

The Vision of the Department is to create for its students a sound foundation for their character development which directly contributes to the well-being of a nation and to inspire the youth to show steadfastness and devotion in a fearless pursuit of truth by being true to the motto of Salesian college.

### Mission

- Empower students to innovate and also inspire them to convert their innovations into real business models for the county's economic and social prosperity.
- Motivate students to transition from being passive knowl-

edge-seekers to becoming active and aware knowledge-creators.

- Enable students to acquire knowledge, skills and abilities to analyze and synthesize the contemporary realities pertaining to the domain of business.
- Provides not only for maintaining and sustaining existing businesses in the face of violent winds of change and competition but also a desperately needed perspective of sustainable growth.
- Instill in students conceptual understanding to equip them to deal with business realities of today and prepare them to drive and face the challenge of tomorrow.
- Expose the students to the world of technology and digitization in the relevant field as envisaged by the scholars and policymakers.
- Help cultivating entrepreneurial mind-set and skills and to promote understanding of the issues confronting the business world and the economy as a whole.
- Make the students understand various systems, policy framework and strategies needed to administer the rapid changes in an organization's globally oriented environment like equipping students with an understanding of the financial system, its con-



stituents, the principles on which it operates, inter-linkages and regulatory concerns apart from exposure of different functional domains of management.

### **COMPUTER SCIENCE & APPLICATIONS (CSA)**

The Department offers B. Sc. (Computer Science Honours) and BCA (Bachelor in Computer Applications) in UG programme from the University of North Bengal. The B. Sc program started in the year 2010, and BCA in the year 2012. The Department provides support to other departments in terms of teaching subjects related to Computer Science and Information and Technology (IT) as elective subjects. It is also responsible for teaching the Computer Application subjects as part of the Career Oriented Program (COP). Apart from this, the Department maintains website/ ERP of the college ([www.salesiancollege.ac.in](http://www.salesiancollege.ac.in)), provides in-house expertise for automation of College Management that include Admission, Attendance, Generation of Report Cards, Learning Management System, Online Fees Payment etc., and offers other technical support to the day to day usage of the computers in ICT enabled classes, labs and offices. It also takes care of conducting the University Practical Exams of B. Sc Computer Science and BCA, as and when the University designates our college as the exam centre. Further, since the college is also a study centre of IGNOU, faculties are involved in teaching BCA classes. Every semester the Department,

being the nodal centre, manages BCA/ MCA practical exams of IGNOU that typically spans about three weeks.

There are partnership programs with based companies like Rosefinch Consultancy Services, Pvt. Ltd, Indian School of Anti-Hacking (ISOAH) for Cyber Security courses (for example, EC-Council Certified Ethical Hacker), and Preen Infotech for Web Development and Computer Networking. Annually, the Department conducts National Science Conference called TIST (Trends in Science & Technology), and Tech Fest ComPhyMathix for schools in and around Siliguri, together with other Science departments. It also conducts Cyber Security awareness programs for Schools & Colleges from time to time. It also conducts IT awareness program for village schools from time to time. It conducts annual picnic and Field Trips. It has its own Departmental magazine called DigiTrek. Department has a history of producing top place holders in the University. Over the years, graduating students have gone on for further studies, and some have been placed in distinguished IT companies like Tata Consultancy Services, Fidelity Investment Services, Lucidious Technologies, and some are in other jobs including teaching.

## ECONOMICS

The Economics department as a general subject was started in Sale-

sian College Sonada Campus in the year 1950. It is one of the oldest departments of the college. Economics Honours was introduced in Siliguri Campus in the year 2019.

### **Vision**

The department envisions achieving high academic excellence to provide our students with a better understanding of the global, national and local economic issues that will confront our society now and in the future. The department also envisions maintaining a research oriented and socially committed environment striving for all round development of the students.

### **Mission**

The department is committed to create a strong academic environment by promoting and supporting quality in teaching and research. We aim to prepare our students for successful careers as applied economists, to inculcate strong foundation and concept of economics in our students, with extensive teacher – student interactions and maintaining a friendly and supportive environment for all the students.

### **Objective**

The objective of the department is to achieve excellence in Higher Education, to create and facilitate a healthy ecosystem for holistic development of the students, to embed a value system in the students

and nurture them to become responsible citizen.

## EDUCATION (UG & PG)

Fr. Dr. Peter Lourdes presently a nonagenarian is a well-sought after Psychologist, who got graduated from the University of Chicago. During his tenure as the Principal of the College dreamed and talked about Education as a relevant department for the college. His mind was to fulfil the vision of the founder Don Bosco who propagated the preventive System of education to form young minds into well-formed, socially sensitive and proficient educators to mould the upcoming generation. In the year 2006 the department took shape in the college (Sonada) with approval of the university. The Department at Siliguri campus started in the year 2012. The department hopes to have a School of Education comprising of TTC, B. Ed, M.Ed and eventually integrated four year degree programme. In August 2019 the first batch of M.A Education started with the sanction from the university and it hopes to get sanction research to assist Ph. D scholars. We see Education as a powerful vehicle for personal and social change.

### Vision

- To be a well acclaimed Department recognized for excellence in teaching, research and outreach.

- To provide the highest quality education to students, nurture their talent, promote intellectual growth and shape their personal development.
- To envision a world in which education positively contributes to each person's ability to reach their potential in acting for society's good.
- To be an advocate of the very multi-disciplinary nature of our subject & uphold the aspects of these disciplines that our vivid curriculum portrays.
- To plan an education system that, not only transacts the syllabus [in its paper form] but also adds a multi-cultural dimension to our long-term goals of holistic development of every child as a learner.
- To see a society that Educates being Educated.
- To see Salesian College a model of Don Bosco's Preventive system.

### **Mission**

- To provide the students with knowledge, skills, values and sensitivity necessary for successful citizenship;

- To equip the students with problem solving, leadership and teamwork skills and inculcating a sense of commitment to quality, ethical behavior and respect for others;
- To prepare and equip students to be critically reflective learners and practitioners (through efficient and effective processes);
- To prepare learner-sensitive educators with the knowledge, skills and depositions to contribute to a better society;
- To create a transformative educational experience for students focused on deep disciplinary knowledge; problem solving, leadership, communication and interpersonal skills and personal health and well-being.

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ENGLISH (UG & PG)

It is one of the oldest departments of the College which offers honours in English literature. The department also facilitates the organization of Career Oriented Programme (COP) in Communicative English to cater to the direct application of the English Language in the career/job front of the students. The College has started the PG course in English at Sonada from 1969 and Siliguri Campus from 2016 academic session.

## Vision

The Department of English (UG & PG) of Salesian College envisages to empower the students to develop and build knowledge of the content and methods of literary studies, academic, professional, creative and critical reading/writing thereby championing in undergraduate/postgraduate research, knowledge creation and reaching to the marginalised.

## Mission

- a) To provide appropriate pedagogies in keeping with the signs of the time.
- b) To help students develop criticality of the text by way of presenting/writing research papers for (international symposia, conferences etc.
- c) To give students a sense of themselves as citizens of a larger community by encouraging participation in service learning.
- d) To assure that students encounter creativity crucial to English studies through theatre productions, readings by professional writers, and their own creative and critical production and presentation.
- e) To balance the needs of general education - communication,

diversity, global perspectives, inter(trans)disciplinary studies.

f) To value faculty scholarship and service through greater support for and participation in activities of the profession.

## GEOGRAPHY

### Vision

Preparation of informed and responsible citizens through innovative, engaged and relevant teaching and lead the integration of natural, social, and information sciences to understand and solve problems of people and the environment.

### Mission

- To stimulate and promote excellence in geographic scholarship.
- Commitment to undergraduate students to provide a learning environment that fosters knowledge, skills and experiences that prepare them for life in an ever-changing world, and engages, inspires and challenges them to become informed citizens.
- To inspire, prepare, and empower students to render service to the community by disseminating geographic knowledge and by providing geographic insights on important societal issues.



## HISTORY

The department of History, Salesian College, Siliguri Campus envisions a world of true knowledge, social initiative and responsibility. As such the Department seeks to inculcate among the students and faculty members a sense of history at the same time one's place in history in the sense that one is responsible, productive and sharing becoming a model citizen. This beside the fact the Department has a rigorous academic programme in History based on the syllabus laid down by the University of North Bengal. The department follows dynamic pedagogy based on collaborative teaching using Chalk on Board to Information and Communication Technology. The Department envisions corroborating facts of history learned from class room through field trip to historical destinations. A programme of learning Regional and local history is envisaged through visiting various localities in the neighbourhood for 24x7 learning-teaching assistance. The College has started the PG course in History at Sonada from 1978.

### Mission

The Mission of the Department is multi-pronged. Develop a wholesome collaborative pedagogy in which Teachers teach by collaborating with the students in various projects in terms of historical and heritage studies. Develop rigorous programme on History based on the undergraduate syllabus laid down by the University of North Bengal.

Engage in multi-lateral programmes including field research, interview, literature review etc., where the students learn about their own historic and historical heritages. Engage in research documentation and sharing through various platforms to develop moral values and sense of responsibility among the students so that they grow into a model citizen.

### Objectives

The Objectives of the Department are as follows:

1. Create a comprehensive online course system where both faculties and students can access study materials including e-books 24x7 from across the globe accessible only to the faculty and students of the department. The process is already underway for the creation of the digital library and hopes to bring it to completion by the end of the May 2020.
2. Create a comprehensive online evaluation system where the students will be able to undertake tests, submit assignments online anytime of the day.
3. Create a 24x7 academic and counselling system by which the faculty is always able to engage with the students anywhere, anytime.

4. Create a collaborative online e-journal operated and maintained by both the students and faculties highlight in the collaborative research projects undertaken.

5. Create department library with high research journals and books in History and allied subjects along with pedagogy which will go a long way in developing the faculty.

### **MANAGEMENT STUDIES (BBA)**

The BBA Honours Program Course offered by Salesian College aims at inducting managerial knowledge and skills in students related to different aspects of the business and management of it's operations. The course is designed to help students to develop decision making ability in real life business situations. It also focuses on developing operational and analytical skills in students to tackle business problems in different functional areas. The students are required to choose a specialization of their interest in the last year of the program, which further facilitates them to develop their management skills in a particular functional area. The course also aims to inculcate global view of the industrial and organizational establishments and their functions which support the business system.

## Vision

To excel towards an esteemed centre for pursuing higher studies in Management Studies and grooming of prospective management professionals to become part of the corporate houses at the domestic and international levels.

## Mission

- Endeavour in academic excellence and leadership through a well-designed pedagogy, based on both internal and university system of education.
- Inculcate the doctrine of community service, ethical and spiritual values among the prospective management professionals.
- Culminating the spirit of leadership.
- Nurture the zeal of entrepreneurship among the students so as to enable them for setting up their own enterprise.

## Objectives

It is expected that at the end of the course the student will:

- Develop leadership and managerial skills.
- Exhibit technical proficiency in comprehending basic business problems.

- Analyze and develop solutions for business problems and issues by evaluating relevant information.
- Exhibit competence in use of technology and information systems in business decision making.
- Conceptualize a business plan and develop a business plan document.
- Develop entrepreneurial skills for creating and managing innovation and startups.

### **MASS COMMUNICATION & JOURNALISM**

The Department of Mass Communication & Journalism, Salesian College, Sonada and Siliguri Campus was established in the year 2014. Since its inception, the department has set high academic standards in its curriculum and has continuously contributed to the emerging demands of the media industry by nurturing the aspiring students with the contemporary media skills. The department provides latest infrastructural facilities and equipments along with strong academic support for the holistic development of the students.

#### **Vision**

The B.A. in Mass Communication & Journalism programme strives

to offer an in-depth understanding of Media industry's activities and equip students with the necessary knowledge and expertise required to become an expert media professional, ready to take on the challenges of the industry. It also attempts to strengthen the fundamental concepts of media which encompasses the ethics and social responsibility of the media personnel in upholding the fabric of the contemporary society, followed by industry required skill building through a balanced mix of theory and practical classes, thereby harnessing the skills in key domain areas of media including print media, broadcast media, public relations, advertising, films and digital media.

### Objectives

- To facilitate towards knowledge generation and dissemination.
- To fulfil human resource needs in the media industry and academics
- To inculcate understanding of the contemporary media and its impact on society.
- To encourage the spirit of inclusive and value based learning
- To imbibe the culture of ethical journalism and creativity amongst students

- To create leadership qualities, professionalism and team bonding.
- To nurture, build and upskill the students for the competitive industry/job environment.

## MATHEMATICS

Department of Mathematics started in Salesian College, Siliguri from 2013 with a purpose to explore more pure science subjects. Pipe-lining together all the resources, this department offers variety of expertise on the subject. It aims to prepare students for fruitful research which is a demand in higher education. In a short span of time, this department has acquired a good response from the students on and off the campus.

### Vision

The department of Mathematics, alongside the educative community of Salesian College endeavours to excel in the preparation of noble citizens and leaders who are intellectually competent, socially sensitive, morally upright and emotionally balanced. We seek to be a transformational force through rational and critical thinking, fostering scientific temper, accountability and collaboration thereby, becoming *amma ardens et lucens*{a flame that enlightens and enlivens.

## Mission

- Preparation of noble citizens.
- Advancement of academic scholarship.
- Fostering scientific temper and encouraging rational thinking
- Providing right based education specially to disadvantaged groups.
- To equip the student with skills for employability in the fields of both Industry and Academia.

## PHYSICAL EDUCATION

Physical development expressed in terms of physical fitness as well as participation in athletics and team sports is an integral part of the holistic development of the human person. Hence this is vital to the task of building a healthy and conscientious citizenry. The department seeks to enhance the quality of physical culture on campus through maximizing opportunities for athletics and team sports across a wide spectrum of sports and games. Maximum student participation is encouraged through inter-class competitions as well as encouragement and training to participate in inter-collegiate and inter-university tournaments. The Department of Physical Education as a programme course started in the year 2019 keeps a keen eye to spot and develop



talent in Salesian College.

### **Vision**

To engage in relentless pursuit of excellence in physical education and sports for health, fitness and wellness of the citizens.

### **Objectives**

1. To prepare highly qualified students and leaders in the field of physical education and sports.
2. To serve as a centre of excellence and innovation in physical education and sports.
3. To provide professional and academic leadership to the society in the field of physical education and sports.
4. To provide community services in the field of physical education and sports.
5. To provide optimum and wholesome development of individual for complete living.

## **PHILOSOPHY**

Philosophy is considered the queen of all sciences. Aptly the subject has made a great place in the academic life of the College. The depart-

ment offers Bachelor of Philosophy for the Religious Students who pursue priesthood as their vocation and BA Honours and Elective Philosophy papers for all interested students in the Sonada campus as of now. [The College has started the Bachelor of Philosophy at Sonada from 2017.](#)

## PHYSICS

### Vision

The vision of the Department of Physics is to build the rudiments for excellence and motivate the students to discover their latent talents through theoretical and practical physics and apply them to contribute to the betterment of self and the society and nation at large.

### Mission

The mission of the Department of Physics is to strive to attain high standards of excellence in generating and propagating knowledge in physics. The faculty members are committed to providing education that combines rigorous academics with the joy of discovery through nurturing a vibrant academic ambience conducive to study, creation, and dissemination of knowledge.

### Objectives

The objective of the department of physics is to create graduates in

physics who will be:

a) Knowledgeable and Technically Capable:

Ability to apply the knowledge of basic science principles in solution of complex problems of scientific and technical interests.

b) Problem Solver:

Ability to identify, formulate and analyse complex scientific problems reaching substantiated conclusions using first principles of mathematical, computational and natural sciences.

c) Innovative Thinker:

Ability to create, select and apply suitable techniques, resources and modern analytical and scientific tools to identify, formulate and solve problems pertaining to applied science.

d) Modern Tools Oriented:

Ability to apply appropriate techniques, resources of modern technology and IT tools for prediction and modeling of science problems.

e) Scientifically Tempered:

Ability to develop scientific temper and inquisitiveness for further studies, research and promotion of scientific thinking.

f) Effective Communicator:

Ability to communicate scientific and technical information in oral, written and graphical form to both science and non-science audience.

g) Group Worker:

An ability to work as a member and leader in a team, to manage projects and in multidisciplinary environment.

h) Global Citizen:

An understanding of professional, social and ethical responsibility for a better society.

i) Life-Long Learner:

An ability to recognize the need and an ability to engage in life-long learning.

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POLITICAL SCIENCE

### **Vision, Mission and Objectives**

The department started functioning from the academic year 2012-13. Since its inception the department is actively engaged in teaching and research in the field of political philosophy, Modern political history, Indian government and politics, International Relations and Political Sociology as its core areas. The department promotes the study of the principles of social justice, secularism, democratic way of life and focuses on the different approaches to the problems of society. Hence

as an academic philosophy the department encourages an interdisciplinary epistemology.

The department stresses on and provides theoretical foundations necessary to analyze different modes of power relations operating in society and state. The assessment of the students is done not only through conventional methods of assignments, tests and tutorials but also by encouraging students to bring their own socio-political perspectives to the classroom and to constantly engage that mode of learning with different aspects of socio-political problems.

Students of the department are constantly encouraged to pursue higher education in reputed institutions across the country. Former students of the department are pursuing MA and MPhil programmes in centres and universities like Jawaharlal Nehru University, Jadavpur University, Centre for Studies in Social Sciences (CSSSC), University of Delhi, Sikkim University and North Bengal University.

The department regularly invites reputed scholars from diverse fields to deliver their research findings and to engage with the students and update them on different sub-fields of political science. Constant efforts are being made to organise National Level Seminars, Debates and Mock Parliaments to enable students to get a clear sense of the working of the 'largest democracy' in the world and contribute to-

wards fulfilling the promises of our Constitution.

## PSYCHOLOGY

The department of psychology, Salesian college Siliguri campus being the only college to offer psychology honours course in the entire north Bengal region withholds the mission to address and understand various psychological and psychosocial phenomenon pertaining to this region and to produce effective and sensible human resources in the field psychology

Keeping in record with the disciplinary advances the Department (course) would address learning about psychological functioning at individual and social levels in an inclusive manner. The Department holds the provision for inclusion of Master's Program from the new academic session 2020-2021.

### VISION

To prepare competent psychologists who would excel in knowledge, orientation and practice of psychology, with high ethical standards and social relevance.

To function as professional and socially conscious psychologists who can achieve excellence in knowledge generation, serve the society by making innovative contribution in the field of mental health and

in the process of social change”.

## OBJECTIVES

1. To familiarize students to the field of psychology, give them the necessary exposure to develop interest in the field and thus prepare them for post-graduate programme in psychology.
2. Introduce the different branches and emerging fields of psychology.
3. To understand the fundamental processes underlying human behavior and the process of human development and change from biological and psychosocial perspective.
4. To understand the different aspects of human behavior in the social, cultural and organizational/work context.
5. Become aware of the applications of psychology in the professions associated with psychology.
6. To prepare students for national conferences like (NAOP, IAAP).
7. To provide an opportunity to extend the knowledge base to the world with a view to promote healthy interface between academia and society through community outreach program and field trips.

## SOCIAL WORK (BSW)

The Department of Social Work in Salesian College Sonada and Siliguri campus was established in the year 2019. The Department is committed to the pursuit of social work campaigns to improve the quality of life of the downtrodden. The Department looks for individuals who inherently possess a commitment to bring about positive change in society and provides them with the right amount of training and orientation to fulfill their deeds in the most effective manner. The academic program is rigorous so as to enable students with an appropriate attitude and knowledge to effectively address social problems in the world. An innovative blend of theory, fieldwork and research is designed to provide the students with a variety of skills to enable them to be active social workers, to set up and manage social work organizations of their own or to find employment with various national and international agencies.

### VISION

We envision a society that upholds the values of equality, diversity, inclusiveness, democracy and concern for the welfare of all, strengthening human relationships and promoting social justice, following in the footsteps of our patron, Don Bosco, who in his life advocated and upheld the rights of the marginalized youth. We envisage a harmonious society which promotes development and progress with the help of



qualified mentors to assist the empowerment of individuals, groups and the society at large, contributing to nation building.

## **MISSION**

Our mission is to make collective and quality learning accessible to students, contributing to the development and dissemination of social work knowledge and skills, thereby moulding the students into effective, ethical and professional social workers. We aim to become catalysts encouraging inter-disciplinary collaborations within the college to address social injustices collectively. Our endeavour is to sensitize the youth of today about social equity through constructive programmes both in the field and within campus. We ultimately aim to herald the message of social justice and progress in the society by enabling students graduate equipped with leadership skills and become the pioneer institution by shifting paradigms in unprecedented times.

## **OBJECTIVES**

- Provide students with opportunities, knowledge, skills, attitudes and values to work with individuals, groups, communities, organizations and engage in meaningful professional relationships and professional development.
- To promote integration of theory and practice.

- Involve the students in various workshops conducted/organized for the betterment of the society by the Institution and for their personal growth.
- Embrace diversity and inclusivity and promote integrity.
- Build relationships and partnerships in the spirit of collaboration.
- Make ethical decisions that are transparent.

## SOCIOLOGY

### Vision

The Department of Sociology in Salesian College, Sonada was established in the year 2015. The department of Sociology aspires to deliver a curriculum rigorous and apt to variety of social settings and issues. It aims to give primary importance on enhancing and providing quality oriented teaching aptitude and methodology that may bring out the potentiality of the students. The departmental curriculum shall be inclusive in nature whereby the prime objective shall rest on moulding the student's overall academic and personality development in the best possible manner. The department with its well-structured academic schedule targets to seriously involve and engage the students in field based research skills, help them enhance their writing skills, develop and create awareness in terms of social responsibilities, broaden their

soft and analytical skills. Above all, the department functions to maintain a vibrant and all inclusive environment to achieve its aforesaid visions.

### **Mission**

- To provide quality oriented teaching and conducive atmosphere for creative thinking and impart profound disciplinary knowledge with an interdisciplinary bandwidth to the learners in order to make them engage in research, social activities, writing skills, creative thinking etc.
- To assimilate and transmit the values of honesty, equality, human dignity and inclusivity.
- To contribute effectively to the welfare of society, address the local and global challenges; respecting one another's culture, environment, and sustainability.
- To encourage the students to take initiatives social forum, as a problem solvers, leaders, entrepreneurs and as writers.

### **Objectives**

The Department aims to introduce to its students through its structured syllabus the basic social processes, institutions and patterns of

social behaviour of the society. It trains its students to pursue in the objective path of social understandings so that they will be able to objectively interpret the social processes, structures and interactions. The department through its curriculum provides to its students the platform for rigorous academic processes such as in the fields of basic research methodologies, theoretical concepts and the diverse subject matter of the discipline concerned. The department does not believe in restricting its student's sociological imaginations but rather encourages pursuing one equipped with an inter-disciplinary approach. It believes in training its members to contribute to understanding of the social world (the subject's laboratory) and human experience by rationalizing the subjective touch with an objective output. Moreover, the department's professionalism on the lines of Sociological teachings reminds to its learner's how diverse the subject is and how human pattern of thought process and knowledge is most invariably influenced by social, political and economic structures, the primary backbone of what frames the discipline's laboratory.

## STATISTICS

We live in a world where the use of statistical data is pivotal to comprehending many issues around us. Department aims to instil scientific temper, analytical skills and intellectual vigour among students that they may contribute to the needs of society. Department of Statistics

started as a general course in the year 2014. Students from departments of Computer Science, Economics, Mathematics and Physics take statistics as a general elective subject. The department also renders its service to other departments namely, Commerce, Education, Geography, Management and Psychology where statistics is part of the curriculum.

### **Vision**

Enhancing the quality of life for individuals and societies through the intelligent and ethical use of statistics and provide students with a life-oriented education through projects of social relevance.

### **Mission**

- To devise and develop statistical and probabilistic theories and techniques, and to disseminate statistical knowledge through teaching, advising, and outreach programs, in order to serve the needs of the College and the University, and local, state and national bodies in research, government, business and industry.
- To establish the department as a leading organization in attaining excellence in research and education in Statistical Sciences.
- To improve and strengthen Statistical Services to the entire research community of the College, University and beyond.

- To contribute to the advancement of science and technology through interdisciplinary research.

## **Bachelor of Vocational Training (B.Voc.)**

### **Courses Offered**

1. Retail Management
2. Tourism Management

Under the National Skill Qualification Programme of University Grants Commission, New Delhi, the new-generation B. Voc Courses based on the National Skill Qualification Framework (NSQF) approved by AICTE are offered to address the critical knowledge and skill-sets required to make the candidate “industry ready” and also shape “young entrepreneurs” in the relevant sectors. The Skill-Development component will provide students with appropriate domain based skill, knowledge, practice and professional attitude, so as to become work ready. The General Component which is about 40% of the total curriculum gives adequate emphasis to current affairs, languages and communication skills. These new generation courses which are based on contemporary curricula provide a new direction and thrust to skill development in the various sectors which operate in a globally competitive environment.

Salesian College provides two new courses in Bachelor of Vocation: B. Voc. in Retail Management and B. Voc. in Tourism Management approved and sanctioned by UGC, New Delhi in the year 2019. These courses aim to help the students to become confident and proficient and make them ready for job in Retail and tourism sectors.

### **CAREER ORIENTED PROGRAM OFFERED**

1. Tourism Management
2. Communicative English
3. Sports Management
4. Computer Applications
5. Music

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**STUDENT SUPPORT**

**CAMPUS MINISTRY**

Campus Ministry at Salesian College seeks to foster the integral growth of the entire academic community, but especially focuses on the personal, spiritual and moral development of its students, thereby complementing the work of other departments and divisions in pursuit

of the College's overall mission.

The three components of the Office of Campus Ministry are:

**Service:** The campus ministry team offers a variety of programs that center on a deep concern for the rights and dignity of every person, especially the poor and most vulnerable.

**Spirituality:** College is a time to search for meaning, to go beyond the face value of daily events. Campus ministry encourages students to make time for this reflective journey. Such events and experiences as retreats, days of recollection, spiritual direction/counseling and religious worship assist students in their journey.

**Social:** Campus Ministry hosts various activities that build life-giving relationships. Social events with Campus Ministry encourage students to come together and build friendships with people of varying backgrounds and interests.

### **The services under campus ministry**

- Conducting regular value education classes
- Worship services
- Organizing annual interfaith services



- Galilee Trail
- Life orientation program for the outgoing students
- Meditation
- Coordinating other Spiritual activities in the college
- Leadership training Programmes

### Facilities

Two well-furnished and serene prayer rooms

### ENTREPRENUERSHIP DEVELOPMENT CELL

Started in 2019 Salesian College Entrepreneurship Development Cell (EDC's) aims to be the leader in enabling and facilitating entrepreneurs, support the sparks of budding entrepreneurs and manifesting the spirit and energy of young students from ideation to start-up and finally to establishment and scaling up with integrity and sustainability through constant guidance and mentoring through various programs and schemes. The Cell helps our students to acquire skills and necessary capabilities to play the role of an entrepreneur effectively. Entrepreneurship Development Programmes are being organized regularly to nurture the talent of youth by enlightening them on various

aspects of industrial activity required for setting up MSEs. The cell promotes the spirit of Entrepreneurship in the young minds of students and makes them equipped to face the challenges which they would encounter in their Entrepreneurial journey.

### **Mission**

To manifest leadership spirit and promote entrepreneurship culture among the students, along with fostering their ideas to become successful start-ups and also generate ample opportunities to keep the spark of innovation alive.

### **Motto**

*innovación conocimiento crecimiento* (Innovation – knowledge – growth)

### **Objectives**

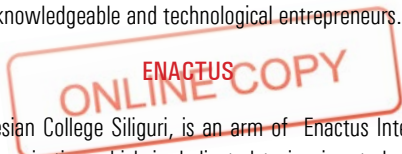
- To promote entrepreneurship across different departments of the college.
- To avail guidance about entrepreneurial aspects through in-house and guest facilities.
- To create a network of enthusiastic entrepreneurs in the college via active participation and exposure.



- To form liaison with external organizations and agencies in order to support student's ideas and provide internship opportunities.

### Benefits

- It will act as a networking platform for the students to interact and get professional mentorship from successful individual of different fields.
- It will provide the students with an opportunity to develop socially and economically while learning to become self-reliant.
- It will invest entrepreneurial values among students in order to develop knowledgeable and technological entrepreneurs.



Enactus Salesian College Siliguri, is an arm of Enactus International non-profit organization which is dedicated to inspire students to improve the world through entrepreneurial action. They provide a platform to teams of outstanding university students to create community development projects. Guided by educators and supported by business leaders, students take the kind of entrepreneurial approach that empowers people to be a part of their own success.

Enactus aims at empowering students to undertake entrepreneurial

initiatives which contributes to cause of alleviating societal problems such as environmental degradation, poverty, illiteracy, racial discrimination, etc. The students come together and join hands to work with dedication and commitment in order to fulfill their obligations towards the humanity.

### HUMAN RIGHTS CELL

“Human rights are not a privilege conferred by government. They are every human being’s entitlement by virtue of his humanity.”- Mother Teresa

Human rights have implicit importance as they are considered indispensable for the survival of human beings. According to United Nations Human Rights are rights inherent to all human beings, regardless of race, sex, nationality, ethnicity, language, religion, or any other status. Human rights include the right to life and liberty, freedom from slavery and torture, freedom of opinion and expression, the right to work and education, and many more. Everyone is entitled to these rights, without discrimination. Keeping these guidelines in the forefront, Salesian College formed the Human Rights Cell to raise awareness among students about the concept of Human Rights and the importance of it in today’s society.

## Vision

To educate and empower students on Human Rights and enable them to exercise their rights and also respect and uphold the rights of others

Mission: To promote, preserve and implement human rights through effective institutional policy development, capability building and control of human rights violations.

## Objectives

- To create awareness about human rights among the faculties, staffs and students. through Seminars and workshops.
- To create sensitivity and enhance the knowledge of human rights among the people in and around the college by organizing various awareness programmes.
- To respond against the violation of human right issues reported in the college by raising the voice in a proper platform and thereby facilitate to ensure the protection of human rights.
- To develop leadership qualities and Building confidence among the students.
- Conduct surveys and formulate case studies to help students understand the concept of Human Rights.

- Indulge in community integration activities to render service to the helpless and suffering.
- Empower and encourage students to exercise their rights and responsibilities to the best of their abilities.
- To make our students as a good citizen of our country.

### Activities

- Outreach programmes
- Seminar and workshops
- Film screening
- Poster and banners for the display board
- Special assemblies
- Human Rights Day Celebrations
- Weekly presentations by students on various topics like Domestic Violence, Right to Information, Sex workers in India etc.,

### NCC (NATIONAL CADET CORPS)

NCC (National Cadet Corps) is a national organization which has helped

in inculcation in the cadets a spirit of courage, confidence, self-reliance, selfless service, a feeling of patriotism, faith in oneself, power of thought and adjustment which are essential to make the youth disciplined and dutiful. Salesian College is attached to the 16th Bengal BN NCC and under the leadership of Lt Risha Chettri.

**Aims of NCC:** The Aims of the NCC is to develop discipline, character, brotherhood, the spirit of adventure and ideals of selfless service amongst young citizens. Not only these, it also aims to enlighten leadership qualities among the youth who will serve the Nation regardless of which career they choose. It also motivates the young to choose a career in armed forces.

**NCC Motto:** The Motto of NCC is "Unity and Discipline" (Ekta aur Anushasan).

**NCC Pledge:** "We the cadets of the national cadet corps, do solemnly pledge that we shall always uphold the unity of India. We resolve to be disciplined and responsible citizens of our nation. We shall undertake positive community service in the spirit of selflessness and concern for our fellow beings".

**Oath:** "I do hereby solemnly promise that I will serve my motherland most truly and loyally and that, I will abide by the rules and regulations

of the National Cadet Corps. Further under the command and control of my commanding officer I will participate in every camp most sincerely and wholeheartedly”.

## PIANAZZI LITERARY & CULTURAL SOCIETY

Named after the first rector of the Salesian College Sonada mother campus, Father Archimedes Pianazzi (1938-1940), the Pianazzi Literary Society began its journey in July, 2018. In early 2020, it was renamed as Pianazzi Literary & Cultural Society.

Humanities, even life itself, without literature is like a body without a soul. The objective of PLCS is to provide a platform for the critical appreciation of the myriad forms of art beyond the classroom, and in a more informal setting.

- It aims to establish a thriving intellectual campus culture, that could one day rival the best arts colleges in the country, with weekly, fortnightly, and monthly events of individual, club wise, course wise, and inter-college activities to promote a healthy appetite for reading, encourage wholesome competitive spirit, and learn being a team player for the sake of the craft via all the team participation literary events it facilitates and helps prepare for.

The student members will participate in and help organize a



variety of programmes and spreads awareness with respect to the evolution of literature through different ages, schools of thought, and mediums; and the way literature influences and in turn gets influenced by social, historical and economic forces. PLCS also endeavours to organize guest lectures and workshops to equip students with skills and connections required to build a career outside academia in other literary fields. The major activities of this group, though not limited to, are book exchange, various forms of creative writing, and peer review. These articles, poems, scripts, stories, and essays will be submitted and reviewed in order to feature in the magazine and newsletters of the college.

It also seeks to further performative arts, like skits, spoken word & slam poetry, debates & extempore, elocution, public speaking, etc., by learning from and teaching their peers while capturing unforgettable moments of camaraderie in college life. We believe in understanding the deeper meaning of stories told via different media. We select movies and screen them, or have group book reading sessions in College, which is followed by reviewing and critiquing both, in terms of plot and technique. We study drama theory and train in acting, script-writing, and playwriting via 'do and learn'. PLCS intends to bring out the creative spirit in each member through a stimulating environment by curating their literary talents.

## Activities

- a. Book exchange and group reading sessions.
- b. Critical reviews and discussions on artistic movies.
- c. Poetry Jams.
- d. In-house friendly debates, extempore, speeches, etc. for preparation and confidence building in public speaking in English.
- e. A platform for sharing creative writing which will include script-writing and playwriting, story writing, speeches/essays.
- f. Peer review for said creative writing.
- g. Drama, skit, mime, etc.
- h. Submitting the creative writing of members for the college magazine, Sparkle.
- i. Open Mic sessions (including spoken word and slam poetry).
- j. Help with preparation and team formation of various intra- and inter-collegiate competitions including all the above n all Hay Fever and other literary activities.

k. Inviting renowned writers, artists, and academicians for special lectures.

l. Reaching out to the greater population of Siliguri through literary and cultural initiatives.

### **SALESIAN COLLEGE COMMERCE ASSOCIATION (SCCA)**

The Salesian College Commerce Association (SCCA) is formed for all commerce students who enroll in the Commerce Department and by means of this group they learn the rules of commercial activities in a simulated environment. The association plays an important role in making the department a front runner, in and out of the college.

#### **Vision**

Providing a platform for the students to exhibit their talents in various commerce oriented events and help them to enhance their analytical and decision making skills. The events which we offer will extend a platform to grasp team work, critical thinking, and creative learning and also to build self-confidence.

#### **Mission**

Focus on the physical, spiritual, intellectual, moral, and aesthetic power of students to transform them into intellectually trained, morally upright, socially committed and spiritual and emotionally balanced.

## Objectives

- To bring about an overall development in the outlook of its members by imparting the necessary skills.
- To enable students to develop “off the Skills expected commerce Graduates.
- To channel the vision and mission of students towards lucrative career opportunity.
- To develop a harmonious relationship with the fellow students of other colleges by way of participating in the activities and competitions held in other campus.
- To act as catalyst in the process of overall development of students.
- To expose students to the practical aspects of business, industry and commerce.
- To develop team spirit among students.
- To develop leadership, entrepreneurial and organizing skills among the students.
- To provide career guidance & helps students to achieve their



goals.

- To provide necessary information about recent trends in commerce & management.
- To organize guest lectures, seminars, experts talk, academic events for students.
- To organize industrial visit, field visits for students to get practical knowledge about business world.

### Activities

- Fresher's Welcome
- Group Discussion/ Debating/ Elocution on contemporary issue.
- Guest Lectures.
- Career Guidance.
- Management and Business Quiz.
- Industrial Visits.
- Conoscensa- Commerce fest
- Wall paper on the contemporary issue.

- Savo faire
- Salesian Premier League
- Faculty Appreciation.
- Gratitude day

### **SPORTS ASSOCIATION OF SALESIAN COLLEGE (SASC)**

The Club is formed, developed, governed and administrated by the student & faculty representatives to encourage physical activities and sports. The SASC is intended to make the campus life active and alive with daily, weekly and monthly events of individual, club wise, course wise and inter college activities to promote physical fitness, encourage wholesome competitive spirit and sports-wo/manship. The SSASC is committed to provide a healthy sporting habit among the students. It helps to learn teamwork at work, coordination among diverse cultural & ethnic groups and mainly infuses discipline & instills the value system in one individual. Value of time, precision & competitiveness are the major learning points apart from communication, coordination & teamwork.

#### **Objectives**

- To develop sports skills and sportsman spirit.

- Physical fitness, physiological and psychological abilities.
- Moral ethics and social awareness.
- Coordination and cooperation.
- Leadership qualities and overall discipline.

### Activities

1. Weekly/ Biweekly Meetings
2. Annual Sports Day
3. Inter college Basketball tournament (Taverna Trophy)
4. Inter College Chess Tournament ( Salesian Master)
5. Salesian Premier League
6. Monitoring the Salesian Fitness Centre
7. Monitoring daily practices of sports and games
8. Encouraging, Monitoring and reporting students' participation in Inter college, University, Inter University, District, State, National and International Level events

## 9. Organizing inter departmental sports and games

### SCSC MEDIA ASSOCIATION

Media Association of Salesian College Siliguri campus is formed to engage with the media activities and to help students to perform the activities which would help them to increase their understanding of Mass Media. Mass Media as we know includes variety of vehicles like Newspaper, Magazine, Audio Visual Media, New media etc. which are used to communicate with the masses. These are in fact the mode of delivery of messages and are used for effective communication. The activities undertaken by the club would ensure in fulfilling the objectives and purpose of the Association.

**About Us:** SCSC Media Association under the supervision of the Department of Mass Communication & Journalism, Salesian College, Siliguri Campus provides media coverage for all types of academic and extra-curricular activities of Salesian College, Siliguri Campus. The club is responsible for ensuring the publication of “The Salesian Times” and organizing media competitions and events. The club is mainly run by students as contributors of stories, photos, videos and newsworthy articles providing the aspiring students the opportunity to express their ideas and talent. The Students are mentored and supervised by the Faculty members of the Dept. of Mass Communication & Journalism.



The forum aims to aggregate and develop individuals to become relevant and effective as future leaders in the media industry.

### Objectives

- The club intends to host speaker sessions and workshops throughout the year featuring industry experts who share their experiences, enriching the learning value of the club.
- Organize events and exhibitions for the students to explore and showcase their respective skills and talents in relevant media fields.
- Students are given the opportunity to develop their skills through training programs such as video editing, short film projects, photography workshops, reporting of events, exhibitions, field trips and competitions.

### Club Activities

- Reporting on different beats like, cultural, education, sports, entertainment, etc.
- Students will prepare news content for the Tabloid “The Salesian Times”.
- Students will cover different activities (photography and videography) and prepare reports.

- Students will prepare contents for digital/online media platforms.
- Students will organize media events, competitions and exhibitions.

The club's initiatives are driven by a core team who would be solely responsible for execution of all matters pertaining to media and communication.

### **SALESIAN COLLEGE STUDENTS' COUNCIL**

Students' Council is a body of students to promote quality in student life within and outside the College. It is a democratic support system for holistic development of the students and will work in consonance with the respective departments/clubs /groups of the College with their faculty support. The Student Council will report to and will function with the general supervision of the principal or his nominee.

#### **Objectives**

- To inculcate among the students the vision and mission of the College
- To identify, assess, evaluate and suggest the student perspectives in the development of Arts & Culture, Sports & Games, and

other co-curricular activities

- To identify and suggest methods of improving student life - conduct & discipline
- To assess and improve the potential for student placements
- To promote an environment for healthy and effective use of student facilities
- To support and promote the different clubs and groups
- To encourage and initiate inter-departmental projects
- To encourage volunteerism as a movement in the College
- To propagate and promote the 'alma mater movement'

### **THE NATIONAL SERVICE SCHEME (NSS)**

The National Service Scheme (NSS) is an Indian Government sponsored public service program conducted by the Ministry of Youth Affairs and Sports of the Government of India. Popularly known as NSS, the scheme was launched in Centenary year in 1969. Aimed at developing student's personality through community service, NSS is a voluntary association of young people in Colleges, Universities and

at +2 level working for a campus-community (esp. Villages) linkage.

### **Aim**

NSS program aims to inculcate social welfare in students and to provide service to the society without bias. NSS volunteers work to ensure that everyone who is in need gets help to enhance their standard of living and lead a dignified life. In doing so, the volunteers learn from people in the community, how to lead life despite scarcity of resources. NSS also provides help in natural and man-made disasters by providing food, clothing and first aid to the disaster victims.

### **Vision**

- To understand the community in which they work.
- To identify the needs and problems of the community and involve them to develop problem-solving skills.
- To develop among themselves a sense of social and civic responsibility.
- To develop competence required for group-living and sharing of responsibilities.

### **Mission**

The Motto of NSS “Not Me But You” reflects the essence of democrat-

ic living and upholds the need for selfless service. NSS helps students develop appreciation to others point of view and also show consideration to other living beings.

### **Objectives**

- To gain skills in mobilizing community participation.
- To Identify The Needs And Problems Of The Community And Involve Themselves In Problem-Solving Exercise.
- To acquire leadership qualities and democratic attitudes.
- To Develop Among Themselves A Sense Of Social And Civic Responsibility.
- To Utilize Their Knowledge In Finding Practical Solutions To Individual And Community Problems.
- To develop capacity to meet emergencies and natural disasters, and To practice National Integration and Social Harmony.

### **Benefits of Being an NSS Volunteer**

A NSS volunteer who takes part in the community service programme would either be a college level or a senior secondary level student. Being an active member, these student volunteers would have the

exposure and experience to be the following:

- An Accomplished Social Leader
- An Efficient Administrator
- A Person Who Understands Human Nature

### Activities

There are two types of activities: Regular Activities (120 hours) and Annual Special Camp (120 hours). All the NSS Volunteers who have served NSS for at least 2 years and have performed 240 hours of work under NSS are entitled to a certificate from the university under the signature of the Vice-Chancellor and the Programme Coordinator. The Annual camps are known as Special Camps. Camps are held annually, funded by the government of India, and are usually located in a rural village or a city suburb. Volunteers may be involved in such activities as:

1. Cleaning
2. Afforestation
3. Stage shows or a procession creating awareness of such issues as social problems, education and cleanliness

4. Awareness Rallies

5. Inviting doctors for health camps

There are no predefined or pre-assigned tasks; it is left up to the volunteers to provide service in any way that is feasible. Camps typically last between a week and 10 days, although camps for shorter periods are also conducted by NSS.

**Some of the major activities carried out by the College are:**

1. Inauguration & Orientation

2. Special Camping Program

3. Biweekly meeting

4. Environmental awareness program

5. Health awareness program

6. Swachh Bharath program

7. Observation of important national and international days such as Anti-Corruption Day, World AIDS day, Constitution Day, Yoga Day, World Environment day



8. First-aid training program

9. Annual Appraisal

### **SALESIAN COLLEGE TRAINING AND PLACEMENT CELL**

The Training and Placement Cell is the backbone of any institution. Salesian College's Training and Placement Cell has been established with the vision of St. Don Bosco; to be a friend and guide to the students. The college places great emphasis on providing students with a platform for using their potential to gain valuable experience by working in industries as interns and acting as the interface between various companies seeking talented young graduates and post graduates in various disciplines. The Training & Placement Cell of the college works towards recognizing the core competencies of students. It works closely with the students and has a structure which conveys information to the students at the fastest possible rate. Career development workshops and seminars are held in order to help the students develop their skills to be competent to face the world. The career development programmes help students in terms of Personality Development, Communication Skills and Overall Grooming. The Placement Cell plays a vital role in locating job opportunities for the present as well as the ex students. It operates round the year to create a common platform between companies and students to come together for



internship and placement opportunities. The college alumnae have set new standards in the field of entrepreneurship and supports students for internship and placement.

### **Vision**

Equipping the students with relevant and conceptualized professional skills and guiding them towards a bright future and career all around the world with the values of – ‘Sincerity’, ‘Hard Work’ and ‘Ethics’.

### **Objectives**

Training and Placement Cell supports students to choose suitable career and impart knowledge and skill to develop the aptitude to meet the manpower requirements of the Industry.

#### **The objectives are:**

- To recognize the core competencies of the students.
  - To build confidence in students and develop right attitude.
  - To enhance their communication skills.
  - Maintaining and regularly updating the database of students.
- Maintaining database of companies and establishing strategic links for campus recruitments.

- Gathering information about job fairs and all relevant recruitment advertisements.
- Coordinating with companies to learn about their requirements and recruitment procedures.
- Identifying the needs and expectations of the companies to assist them in recruiting candidates.
- Organizing pre-placement training/workshops/seminars for students.
- To provide resources and activities to facilitate the career planning process.
- To act as a link between students, alumni, and the employment community.
- To assist students in obtaining placement in reputed companies.

### **Training and Placement Activities**

- Highlighting articles on departmental notice boards regarding Competitive & Industrial Career Opportunities.
- Communicating with Alumni for available openings.

- Inform students about the available job opportunities in government sectors and off campus drives.
- Arranging Motivational Talks and conducting Expectation Management Workshops.
- Conducting Psychometric Test.
- Communicating with industry for campus interviews.
- On/Off-Campus Interview.
- Providing Internship.
- Industrial Visits for both students and faculty.
- Project and research work.
- Career Guidance Programmes.
- Create awareness about “career planning” and “career mapping” among the students.
- Train the students on “Personality development”.
- Organize Various Training Programmes to train the students in the areas of Quantitative Aptitude, Logical Reasoning and Verbal

reasoning.

- Train the students through Mock Interviews to perform well in the interviews as per the expectations of the corporate world.
- Train the students on group discussion techniques, Communication Skills & Vocabulary, Resume Preparation, Email Writing and Interview Skills.

### WOMEN'S CELL

University Grants Commission (UGC) recommends the measures for ensuring the safety of women and programs for gender sensitization on campuses. According to the task force appointed by UGC, the recommendations include the need for setting up Women's Development Cell and Anti-Sexual Harassment Cell at colleges and universities. "Women's studies centres in universities and women's development cells in colleges must be strengthened and provided the means to function autonomously. At the same time they should be enabled to work together with gender sensitization cells and committees on campuses on educational and preventive work." (page.7, [http://www.ugc.ac.in/pdfnews/5873997\\_SAKSHAM-BOOK.pdf](http://www.ugc.ac.in/pdfnews/5873997_SAKSHAM-BOOK.pdf)).

The Women's cell at Salesian College was started with the aim of empowering and orienting women to recognize their true potential

and to help them attain their own stand in a competing world. Its goal is the overall development of women in all spheres of their life. It also helps in creating awareness about important issues related to women and provides a forum for discussion and deliberation on a range of issues from empowerment to environment.

### **Vision**

To empower women in all spheres of life enabling them to become agents of social and economic change and inculcating ethical values for the betterment of self, family and society.

### **Mission**

To train women to acquire wide range of skills and knowledge, to develop and increase their social, economic and intellectual capacities for peace, security and prosperity of mankind.

### **Objectives**

- Sensitize students on serious gender issues.
- Generate awareness of burning social issues for ensuring holistic education of students.
- Educate, empower and devise preventive measures for the prevention of gender bias and sexual harassment of students.
- To impart knowledge on legal rights of women.

- To conduct guest lectures by eminent people from different fields.
- To organize workshops on personality development.

### Activities

- Regular meetings
- career guidance
- functioning of a counseling centre
- conducting health awareness classes
- arranging classes about community living
- Celebration of International Women's day
- Celebrating women's achievement

### SALESIAN COLLEGE ASSOCIATION OF PROFESSIONALS (SCAP)

The mission of The Salesian College Association of Professionals (SCAP) is to make business management students professionals—similar to law, medicine, engineering, and accounting—with Certifications, Continuing Education, Ethical Grooming, and Professional Standards

through Best Practices of the Department of Management Studies. The vision is to establish a standardized process to deliver in a cost-effective and time-efficient manner a superior quality higher education in business management.

It is our goal to ensure that a business management student today will be knowledge-competent and ethical for throughout his/her career and that he/she will then extend these core knowledge competencies and ethical values to tomorrow when he/she becomes a business executive or a corporate leader. To this end, SCAP represents a single and collective voice for the entire Business Management Students, which symbolizes self-regulation and self-discipline.

With the above in mind the students are continuously encouraged to participate in various departmental, Inter-departmental and inter-college activities. They are supported to bring the class room knowledge to the real world through the annual event Calibre. To be self-dependent and self-sufficient they are also encouraged to arrange and execute departmental activities with the guidance of their faculty members. In order to inculcate the value of social inclusion these professional students must compulsorily undergo a weeklong social outreach programme in a remote village. Their annual event Tata Memorial Seminar is designed to make them professionally competent through research and paper presentation. The biannual departmental

magazine, Evolve, help the students develop their writing skills.

### **SALESIAN COLLEGE WOMEN'S HOSTEL**

The Salesian College Women's Hostel is established in the year 2013, and is located half a kilometer from the college campus and is an integral part of the College. Hostel affairs are co-ordinated under the guidance and supervision of the Missionary Sisters of Mary Help of Christians (MSMHC). Salesian College Girls' Hostel aims to provide a convenient and a comfortable stay for the outstation students. We make every effort in providing our students with convenient residential options. All our efforts are directed towards giving our students a home away from home and making their stay as enjoyable and comfortable as possible. Hostel also works to minimize the cost in terms of time so that the hostel residents can use the same for other significant purposes. The girls' hostel also satisfies the vital objective of ensuring safety of girls.

**The hostel offers a number of facilities for students such as:**

- Well-furnished rooms
- Safe drinking water
- Round the clock security



- Television in common room
- Hygienically prepared vegetarian and non-vegetarian food
- Well-furnished Prayer Room

Contact: Hostel Warden: 7583966756/ 8974805659

### **SALESIAN COLLEGE CLUBS**

Salesian college in its endeavour to provide quality formation to its students give great emphasis club based activities. A club is a group of students organized with a similar interest for a social, literary, athletic, cultural, or other common purpose. In the beginning of the year students are divided into eight clubs and major college activities are held club wise. Salesian college believes that it's a great way to build professional skills including leadership, teamwork, communication and prioritization. The clubs are named after great personalities belonging to the Salesian congregation who have contributed significantly to the formation of young people all over the world.

#### **Objectives**

- Provide a chance to build professional skills.
- Provide opportunity to demonstrate and learn time manage-

ment.

- Makes one more collaborative.
- Create great friendships and new networking opportunities.
- Build self-confidence.
- Provide students with a well-rounded college experience.
- Increase students' marketability.

### Activities

- Monthly club meeting
- Exurge – Literary and cultural competition
- Christmas Celebration
- Annual Sports' Day
- Ethnic Day
- Fete
- Social Outreach Programmes



## ALBERA CLUB

Named after the second Rector Major of the Salesian of Don Bosco.

**About the Patron:** FR. PAUL ALBERA (1844 - 1921) : Paul Albera was born on 6 June 1845 in None, between Turin and Pinerolo in Piedmont, Italy. In October 1858, he met Don John Bosco and entered the Oratory in Turin. He was among the first 22 Salesians of Don Bosco, to take their vows. On 2 August, 1868 he was ordained a priest. In 1871 at only twenty-six years, he was director of the Salesian house in Marassi. In 1881 he goes to France as provincial and remains so until 1892, when he was called back by the successor of Don Bosco to Turin. In 1900 he became Don Michael Rua's representative for the Americas. In 1910 after the death of Don Rua he was elected, as the third successor of Don Bosco and remained so until his death on 29 October 1921.

## BOSCO CLUB

Named after the founder of Salesian society, John Bosco

**About the Patron:** SAINT JOHN BOSCO (1815-1888) Beatified 02-06-1929, Canonised 1-4-1934. John Bosco was born at Castelnuvod'As-ti on 16 August 1815. From when he was small, John began to feel a desire to become a priest. As a seminarian at Chieri, he thought up

the idea of the 'Cheerful Society,' which gathered boys from around the town. In June 1841 he was ordained priest. He developed his famous educational method, 'the Preventive System'. "Be with the boys, prevent sin through reason, religion and loving kindness. Become saints and educators of saints. Our boys must know they are loved". Don Bosco died exhausted from work at age 72, on 31 January 1888. Today the Salesian Family is throughout the world. Pope John Paul II declared him 'Father and Teacher of Youth' on the centenary of his death.

## LOUIS CLUB

**About the Patron:** SAINT (BISHOP) LOUIS VERSIGLIA (1873-1930) Be-  
atified on 15-05-83, Canonized on 01-10-2000. Louis was born in Oliva  
Gessi (Pavia) on June 5, 1873. In 1888, soon after Don Bosco's death,  
Louis was much taken by the ceremony where seven missionaries re-  
ceived their mission cross and decided to become a Salesian, with the  
hope of going to the missions. After much insistence from the bishop  
of Macao, in 1906 six Salesians arrived in China, led by Fr Versiglia. In  
Macao he established the Salesian "mother house" and also opened a  
mission at Heungchow. In 1918 the Salesians received the mission of  
Shiuchow from the Vicar Apostolic of Canton, and on 9 January 1921  
Fr. Versiglia was consecrated its bishop. Wise, tireless and poor, he  
constantly set out to visit and encourage the confreres and Christians

in his diocese. On 13 February 1930, together with Fr Caravario, the bishop was at Shiuchow for the pastoral visit to the Linchow mission. Some young boys and girls went with them; they had been studying in Shiuchow. On 25 February a group of Bolshevik pirates stopped the bishop's boat, wanting to take the girls. The bishop and Fr. Caravario obstructed them with all the force they could muster. They were forcibly taken and eventually shot. Their last breath was spent for their beloved China. Paul VI declared them martyrs in 1976, John Paul II declared them Blessed in 1983 and canonized them on 1st October 2000.

## MAZZARELLO CLUB

This club is named after the co-founder of the Institute of the Daughters of Mary Help of Christians (Salesian Sisters).

**About the Patron:** SAINT MARY DOMENICA MAZZARELLO (1837-1881) Beatified on 20-11-1938, Canonized on 24-6-1951. Mary Domenica was born on 9 May 1837, in Mornese, Alessandria. At fifteen, she joined the Association of the Daughters of Mary Immaculate and began her apostolate among the young people of her village. A serious attack of typhoid, at the age of 23, had a profound spiritual effect on her. The experience of her own physical fragility, on the one hand, deepened her abandonment to God and, on the other, encouraged her to open a sewing school to educate the girls in work, prayer and love

of God. On the occasion of Don Bosco's visit to Mornese (10-08-1864) she said: "Don Bosco is a saint and I feel it".

## MICKEY CLUB

Also known as Computer Club, this club has been named after another of Don Bosco's most known students.

**About the Patron:** Michael Magone (1845 - 1859) was an adventurous and energy filled young boy. He was born on the 19 September 1845. His support of the younger students at Don Bosco's Oratory and his great capacity for leadership in time led to his nickname General Mickey. Before his death, (January 21, 1859) at the young age of 13, Mickey Magone made a lasting impression on Don Bosco who once said that he strove for excellence in everything he did in life.

## RINALDI CLUB

Named after the third Rector Major of the Salesians of Don Bosco.

**About the Patron:** BLESSED PHILIP RINALDI (1856 - 1931) was born on 28 May 1856 at Lu Monferrato, Alessandria, Philip was won over by Don Bosco at the age of 22. As a priest, he was entrusted with the formation of the aspirants and novices. He contributed greatly to the development of Salesian Spain. He set up formation centres to offer

spiritual and social assistance to young working women, planned printing works and guided and supported the Salesian Sisters through a particularly sensitive period in their history. He gave great encouragement to the Cooperators, and set up the World Federation of Past-Pupils (male and female). He died on December 5, 1931.

## RUA CLUB

This club has been named after the first successor of Don Bosco.

**About the Patron:** BLESSED MICHAEL RUA (1837-1910) was born in Turin on 9 June 1837, the youngest of nine children; Michael came to the Oratory in 1852. One day Don Bosco told him: "We will go halves in everything". He was among the first group to whom Don Bosco suggested the formation of the Salesian Society. For 36 years he was his closest collaborator in all stages of the development of the Congregation. At the explicit request of the Founder, in 1884, Pope Leo XIII named him to succeed Don Bosco and he confirmed him as Rector Major in 1888. Fr. Rua was seen as the 'Living Rule' because of his austere fidelity, yet he also displayed a fatherly spirit that was capable of great thoughtfulness, so much so that he was known as 'a king of kindness'. Beatified on 29 October 1972 by Paul VI, and the day, 29 October, his memory is kept alive liturgically.

## SAVIO CLUB

Also known as Nature Club, this club has been named after one of Don Bosco's most known students.

**About the Patron:** SAINT DOMINIC SAVIO (1842-1857) was born on 2 April 1842, in San Giovanni di Riva, near Chieri, Turin. At twelve, Don Bosco accepted him into the Oratory in Turin and Dominic asked his help in order to "become a saint". Gentle, serene and happy, he put great effort into fulfilling his duties as a student and helping his companions in every way he could, teaching them Catechism, assisting the sick and settling quarrels. He died in Murialdo on March 9, 1857. His feast is celebrated on May 6. Pope Pius XI defined him as "A little, or rather, a great giant of the Spirit". He is patron of young choir singers.

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GRIEVANCE REDRESSAL CELL

The strength of a system consists in its ability to identify and rectify the shortcomings. The following procedure is observed by the Grievance Redressal Cell.

a) The grievance is brought to the notice of the Head of the Department, forwarded to the Principal and the Grievance Redress Cell-in-charge.



b) According to the gravity of the event, the matter is taken up with the Grievance Redress Cell members. The Cell members go through the matter and suggest solutions ratified by the Heads of the Departments and the Principal. The decision is made known to all.

c) The Grievance Redressal Cell caters to the complaints of the teaching and non-teaching staff and students. Complaints may be lodged in writing or in person at the office of the Campus Coordinator. The Cell also acts as the Anti-Ragging Squad.

### **COMMUNITY RADIO**

The Radio Salesian (90.8 FM) was officially launched on 8th December 2016. The community radio has been serving the people of the hill community by offering educative and thought provoking programmes related to the various aspects of the society. Within a short span of time the Radio Salesian has been able to create an awareness which is much needed for the development of the people and the place as a whole. The feedbacks keep it going from strength to strength.

### **SALESIAN COLLEGE SONADA/ SILIGURI ALUMNI ASSOCIATION**

Salesian College, Siliguri Alumni Association was formed on 25th August, 2015 with an aim of working for the upliftment and betterment

of our society. We have received very sound education from Don Bosco, our Father and Founder and we want to share the good that we have received as a mark of gratitude to Don Bosco and His sons.

Presently there are 110 registered members in our Alumni Association from the first batch of Salesian College Siliguri Campus 2011 to 2016 and the number is growing steadily and gradually. There are 17 committee members including the Principal Fr. Dr. George Thadathil, Fr. C.M. Paul and Coordinator Ms. Priyamrita Chatterjee. Among the elected office bearers, the President of the association is Mr. Hemant Gupta and the Secretary is Ms. Sapna Prasad and the treasurer is Sayak Moitra.

The Association is very new but since we have very young and energetic members, very much devoted to social work and are full of enthusiasm, knowing we have a great future ahead of us. The Association has organized different events for the society and neighbourhood, like Blood Donation Camp, Free Dental Check-up camp and Charity Programme - 'Gift of Smile' for the street children. We have also organized summer camps, excursions and the like. We invite the students to join hands to create a better society around us. We are grateful to the management for their constant encouragement and support.

One hundred and sixteen former students have registered as new members of Salesian College Sonada Alumni Association. The annual registration fee per member is Rs. 250 only. Thousands of alumni members of Salesian College Sonada have been serving world-wide occupying eminent posts and positions both in government and private sectors.



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## PRAYERS & HYMNS

### 1. Our Father

Our Father who art in heaven, hallowed be Thy name. Thy Kingdom come, Thy will be done, on earth as it is in heaven. Give us this day our daily bread. Forgive us our trespasses, as we forgive those who trespass against us; and lead us not into temptation but deliver us from evil. Amen.

### 2. College Anthem - Let's be a flame That shines and enlivens

We have a call to live life in this world

God's only precious gift to us all

We have a dream to achieve our only goal,

To be a better tomorrow

Let's join our hands as one

Light the candle and be a flame

For you and me, we'll shine together

To strive as one together

Let's be a flame that shines and enlivens

We'll walk hand in hand

As brothers and sisters in one

With a purpose towards our goal

ONLINE COPY

As one big family  
We'll share our love and care  
In Christ Jesus our friend

### **3. Prayer of St. Francis of Assisi**

Make me a channel of your peace,  
Where there is hatred let me bring your love,  
Where there is injury, your pardon, Lord,  
And where there's doubt true faith in you.

O Master, grant that I may never seek  
So much to be consoled as to console,  
To be understood as to understand,  
To be loved as to love with all my soul.

Make me a channel of your peace,  
Where there's despair in life, let me bring hope,  
Where there is darkness shining light,  
And where there's sadness ever joy. (end here)

### **4. Thank You O Lord for Don Bosco**

**We thank you, O Lord, for Don Bosco  
In him we see the wonders of your love.  
Your filled him with gifts of nature and of grace,  
To lead young people to their home above**

He was a man profoundly human,  
Open to the signs of the times,  
And yet he was a man,  
He was a man of God.

Enable us to be his doubles,  
Faithful in the service of youth  
Overcoming hardships with firmness,  
With hearts filled with your love.

### 5. Showers of Blessings

There shall be showers of blessing.  
This is the promise of love.  
There shall be seasons refreshing,  
Sent from the Saviour above

**Showers of blessing (2) we need.**  
**Mercy drops round us are falling,**  
**But for the showers we plead.**

There shall be showers of blessing.  
Send them upon us, O Lord,  
Grant to us now a refreshing,  
Come and now honour thy word.

**6. Walk with me, oh my Lord,**

Walk with me, oh my Lord,  
Through the darkest night and brightest day  
Be at my side, oh Lord,  
Hold my hand and guide me on my way.

Sometimes the road seems long, my energy is spent.  
Then, Lord, I think of you and I am given strength.

Stones often bar my path, and there are times I fall,  
But you are always there to help me when I call.

Help me to pierce the mists that cloud my heart and mind,  
So that I shall not fear the steepest mountain-side.

**7. How do you do dear Father/Sister/Friend**

How do you do dear Father/Sister/Friend  
How do you do? One and all of us do gladly welcome you.  
Joy be yours this happy day May God bless you in every way  
How do you do dear Father/Sister/Friend How do you do?

How do you do, (echo) How do you do?  
How do you do, (echo) How do you do?  
How do you doodle doodle doodle doodle do?  
One and all of us do gladly (3) Welcome you.

## 8. God still loves the world

Every tiny star that twinkles in the night sky  
Every drop of morning dew  
Every spark of fire blazing in the furnace  
Every captivating view every rainbow in the sky every pretty butterfly  
Tells the fascinating news to those who dare to hope  
And the message is  
God still loves the world, God still, still loves the world  
So throw your life into his hands, day by day discern his plans  
God is passionately busy loving you and me.

Every ocean wave that breaks upon the seashore  
Every stalk of golden wheat  
Every silver stream that gushes down the mountains  
Every drop of honey sweet every eagle flying high  
Every worm that wriggles by  
Tells the fascinating news to those who dare to hope.

Every man and woman pledge in love forever  
Every little new born child  
Every voice of favor of a needy neighbor  
Every radiating smile,  
Every hand that offers love  
Every furring flow of blood  
Tells the fascinating news to those who dare to hope.



### 9. A very happy Birthday/Feast day

A very happy Birthday/Feast day  
to you Father/Sir/Ma'am/Sister/Friend (Name)  
A very happy Birthday to you  
God bless you (3) dear ... (low)  
God bless you (3) dear ... (high)  
A very happy Birthday ...

### 10. Such a feeling's coming over me

Such a feeling's coming over me  
There is wonder in most everything I see  
Not a cloud in the sky, got the sun in my eyes  
And I won't be surprised if it's a dream.  
Everything I want the world to be  
Is now coming true especially for me  
And the reason is clear, it's because you are here  
You're the nearest thing to heaven that I've seen.

**I'm on the top of the world looking down on creation  
And the only explanation I can find  
Is the love that I've found ever since you've been around  
Your love's put me at the top of the world.**

Something in the wind has learned my name  
And it's telling me that things are not the same

In the leaves on the trees and the touch of the breeze  
There's a pleasing sense of happiness for me  
There is only one wish on my mind  
When this day is through I hope that I will find  
That tomorrow will be just the same for you and me  
All I need will be mine if you are here.

**11. She'll be comin' round the mountain when she comes**

She'll be comin' round the mountain when she comes  
When she comes

She'll be comin' round the mountain when she comes  
When she comes

She'll be comin' round the mountain (3) when she comes  
When she comes

**Singin' I, I, Ypi Ypi I – Ypi I (2)**

**Singin' I, I,**

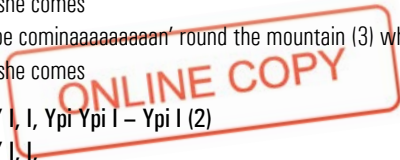
**Ypi Ypi I, I, (3) – Ypi I**

She'll be ridin' six white horses ...

She'll be smokin' Burma Cheroot ...

She'll be eatin' raw bananas ...

She'll be drinkin' country liquor ...



## 12. God will take care of you

Be not dismayed whate'er betide, God will take care of you!  
Beneath His wings of love abide, God will take care of you!

**God will take care of you,  
Through every day o'er all the way; He will take care of you;  
God will take care of you!**

Through days of toil when heart doth fail, God will take care of you!  
When dangers fierce your path assail, God will take care of you!

All you may need He will provide, God will take care of you!  
Trust Him, and you will be satisfied, God will take care of you!

Lonely and sad, from friends apart, God will take care of you!  
He will give peace to your aching heart, God will take care of you!

## 13. Vive la compagnie!

Let every good fellow, now join in our song,  
Vive la compagnie! Success to each other, and pass it along,  
Vive la compagnie!

**Vive la, vive la, Vive l'amour Vive la, vive la, Vive l'amour  
Vive l'amour, vive l'amour, Vive la compagnie!**

A friend on your left, and a friend on your right, Vive la compagnie!  
In love and good fellowship, let us unite, Vive la compagnie!

With friends all around us, we'll sing out our song Vive la compagnie!  
We'll banish our troubles, it won't take us long Vive la compagnie!

Should time or occasion, compel us to part Vive la compagnie!  
These days shall forever, enliven our heart Vive la compagnie!

#### 14. More love, more power

More love, more power, more of you in my life  
I will worship you with all of my heart  
And I will worship you with all of my mind  
And I will worship you with all of my strength  
For you are my Lord, you are my Lord.

More faith, more passion, more of you in my life  
I will worship you with all of my heart  
And I will worship you with all of my mind  
And I will worship you with all of my strength  
For you are my Lord you are my Lord.

#### 15. We Shall Overcome

We shall overcome (2) We shall overcome someday.  
Oh, deep in my heart, I do believe, We shall overcome some day.  
We shall live in peace (2)  
We shall all be one (2)

**16. Keep me in the hollow of thy hand,**

Keep me in the hollow of thy hand,  
Lead me through this wild and stormy land, thou dost guide my feet  
Though the pathway may be steep, keep me in the hollow of thy hand.

**Keep me, keep me day by day, guide me, guide me all the way.  
Never, never let me stray, keep me in the hollow of thy hand.**

Keep me in the centre of thy will  
All thy plans for me may I fulfil; as I go my way,  
Help me, Lord, from day to day, keep me in the centre of thy will.

Keep me in the circle of thy love,  
Looking down to comfort from above; help me see thy face  
As I pray for daily grace, keep me in the circle of thy love.

**17. In Need of Liberation**

**The world stands in need of liberation, my Lord  
It still has to feel your power.**

**The blind and the deaf, the dumb and the maimed,  
All need to feel your healing touch.**

**The world stands in need of liberation, my Lord.  
It still has to learn to love.**

There are those who have eyes but refuse to see  
The inhumanity that's done.

There are those who have ears but refuse to hear  
The cries of those in agony.

There are those who have mouths but refuse to speak  
Against injustice done to some  
There are those who have hands but refuse to reach  
Them out in love and charity.

There are those who have talents they do not use  
To build a true community.  
And we know that we all have the talent to love  
But leave it buried in ourselves.

### 18. Praise Him

Praise him, praise him, praise him in the morning,  
Praise him in the noon time; praise him, praise him  
Praise him till the sun goes down.

Love him..... Trust him..... Serve him.....

### 19. When I Needed A Neighbour

When I needed a neighbour Were you there, were you there?  
When I needed a neighbour were you there?

**And the creed and the colour  
And the name won't matter, were you there?**

I was hungry and thirsty, were you there..... (2)

I was cold, I was naked were you there..... (2)

When I needed a shelter, were you there..... (2)

## 20. Like A Sunflower

**Like a sunflower that follows ev'ry movement of the sun**

**So I turn towards you to follow you, my God**

In simplicity, charity, I follow..... In simplicity, honesty, I follow.....

In simplicity, fidelity, I follow.....

## 21. Count Your Blessings

When upon life's billows you are tempest tossed

When you are discouraged thinking all is lost

Count your many blessings, name them one by one

And it will surprise you what the Lord, has done.

**Count your blessings name them one by one**

**Count your blessings see what God has done**

**Count your blessings name them one by one**

**Count your many blessings see what God has done.**

Are you ever burdened with a load of care?

Does the cross seem heavy you are called to bear ?

Count your many blessings, every doubt will fly

And you will be singing as the days go by.

So amid the conflicts whether great or small  
Do not be discouraged God is over all  
Count your many blessings angels will attend  
Help and comfort give you to your journey's end.

## 22. Do It Now

If you've a kind word to say, say it now  
If you have something to give, give it now  
If you can make someone glad or another less sad,  
Do it now, do it now, do it now.

**Now before it is too late, now's the time for every good deed  
Do not wait until tomorrow, for it may be just a little too late**

If there is good news to give, give it now  
If there is friendship to show, show it now  
If there is hope you can raise, or someone  
You can praise, do it now, do it now, do it now.

## 23. Be With Us Lord

Be with us Lord, be with us (3) O Lord be with us  
Someone's singing Lord, be with us (3)  
Someone's praying Lord, be with us (3)



Someone's learning Lord, be with us (3)

Someone's working Lord, be with us (3)

#### 24. I Have A Dream

I have a dream, a song to sing to help me cope with anything  
If you see the wonder of a fairy tale  
You can take the future, even if you fail.

**I believe in angels something good in everything I see  
I believe in angels when I know the time is right for me  
I'll cross the stream, I have a dream.**

I have a dream, a fantasy to help me through reality  
And my destination makes it worth the while  
Pushing through the darkness still another mile.

#### 25. Have Thine Own Way Lord

Have thine own way, Lord, have thine own way  
Thou art the potter; I am the clay, mould me and make me  
After thy will, while I am waiting, yielded and still.

Have thine own way, Lord, have thine own way  
Search me and try me, Master, today  
Whiter than snow, Lord, wash me just now  
As in thy presence humbly I bow.

Have thine own way, Lord, have thine own way  
Wounded and weary, help me, I pray  
Power all power surely is thine  
Touch me and heal me, Saviour divine.

## 26. When It's Lamp Lighting Time

There's a lamp shining bright in a cabin  
In the window it's shining for me  
And I know that my mother is praying  
For the boy she is longing to see.

When it's lamp lighting time in the valley  
Then in dreams I go back to my home  
I can see that old lamp in the window  
It will guide me wherever I go.

In the lamp light each night I can see her  
As she rocks in her chair to and fro  
Though she prays that I'll come back to see her  
Still I know that I never can go.

## 27. God's Love Is So Wonderful

God's love is so wonderful, (3) oh wonderful love.  
So high, you can't get over it so deep, you can't get under it  
So wide, you can't get around it oh wonderful love.

## 28. I've Got Joy

I've got joy down in my heart deep, deep down in my heart  
JOY down in my heart deep, deep down in my heart  
God put it there and nothing can "destroy" (4) phoo  
I've got joy down in my heart deep, deep down in my heart.

## 29. Whatsoever You Do

**Whatsoever you do to the least of my people,  
That you do unto me.**

When I was hungry you gave me to eat;  
What I was thirsty, you gave me to drink.  
Now enter into the home of my Father.

When I was homeless, you opened the door;  
When I was naked, you gave me your coat, now enter ...  
When I was weary, you helped me find rest;  
When I was anxious, you calmed all my fears, now enter ...  
When I was little, you taught me to read;  
When I was lonely, you gave me your love, now enter ...

## 30. Que Sera, Sera

When I was just a little girl/boy  
I asked my mother, "What will I be?  
Will I be pretty/handsome, will I be rich?" Here's what she  
said to me -

**“Que Sera, Sera, whatever will be, will be  
The future’s not ours to see, Que Sera, Sera  
What will be, will be”.**

### **31. Don Bosco the Friend of youth**

Don Bosco the friend of the youth  
Lead your children to the truth  
Guide our steps direct our thoughts  
Make us men with noble hearts 2  
Who will make the world a better spot

Give me souls take away the rest  
Love and reason are the very best  
These were the principles guiding his life  
May these echo in our world of strife (2)

Homeless find a home in your heart  
Friendless find a friend never to part  
We the youth find in you a father dear  
Guide our youthful life through stormy weather (2)

ACADEMIC CALENDAR  
**2020 - 2021**

## July | Sonada | Academic Calendar 2020-21

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01. Wed.	Class	
02. Thu.	Class	
03. Fri.	Class	
04. Sat.	Class	
05. Sun.		
06. Mon.	Class	Online Examination for 2 <sup>nd</sup> & 4 <sup>th</sup> semester begins
07. Tue.	Class	
08. Wed.	Class	
09. Thu.	Class	
10. Fri.	Class	
11. Sat.	Class	Online Examination for 2 <sup>nd</sup> & 4 <sup>th</sup> semester ends
12. Sun.		Birthday of Fr. Tomy Augustine
13. Mon.	Class	Bhanu Jayanti
14. Tue.	Class	Declaration of 2 <sup>nd</sup> & 4 <sup>th</sup> semester results
15. Wed.	Class	
16. Thu.	Class	
17. Fri.	Class	
18. Sat.	Class	
19. Sun.		
20. Mon.	Class	
21. Tue.	Class	
22. Wed.	Class	
23. Thu.	Class	
24. Fri.	Class	
25. Sat.	Class	
26. Sun.		
27. Mon.	Class	
28. Tue.	Class	
29. Wed.	Class	
30. Thu.	Class	
31. Fri.	Class	

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## Academic Calendar 2020-21 | Siliguri | July

01.	Wed.	WD	Preparation for New Academic Session
02.	Thu.	WD	Preparation for New Academic Session
03.	Fri.	WD	Preparation for New Academic Session
04.	Sat.	WD	Preparation for New Academic Session
05.	Sun.		
06.	Mon.	Class	Online Examination for 2 <sup>nd</sup> and 4 <sup>th</sup> Semester begins
07.	Tue.	Class	Examination
08.	Wed.	Class	Examination
09.	Thu.	Class	Examination
10.	Fri.	Class	Examination
11.	Sat.	Class	Examination
12.	Sun.		
13.	Mon.	Class	Evaluation
14.	Tue.	Class	Evaluation
15.	Wed.	Class	Evaluation
16.	Thu.	Class	Evaluation
17.	Fri.	Class	Evaluation
18.	Sat.	Hol	Faculty Recruitment begins
19.	Sun.		
20.	Mon.	Hol	
21.	Tue.	Hol	Webinar - Dept. of Social Work
22.	Wed.	Hol	New Admission begins
23.	Thu.	Hol	
24.	Fri.	Hol	
25.	Sat.	Hol	Declaration of 2 <sup>nd</sup> and 4 <sup>th</sup> Semester results
26.	Sun.		Webinar - NCC - Kargil Divas
27.	Mon.	Hol	Webinar - Dept. of Mass Communication & Journalism
28.	Tue.	Hol	
29.	Wed.	Hol	IQAC - Meeting
30.	Thu.	Hol	
31.	Fri.	Hol	National Webinar - Dept. of History

## August | Sonada | Academic Calendar 2020-21

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01. Sat.	Class	Id-Uz-Zoha /Orientation for 3 <sup>rd</sup> & 5 <sup>th</sup> Semester students
02. Sun.		
03. Mon.	Class	Classes begin for 3 <sup>rd</sup> & 5 <sup>th</sup> Semester
04. Tue.	Class	
05. Wed.	Class	
06. Thu.	Class	
07. Fri.	Class	Mass for CS
08. Sat.	Class	World Senior Citizens Day /Department wise Orientation Programme for 3 <sup>rd</sup> & 5 <sup>th</sup> Semester
09. Sun.		
10. Mon.	Class	
11. Tue.	Class	Janmastami
12. Wed.	Class	International Youth Day
13. Thu.	Class	
14. Fri.	Class	
15. Sat.	Hol	Independence Day / Flag Hoisting at 8: 00 am
16. Sun.		Don Bosco's Birthday /Bosco Jayanti /National webinar by Dept. of Education (SCS & SCSC)
17. Mon.	Class	Online Bosco Jayanti Celebrations /Video Presentation on Indian Economy (B.VOC) 3 <sup>rd</sup> Semester
18. Tue.	Class	
19. Wed.	Class	FDP - LMS (For new faculty)
20. Thu.	Class	FDP - LMS (For new faculty)
21. Fri.	Class	FDP - LMS (For new faculty)
22. Sat.	Class	
23. Sun.		
24. Mon.	Class	
25. Tue.	Class	Orientation Programme /welcoming the 1 <sup>st</sup> Sem. Students
26. Wed.	Class	
27. Thu.	Class	
28. Fri.	Class	
29. Sat.	Class	National Sports Day /Departmental Day (B.Com)
30. Sun.		
31. Mon.	Class	



## Academic Calendar 2020-21 | Siliguri | August

01.	Sat.	Hol	Id-Uz-Zoha /Departmental Orientation for the 3 <sup>rd</sup> and 5 <sup>th</sup> sem.
02.	Sun.		International Friendship Day
03.	Mon.	Class	New Scholastic year begins /Departmental Orientation for 3 <sup>rd</sup> and 5 <sup>th</sup> semester
04.	Tue.	Class	
05.	Wed.	Class	
06.	Thu.	Class	
07.	Fri.	Class	
08.	Sat.	Class	World Senior Citizen Day /Tata Memorial Inter-college National Seminar - Dept. of Management
09.	Sun.		
10.	Mon.	Class	
11.	Tue.	Hol	Janmastami
12.	Wed.	Class	International Youth Day /National Webinar - Dept. of Hist., Rel-event (Quiz) by NSS Webinar - Dept. of Social Work
13.	Thu.	Class	
14.	Fri.	Class	
15.	Sat.	Hol	Independence Day, Flag Hoisting at 8.00 am. /Panel Discussion- PLS, Homage by NCC /Art & Cultural Activity by Hist. & P.Ed. Bosco Jayanti /National Webinar - Dept. of Education
16.	Sun.		
17.	Mon.	Class	
18.	Tue.	Class	Career Counselling - Dept. of Commerce in Collaboration with ICAI
19.	Wed.	Class	World Humanitarian Day /World Photography Day-org. by Dept. of MCJ
20.	Thu.	Class	LMS Training for New Faculty - FDP
21.	Fri.	Class	Webinar - Dept. of Social Work /LMS Training for New Faculty
22.	Sat.	Class	LMS Training for New Faculty
23.	Sun.		Webinar - Dept. of Hist.- Language and Literature as Perspectives in Understanding the Darjeeling Hills
24.	Mon.	Class	National Webinar on IPR - IQAC & Dept. of Management, /International Webinar - Dept. of Economics & Geography /Orientation Program for new students
25.	Tue.	Class	Welcoming the new First Years/ International Webinar - Dept. of Economics & Geography /Common Orientation for Sem.1
26.	Wed.	Class	International Webinar - Dept. of Eco. & Geo. /National Webinar - Dept. of Mathematics, Orientation /Ice Breaking in Groups Sem.1
27.	Thu.	Class	International Webinar - Dept. of Eco. & Geo. /Orientation Program for Semester 1
28.	Fri.	Class	International Webinar - Dept. of Eco & Geo /Orientation, Innoventure - EDC, /Webinar - Dept. of MCJ /Webinar on Entrepreneurship & Incubation Semester 1 /Orientation Program for Semester 1
29.	Sat.	Class	National Sports Day /Innoventure - EDC, Orientation /Faculty-Parents Interaction: Sci. Deanery /Orientation Program for Sem.1
30.	Sun.		Muharram
31.	Mon.	Class	Submission of UR & CIA Marks /Pandemic Captures - Dept. of English /Guest Lecture - Dept. of Commerce

## September | Sonada | Academic Calendar 2020-21

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01.	Tue.	Class	Session Begins for the 1 <sup>st</sup> Semester Students
02.	Wed.	Class	
03.	Thu.	Class	
04.	Fri.	Class	Mass for CS
05.	Sat.	Class	Teachers' Day & Gratitude Day
06.	Sun.		
07.	Mon.	Class	
08.	Tue	Class	World Literacy Day
09.	Wed.	Class	
10.	Thu.	Class	
11.	Fr.	Class	
12.	Sat.	Class	
13.	Sun.		
14.	Mon.	Class	
15.	Tue.	Class	
16.	Wed.	Class	
17.	Thu.	Class	Mahalaya
18.	Fri.	Class	
19.	Sat.	Class	
20.	Sun.		
21.	Mon.	Class	World Peace Day
22.	Tue.	Class	Verzotto Memorial Lecture
23.	Wed.	Class	
24.	Thu.	Class	NSS Day
25.	Fri.	Class	
26.	Sat.	Class	Webinar on Engendered Bodies in Quarantine: A Feminist Perspective (Dept. of English) /GB Meeting
27.	Sun.		World Tourism Day
28.	Mon.	Class	Departmental Webinar (Dept. of B.Voc.) Special Lecture on Reporting Darjeeling - by Mr. Vivek Chettri, Telegraph (Dept. of Mass Comm.)
29.	Tue.	Class	Awareness Programme for Semester 1 (Anti Ragging Cell)
30.	Wed.	Class	Submission of UR

## Academic Calendar 2020-21 | Siliguri | September

01.	Tue.	Class	Nomination /Election of CRs /Publication Committee Meeting
02.	Wed.	Class	Form fill up for joining NCC, EDC & NSS
03.	Thu.	Class	Webinar - Dept. of Social Work
04.	Fri.	Class	
05.	Sat.	Class	Faculty Appreciation Day - FDP /Webinar on New Educational Policy- Dept. of Education /Faculty Appreciation Day (Dept. wise) /Webinar on Poetry Writing cum Recitation & Dance Competition (Online)- Dept. of Education
06.	Sun.		
07.	Mon.	Class	World Forgiveness Day /National Webinar - Dept. of Sociology & Political Science /Webinar on IoT - Dept. of CSA
08.	Tue	Class	World Literacy Day /National Webinar - Dept. of History - Unveiling Radharani: Women in the Baul World
09.	Wed.	Class	National Webinar - Dept. of Sociology & Political Science
10.	Thu.	Class	National Webinar - Dept. of Psychology - Suicide Prevention
11.	Fr.	Class	Orientation for Commerce Association
12.	Sat.	Class	
13.	Sun.		
14.	Mon.	Class	
15.	Tue.	Class	Fresher's Welcome - Science Deanery
16.	Wed.	Class	
17.	Thu.	Hol	Mahalaya
18.	Fri.	Class	Webinar - Dept. of Physics
19.	Sat.	Class	Lecture Series - Dept. of English
20.	Sun.		IQAC meeting
21.	Mon.	Class	World Peace Day
22.	Tue.	Class	Verzotto Memorial Lecture /Sports Association Meeting
23.	Wed.	Class	
24.	Thu.	Class	Strategic Planning for Institutional Development /NSS Day Celebrations
25.	Fri.	Class	GIRGIT - Turncoat + Just a Minute
26.	Sat.	Class	GB Meeting
27.	Sun.		World Tourism Day /Field Survey - NSS
28.	Mon.	Class	Panel Discussion on NEP 2020 - Dept. of BBA /Guest Lecture - Dept. of Commerce
29.	Tue.	Class	E-Colloquim - Dept. of Economics /Hay Fever - Dept. of Eng.
30.	Wed.	Class	Submission of UR & CIA Marks /Panel Discussion on "New Media: New Journalism" by Dept. of MCJ /Hay Fever: Dept. of Eng.

## October | Sonada | Academic Calendar 2020-21

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01.	Thu.	Class	University Examinations
02.	Fri.	Class	Mass for CS /Gandhi Jayanti /University Examinations
03.	Sat.	Class	University Examinations
04.	Sun.		
05.	Mon.	Class	University Examinations/Birthday of Fr. JagjivanTirkey
06.	Tue.	Class	University Examinations
07.	Wed.	Class	
08.	Thu.	Class	
09.	Fri.	Class	
10.	Sat.	Class	
11.	Sun.		
12.	Mon	Class	Departmental Webinar on Pandemic, Online Classes & Motherhood (Dept. of Sociology)
13.	Tue.	Class	
14.	Wed.	Class	
15.	Thu.	Class	National Webinar on Political, Sociological & Economic impact of Covid - 19 on Tea industry of Darjeeling Region (Dept. of B.Com & Pol. Sc.)
16.	Fri.	Class	Student Seminar on Trends in Journalism (Dept. of Mass Comm.) /Inter Group Symposium (Dept. of BCA)
17.	Sat.	Class	Departmental Quiz Competition (Dept. of B.Voc.)
18.	Sun.		
19.	Mon.	Class	
20.	Tue.	Class	Creative Writing Competition (Dept. of English)
21.	Wed.	Class	
22.	Thu.	Class	Submission of UR
23.	Fri.	Hol	
24.	Sat.	Hol	Dusshera
25.	Sun.		Dusshera
26.	Mon.	Hol	
27.	Tue.	Hol	
28.	Wed.	Hol	
29.	Thu.	Hol	
30.	Fri.	Hol	Fateha Duaz Daham
31.	Sat.	Hol	

## Academic Calendar 2020-21 | Siliguri | October

01.	Thu.	Class	Univeristy Examinations /Online Fresher's welcome
02.	Fri.	Hol	Univeristy Examinations /Gandhi Jayanti
03.	Sat.	Class	University Examination /Research Scholars Webinar. /Guest Lecture - Dept. of CSA
04.	Sun.		University Examinations
05.	Mon.	Class	University Examinations
06.	Tue	Class	University Examinations
07.	Wed.	Class	Webinar - Dept. of Physical Education on Sports Medicine
08.	Thu.	Class	
09.	Fri.	Class	Webinar by Dept. of History
10.	Sat.	Class	Webinar by Dept. of Statistics & Economics /Lecture Series: Dept. of English
11.	Sun.		
12.	Mon	Class	Students seminar /webinar (Part - III) - Dept. of Commerce
13.	Tue.	Class	
14.	Wed.	Class	
15.	Thu.	Class	Debate - Dept. of Physical Education
16.	Fri.	Class	Webinar by Dept. of Physics/ Guest Lecture - Dept. of Edu.
17.	Sat.	Class	Sports Association Meeting /Guest Lecture - Dept. of BBA
18.	Sun.		Break Out-An Inter-Collegiate Escape Room Event: org. by EDC
19.	Mon.	Class	Release of Salesian Times /Students seminar /Webinar (Part - II) - Dept. of Commerce
20.	Tue.	Class	Submission of UR & CIA Marks
21.	Wed.	Hol/ED	Maha Panchami
22.	Thu.	Hol/ED	Maha Sashti
23.	Fri.	Hol/ED	Maha Saptami
24.	Sat.	Hol/ED	Maha Ashtami
25.	Sun.		Maha Navami
26.	Mon.	Hol/ED	Vijaya Dashami
27.	Tue.	Hol/ED	
28.	Wed.	Hol/ED	
29.	Thu.	Hol/ED	
30.	Fri.	Hol/ED	Id-e-Milad / Inter-Department Poster Presentation - Dept. of Sociology
31.	Sat.	Hol/ED	

## November | Sonada | Academic Calendar 2020-21

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01. Sun.		
02. Mon.	Class	Classes resume after Puja vacation
03. Tue.	Class	Student Seminar (Dept. of English)
04. Wed.	Class	
05. Thu.	Class	5-17: Filling up forms for the University Examination ( 2 & 4 Semester)
06. Fri.	Class	Mass for CS /Guest Lecture (Dept. of BCA)
07. Sat.	Class	International Webinar on Refugees by the Departments of BSW, Sociology & Political Science
08. Sun.		
09. Mon.	Class	Welcome and Orientation for the 1 <sup>st</sup> Semester Students
10. Tue.	Class	
11. Wed.	Class	Internal Assessment for 3 & 5 Semester/ National Education Day: Departmental Workshop (Dept. of Edu.)
12. Thu.	Class	Internal Assessment for 3 & 5 Semester
13. Fri.	Class	Internal Assessment for 3 & 5 Semester
14. Sat.	Hol	Deepawali /Children's Day
15. Sun.		Deepawali
16. Mon.	Hol	National Press Day (Dept. of Mass Comm.)
17. Tue.	Class	Revision Classes for 2 & 4 Semester begin
18. Wed.	Class	Webinar on Sino-India relations (Dept. of Pol. Sc.) / Classes begin on Campus
19. Thu.	Class	National Webinar on Digital Insurance Issues & Trends (Dept. of B.Com.) /Women's Entrepreneurship Day (SES REC)
20. Fri.	Class	
21. Sat.	Class	
22. Sun.		
23. Mon.	Class	Visit to an old age home (NSS)
24. Tue.	Class	Coin Collection Competition (Dept. of History) /Swachha Dept. Abhiyan - Phase:1 (Dept. of BCA)
25. Wed	Class	NSS awareness Webinar (NSS Unit)
26. Thu.	Class	National Law Day or National constitution Day
27. Fri.	Class	Essay Competition (Dept. of B.Voc)
28. Sat.	Class	Webinar on Covid - 19 and its impact on disabled people (Dept. of Political Science)/ Freshers' Day
29. Sun.		
30. Mon.	Class	Birthday of Gurunanak /Submission of UR

## Academic Calendar 2020-21 | Siliguri | November

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01. Sun.		
02. Mon.	Class	
03. Tue.	Class	
04. Wed.	Class	
05. Thu.	Class	
06. Fri.	Class	
07. Sat.	Class	
08. Sun.		
09. Mon.	Class	Students seminar /webinar (Part - I) - Dept. of Commerce
10. Tue.	Class	
11. Wed.	Class	Observance of National Education Day - Dept. of Education
12. Thu	Class	Fresher's Day - Dept. of BBA
13. Fri.	Hol	Diwali
14. Sat.	Hol	Diwali /Children's Day
15. Sun.		Diwali
16. Mon.	Hol	National Press Day: Observed by the Dept. of MCJ/ Bhai Tika/Pota
17. Tue.	Class	Students' Fest - Dept. of History
18. Wed.	Class	
19. Thu.	Class	Chhat Puja /Special Lecture- Dept. of Sociology
20. Fri.	Hol	Chhat Puja
21. Sat.	Class	Sports Association Meeting /Debate Competition - Dept. of BBA/ Finance Committee Meeting
22. Sun.		
23. Mon.	Class	Sports Week begins/ GB Meeting
24. Tue.	Class	World Literature Conference - Dept. of English
25. Wed	Class	World Literature Conference - Dept. of English
26. Thu.	Class	National Law Day or National constitution Day: Dept. of Political Science & NSS
27. Fri.	Class	Compumathix - Science Deanery /Calibre - Dept. of BBA
28. Sat.	Class	Compumathix - Science Deanery /Calibre - Dept. of BBA
29. Sun.		
30. Mon.	Hol	Birthday of Gurunanak /Submission of UR & CIA Marks

## December | Sonada | Academic Calendar 2020-21

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01.	Tue.	Class	World Aids Day (NSS & Dept. of BSW)
02.	Wed.	Class	National Pollution Control Day (SES REC)
03.	Thu.	Class	
04.	Fri.	Class	Mass for CS
05.	Sat.	Class	
06.	Sun.		
07.	Mon.	Class	
08.	Tue.	Class	
09.	Wed.	Class	National Webinar (Dept. of Mass Comm. & B.A. General)
10.	Thu.	Class	Human Rights Day
11.	Fri.	Class	
12.	Sat.	Class	
13.	Sun.		
14.	Mon.	Class	University Examinations for 2 & 4 Semester begin
15.	Tue.	Class	
16.	Wed.	Class	
17.	Thu.	Class	
18.	Fri.	Class	
19.	Sat.	Class	
20.	Sun.		
21.	Mon.	Class	
22.	Tue.	Class	
23.	Wed.	Class	Christmas Gathering
24.	Thu.	Hol	
25.	Fri.	Hol	Christmas Day
26.	Sat.	Hol	
27.	Sun.		
28.	Mon.	Hol	
29.	Tue.	Hol	
30.	Wed.	Hol	
31.	Thu.	Hol	

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## Academic Calendar 2020-21 | Siliguri | December

01.	Tue.	Class	World Aids Day : Observed by NSS & Dept. of Social Work
02.	Wed.	Class	
03.	Thu.	Class	
04.	Fri.	Class	
05.	Sat.	Class	Workshop - Magazine cover design - Dept. of MCJ /2 <sup>nd</sup> year Industrial Visit - Dept. of BBA
06.	Sun.		
07.	Mon.	Class	Webinar by Dept. of History: Under Water Archaeology
08.	Tue.	Class	Webinar - Dept. of Physics
09.	Wed.	Class	
10.	Thu.	Class	World Human Rights Day: Observed by Dept. of Pol. Sc.
11.	Fri.	Class	
12.	Sat.	Class	Webinar by Dept. of Com. Sc. & Applications /1 <sup>st</sup> year visit to Sonada Campus - Dept. of BBA /Corporate Simulation conference (Online event): org. by EDC Corporate Simulation conference (Online event): org. by EDC
13.	Sun.		
14.	Mon.	Class	
15.	Tue.	Class	Release of Digitrek - Science Deanery / A cappella Carol Singing Competition: Dept. of Sociology
16.	Wed.	Class	Sports Association Meeting
17.	Thu.	Class	Economic Survey - Dept. of Economics
18.	Fri.	Class	Inter College Volleyball Tournament - Sports Association
19.	Sat.	Class	Subject to Completion Syllabus
20.	Sun.		
21.	Mon.	Hol	
22.	Tue.	Hol	
23.	Wed.	Hol	National Farmer's Day
24.	Thu.	Hol	Christmas eve
25.	Fri.	Hol	Christmas Day
26.	Sat.		
27.	Sun.		
28.	Mon.		
29.	Tue.		
30.	Wed.		
31.	Thu.		Submission of UR & CIA Marks

## January | Sonada | Academic Calendar 2020-21

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01.	Fri.	Hol	New Year's Day
02.	Sat.	Hol	
03.	Sun.		
04.	Mon.	Class	Online Class
05.	Tue.	Class	Nature Club Activity (Mr. Prashant Rai)/ Online Class
06.	Wed.	Class	Online Class
07.	Thu.	Class	Online Class
08.	Fri.	Class	Online Class
09.	Sat.	Class	Online Class
10.	Sun.		
11.	Mon.	Class	Online Class
12.	Tue.	Class	Birthday of Swami Vivekananda/ Online Class /National Youth Day (SES REC)
13.	Wed.	Class	Online Class
14.	Thu.	Class	Online Class
15.	Fri.	Class	Radio Club Activity (RJ Samir Chhetri)/ Online Class
16.	Sat.	Class	Online Class
17.	Sun.		
18.	Mon.	Class	
19.	Tue.	Class	Departmental Day (Dept. of Sociology)
20.	Wed.	Class	Birthday of Br. Augustin Joseph
21.	Thu.	Class	Assembly: 3Y Pol. Sc. (Ms. Manisha Thami)
22.	Fri.	Class	
23.	Sat.	Class	Birthday of Netaji
24.	Sun.		
25.	Mon.	Class	
26.	Tue.	Hol	Republic Day (NCC Unit)
27.	Wed.	Class	Assembly: 3Y Soc. (Ms. Nomu Sherpa)
28.	Thu.	Class	Global Community Engagement Day (SES REC)
29.	Fri.	Class	Assembly: 3Y Eng. (Mr. Rahul Pradhan)/ 3 Days Effective Communication Training Programme (Dept. of B.Voc.) /Annual Getaway (Dept. of BCA)
30.	Sat.	Class	Submission of UR
31.	Sun.		Feast of Don Bosco

## Academic Calendar 2020-21 | Siliguri | January

01.	Fri.	Hol	New Year's Day
02.	Sat.	Hol	
03.	Sun.		
04.	Mon.	Class	FDP /Staff meeting at 8.30 am
05.	Tue.	Class	
06.	Wed.	Class	Inter- deaprtmental Debate - Dept. of History
07.	Thu.	Class	
08.	Fri.	Class	Educational Trip (Part - I) - Dept. of Commerce
09.	Sat.	Class	Webinar - Dept. of Mathematics /Sports Association Meeting
10.	Sun.		
11.	Mon.	Class	Internship for 6 <sup>th</sup> Semester Students Begins
12.	Tue.	Hol	Swami Vivekananda Jayanti /National Youth Day: Observed by NCC/NSS /Paper Presentation: Dept. of Sociology
13.	Wed.	Class	
14.	Thu.	Class	
15.	Fri.	Class	Annual Sports Day /Student Premier League - Dept. of Com.
16.	Sat.	Class	Field Trip: Dept. of Education
17.	Sun.		
18.	Mon.	Class	
19.	Tue.	Class	
20.	Wed.	Class	
21.	Thu.	Class	
22.	Fri.	Class	Webinar - Dept. of Physics
23.	Sat.	Hol	Netaji Subhas Chandra Bose Jayanti
24.	Sun.		National Girl Child Day of India: Observed by Dept. of Sociology
25.	Mon.	Class	
26.	Tue.	Hol	Republic Day (organized by: NCC, P.Ed. & NSS)
27.	Wed.	Class	
28.	Thu.	Class	
29.	Fri.	Class	Taverna Trophy /Conoscenza - Dept. of Commerce
30.	Sat.	Class	Taverna Trophy /UR & CIA to be submitted /Conoscenza - Dept. of Commerce /Zenith: org. by EDC
31.	Sun.		Feast of St. John Bosco

## February | Sonada | Academic Calendar 2020-21

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01.	Mon.	Class	World Aids Day (NSS & Dept. of Social Work)
02.	Tue.	Class	Assembly: 2Y Eng. (Mr. Vasudeva Naidu)
03.	Wed.	Class	
04.	Thu.	Class	World Cancer Day /Harmony Club Activity (Mr. Uday Mall)
05.	Fri.	Class	Mass for CS
06.	Sat.	Class	
07.	Sun.		
08.	Mon.	Class	
09.	Tue.	Class	Assembly: 2Y Pol. Sc. (Ms. Jessica Marilyn Nyss)
10.	Wed.	Class	
11.	Thu.	Class	Assembly: Mass. Comm. 1 & 2 (Ms. Shruti Chettri)
12.	Fri.	Class	Workshop on Entrepreneurship (Dept. of B.Voc.)
13.	Sat.	Class	National Women's day
14.	Sun		
15.	Mon.	Class	Saraswati Puja
16.	Tue.	Class	
17.	Wed.	Class	Ash Wednesday
18.	Thu.	Class	Self-defense workshop (Women's Cell)
19.	Fri.	Class	Assembly: BA Gen. (Mr. Prashant Rai & Mr. Rakesh Saibo) /Self defense workshop
20.	Sat.	Class	World Day of Social Justice /Departmental Seminar (Dept. of History) /Self defense workshop /Professional Development workshop (Dept. of Social Work)
21.	Sun.		International Mother Language Day
22.	Mon.	Class	Departmental Research Workshop (Dept. of Sociology)
23.	Tue.	Class	World Peace and Understanding Day
24.	Wed.	Class	Literary Club Activity (Mr. Rahul Pradhan)
25.	Thu.	Class	Assembly: Hist. 2 & 3 (Ms. Prayana Subba)
26.	Fri.	Class	
27.	Sat.	Class	Submission of UR
28.	Sun.		National Science Day

## Academic Calendar 2020-21 | Siliguri | February

01. Mon.	Class	
02. Tue.	Class	
03. Wed.	Class	Social Outreach Programme Bag Method - Dept. of History
04. Thu.	Class	World Cancer Day: Observed by the Dept. of History
05. Fri.	Class	Mass for CS
06. Sat.	Class	Sports Association Meeting
07. Sun.		
08. Mon.	Class	
09. Tue.	Class	
10. Wed.	Class	
11. Thu.	Class	Internship for 6 <sup>th</sup> Semester Students Ends
12. Fri.	Class	Blog Master by Dept. of MCJ /Guest Lecture - Dept. of Edu. /Social Outreach for 4 <sup>th</sup> Semester Students
13. Sat.	Class	National Women's day: Women Cell /Social Outreach for 4 <sup>th</sup> Semester Students / Department Picnic
14. Sun.		Social Outreach for 4 <sup>th</sup> Semester Students
15. Mon.	Hol	Saraswati Puja
16. Tue.	Hol	Vasant Panchami
17. Wed.	Class	
18. Thu.	Class	
19. Fri.	Class	
20. Sat.	Class	World Day of Social Justice /Field Trip - Dept. of P.Ed
21. Sun.		International Mother Language Day: Observed by Dept. of BBA & PLS
22. Mon.	Class	
23. Tue.	Class	World Peace and Understanding Day: Observed by Dept. of Mass Com. & Psychology
24. Wed.	Class	
25. Thu.	Class	
26. Fri.	Class	Trends in Science and Technology - National Conference by Dept. of Sc. /Industrial Visit (Part - II) - Dept. of Commerce
27. Sat.	Class	Trends in Science and Technology - National Conference by Dept. of Science /Industrial visit for 6 <sup>th</sup> Semester Students /Encase (Online event): org. by EDC/ GB Meeting / Finance Committee Meeting
28. Sun.		National Science Day - Observed by Dept. Mathematics

## March | Sonada | Academic Calendar 2020-21

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01.	Mon.	Class	NSS Annual camp (01- 06 March)
02.	Tue.	Class	
03.	Wed.	Class	National Defence Day
04.	Thu.	Class	Assembly: 2Y Soc. (Ms. Sophia Rai)
05.	Fri.	Class	Mass for CS
06.	Sat.	Class	Recreational Programme (Dept. B.A. General) /Swachha Dept. Abhiyan - Phase: 2 (Dept. of BCA)
07.	Sun.		
08.	Mon.	Class	International Women's Day /Webinar (Women Cell & Sexual Harassment Cell/ University Examinations for 2 <sup>nd</sup> & 4 <sup>th</sup> Sem.
09.	Tue.	Class	
10.	Wed.	Class	Computer Club Activity (Mr. Nikhil Pradhan)
11.	Thu.	Class	Assembly: 3Y Hist. (Mr. Prayash Rai)
12.	Fri.	Class	
13.	Sat.	Class	
14.	Sun		
15.	Mon.	Class	Medical and blood donation camp – Women's Cell
16.	Tue.	Class	Medical and blood donation camp – Women's Cell
17.	Wed.	Class	Medical and blood donation camp – Women's Cell/ Assembly: BCA 2 & 3 (Mr. Nikhil P. & Vivek S.)
18.	Thu.	Class	Medical and blood donation camp – Women's Cell
19.	Fri.	Class	Paper Presentation by Students (Dept. B. Voc)
20.	Sat.	Class	International Day of Happiness
21.	Sun.		
22.	Mon.	Class	World Water Day
23.	Tue.	Class	
24.	Wed.	Class	Assembly: B.Voc 1 (Ms. Tshering Sherpa)
25.	Thu.	Class	Photography Club Activity (Mr. Privat Giri)
26.	Fri.	Class	
27.	Sat.	Class	World Theatre Day /Retreat for catholic students
28.	Sun.		Holi/Retreat for catholic students
29.	Mon.	Hol	Holi/Retreat for catholic students
30.	Tue.	Class	Assembly: B.Voc. 2 (Mr. Dhirender Newar) /Retreat for catholic students
31.	Wed.	Class	Submission of UR

## Academic Calendar 2020-21 | Siliguri | March

01.	Mon.	Class	
02.	Tue.	Class	
03.	Wed.	Class	National Defence Day: Observed by NCC
04.	Thu.	Class	
05.	Fri.	Class	Mass for CS
06.	Sat.	Class	Sports Association Meeting
07.	Sun.		
08.	Mon.	Class	International Womens' Day: Observed by Women Cell
09.	Tue.	Class	
10.	Wed.	Class	
11.	Thu.	Class	
12.	Fri.	Class	Intra College Cricket Tournament /Quiz & Debate - Dept. of Com.
13.	Sat.	Class	Intra College Cricket Tournament
14.	Sun.		Einstein Day
15.	Mon.	Class	Einstein Day Celebration: Dept. of Physics
16.	Tue.	Class	
17.	Wed.	Class	
18.	Thu.	Class	Inter-Departmental Students' Seminar /Webinar- Dept. of Edu.
19.	Fri.	Class	National Seminar - Dept. of History /Savoir Faire /Special Lecture: Dept. of Sociology
20.	Sat.	Class	International Day of Happiness: Observed Dept. of Psychology, NSS Annual Camp /Savoir Faire
21.	Sun.		
22.	Mon.	Class	World Water Day: Observed by Dept. of Geography
23.	Tue.	Class	
24.	Wed.	Class	
25.	Thu.	Class	
26.	Fri.	Class	Way forward (Career Counselling): Science Deanery
27.	Sat.	Class	World Theater Day: Observed by Dept. of English /Retreat for Catholic Students /5 <sup>th</sup> Tata Memorial Seminar - Dept. of BBA /Retreat for Catholic students
28.	Sun.		
29.	Mon.	Hol	<i>Holi</i> , Retreat for Catholic Students
30.	Tue.	Class	Annual Audit & Evaluation by NSS /Retreat for Catholic Students
31.	Wed.	Class	UR & CIA to be submitted /Retreat for Catholic Students

## April | Sonada | Academic Calendar 2020-21

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01.	Thu.	Hol	Holy Thursday
02.	Fri.	Hol	Good Friday
03.	Sat.	Hol	Holy Saturday
04.	Sun.		Easter Sunday
05.	Mon.	Hol	Easter Monday
06.	Tue.	Class	Special Assembly on Social Awareness (Dept. of Soc: Mr. Samip S.)
07.	Wed.	Class	World Health Day
08.	Thu.	Class	Fine Arts Club Activity (Mr. Prayash Rai)
09.	Fri.	Class	Assembly: BSW (Ms. Sumina Chettri)
10.	Sat.	Class	
11.	Sun.		
12.	Mon.	Class	
13.	Tue.	Class	
14.	Wed.	Class	Birthday of Dr. B.R. Ambedkar /Skill enhancement training to the tea garden community: women's Cell
15.	Thu.	Class	Assembly: B.Com. 2 & 3 (Mr. Uday M. & Manoresh T.) /Skill enhancement training to the tea garden community: Women's Cell
16.	Fri.	Class	Skill enhancement training to the tea garden community: Women's Cell
17.	Sat.	Class	Skill enhancement training to the tea garden community: Women's Cell /Blood Donation Camp (NSS)
18.	Sun.		
19.	Mon.	Class	Poster Designing Competition (Dept. of B.Voc.) /Guest Lecture (Dept. of History)
20.	Tue.	Class	Assembly: Eng. 1 (Dr. Terence Mukhia)
21.	Wed.	Class	World Creativity and Innovation Day /Music Club Activity (Mr. Dharendra Newar)
22.	Thu.	Class	World Earth Day
23.	Fri.	Class	
24.	Sat.	Class	
25.	Sun.		
26.	Mon.	Class	World Intellectual Property Day /Departmental Seminar (Dept. of Sociology)
27.	Tue.	Class	
28.	Wed.	Class	
29.	Thu.	Class	
30.	Fri.	Class	Assembly: Pol. Sc.1 (Mr. Pawan Rai) /Submission of UR



## Academic Calendar 2020-21 | Siliguri | April

01.	Thu.	Hol	Maundy Thursday
02.	Fri.	Hol	Good Friday
03.	Sat.	Hol	Holy Saturday
04.	Sun.		Easter Sunday
05.	Mon.	Hol	Easter Monday
06.	Tue.	Class	
07.	Wed.	Class	World Health Day: Observed by Women Cell
08.	Thu.	Class	National level Online Quiz - Dept. of Physics
09.	Fri.	Class	Industrial Visit (Part – III)- Dept. of Commerce
10.	Sat.	Class	MOJO /Degital Media by Dept. of MCJ
11.	Sun.		
12.	Mon.	Class	Out Reach Programme - Dept. of Education
13.	Tue.	Class	
14.	Wed.	Hol	Ambedkar Jayanti
15.	Thu.	Hol	Bengali New year
16.	Fri.	Class	
17.	Sat.	Class	Industrial /Field Visit - Science Deanery
18.	Sun.		
19.	Mon.	Class	
20.	Tue.	Class	
21.	Wed.	Class	World Creativity and Innovation Day: Observed by EDC
22.	Thu.	Class	World Earth Day: Observed by Dept. of Geo. & Eco.
23.	Fri.	Class	EDC Inter-Collge Fest & Conclave: org. by EDC
24.	Sat.	Class	Inter-University Students' Conference - Dept. of English /Industrial visit for 2 <sup>nd</sup> Semester Students - Dept. of BBA / EDC Inter-Collge Fest & Conclave: org. by EDC
25.	Sun.		EDC Inter-Collge Fest & Conclave: org. by EDC
26.	Mon.	Class	World Intellectual Property Day: Observed by Dept. of Com.
27.	Tue.	Class	
28.	Wed.	Class	
29.	Thu.	Class	
30.	Fri.	Class	Submission of UR & CIA Marks

## May | Sonada | Academic Calendar 2020-21

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01. Sat.	Class	May Day /Birthday of Fr. George Thadathil
02. Sun.		
03. Mon.	Class	Press Freedom Day
04. Tue.	Class	
05. Wed.	Class	World Athletics Day
06. Thu.	Class	Assembly: B.Com.1 (Ms. Sreha Agarwal)
07. Fri.	Class	Mass for CS /Jesus Youth Activity (Ms. Shruti Chettri)
08. Sat.	Class	World Red Cross Day /Birthday of Rabindranath Tagore /Inter Department Poster Writing Competition (Dept. of B.A. General) /Inter Group Circuit Designing Competition (Dept. of BCA)
09. Sun.		
10. Mon.	Class	
11. Tue.	Class	
12. Wed.	Class	SUPW Exhibition on Best Out of Waste (Dept. of Edu.) /LOP for 6 <sup>th</sup> Semester
13. Thu.	Class	
14. Fri.	Class	Assembly: BCA 3 (Ms. Priyadarshini Pradhan)
15. Sat.	Class	
16. Sun.		
17. Mon.	Class	Assembly: Dept. of Education (Ms. Sradha Pradhan)
18. Tue.	Class	
19. Wed.	Class	
20. Thu.	Class	
21. Fri.	Class	
22. Sat.	Class	
23. Sun.		
24. Mon.	Class	Feast of Mary Help of Christians
25. Tue.	Class	Sports Club Activity (Mr. Rakesh Saibo)
26. Wed.	Class	
27. Thu.	Class	
28. Fri.	Class	3 Days Training on Professional Resume Preparation & Mock Interview Session (Dept. of B.Voc.)
29. Sat.	Class	
30. Sun.		
31. Mon.	Class	World Anti Tobacco Day /Submission of UR

## Academic Calendar 2020-21 | Siliguri | May

01.	Sat.	Hol	May Day /Birthday of Fr. George Thadathil/ GB Meeting / Finance Committee Meeting
02.	Sun.		
03.	Mon.	Class	Press Freedom Day: Observed by Dept. of MCJ
04.	Tue.	Class	
05.	Wed.	Class	World Athletics Day: Observed by Sports Association
06.	Thu.	Class	
07.	Fri.	Class	Mass for CS
08.	Sat.	Class	World Red Cross Day: Observed by NCC
09.	Sun.		Guru Rabindranath Jayanti /World Mother's Day
10.	Mon.	Class	LOP for 6 <sup>th</sup> Semester
11.	Tue.	Class	LOP for 6 <sup>th</sup> Semester
12.	Wed.	Class	Career Fair
13.	Thu.	Hol	Idul Fitr
14.	Fri.	Class	Gratitude Day
15.	Sat.	Class	Graduation Day
16.	Sun.		
17.	Mon.	Class	
18.	Tue.	Class	
19.	Wed.	Class	
20.	Thu.	Class	Social Out-reach Program - Dept. of Sciences
21.	Fri.	Class	Social Out-reach Program - Dept. of Sciences / Social Outreach Programme: Dept. of Sociology
22.	Sat.	Class	Guest lecture - Dept. of BBA /Social Out-reach Program - Dept. of Sciences
23.	Sun.		
24.	Mon.	Class	Release of Digitrek - Science Deanery
25.	Tue.	Class	
26.	Wed.	Hol	Budha Purnima
27.	Thu.	Class	
28.	Fri.	Class	
29.	Sat.	Class	Tree Plantation Drive - Dept. of Education
30.	Sun.		
31.	Mon.	Class	World Anti Tobacco Day: Observed by Dept. of BSW /Submission of UR & CIA Marks

## June | Sonada | Academic Calendar 2020-21

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01.	Tue.	Class	
02.	Wed.	Class	
03.	Thu.	Class	
04.	Fri.	Class	Mass for CS /Professional Project Preparation (Dept. of B.Voc.)
05.	Sat.	Class	World Environmental Day (SES REC)
06.	Sun.		
07.	Mon.	Class	
08.	Tue	Class	
09.	Wed.	Class	
10.	Thu.	Class	
11.	Fri.	Class	
12.	Sat.	Class	World Day Against Child Labor
13.	Sun.		
14.	Mon.	Class	
15.	Tue.	Class	
16.	Wed.	Class	
17.	Thu.	Class	
18.	Fri.	Class	
19.	Sat.	Class	
20.	Sun.		World Father's Day
21.	Mon.	Class	World Music Day / World Yoga Day
22.	Tue.	Class	
23.	Wed.	Class	
24.	Thu.	Class	
25.	Fri.	Class	
26.	Sat.	Class	International Day against Drug abuse and illicit Trafficking
27.	Sun.		
28.	Mon.	Class	
29.	Tue.	Class	
30.	Wed.	Class	Birthday of Fr. CM Paul /Submission of UR

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## Academic Calendar 2020-21 | Siliguri | June

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01.	Tue.	Class	
02.	Wed.	Class	
03.	Thu.	Class	
04.	Fri.	Class	Mass for CS
05.	Sat.	Class	World Environment Day - Observed by NSS /Economics
06.	Sun.		
07.	Mon.	Class	
08.	Tue	Class	
09.	Wed.	Class	
10.	Thu.	Class	
11.	Fri.	Class	
12.	Sat.	Class	World Day Against Child Labor - Dept. of Social Work
13.	Sun.		
14.	Mon.	Class	
15.	Tue.	Class	
16.	Wed.	Class	
17.	Thu.	Class	
18.	Fri.	Class	
19.	Sat.	Class	
20.	Sun.		World Father's Day
21.	Mon.	Class	World Music Day /World Yoga Day: Sports Association & Dept. of Physical Education
22.	Tue.	Class	
23.	Wed.	Class	
24.	Thu.	Class	
25.	Fri.	Class	
26.	Sat.	Class	International Day against Drug abuse and illicit Trafficking: Observed by NCC
27.	Sun.		
28.	Mon.	Class	
29.	Tue.	Class	
30.	Wed.	Class	Submission of UR

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**REPORTS AND RECORDS**

**ABSENCE**

NAME ..... COURSE ..... SEMESTER .....

Date & Duration	Reason (With Parent(s) Signature)	Signature of In-Charge	Signature of V/ Principal

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**ABSENCE**

NAME .....	COURSE .....	SEMESTER.....	Signature of V/ Principal
Date & Duration	Reason (With Parent(s) Signature)	Signature of In-Charge	Signature of V/ Principal

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NAME .....	ABSENCE	COURSE .....	SEMESTER .....
Date & Duration	Reason (With Parent(s) Signature)	Signature of In-Charge	Signature of V/ Principal

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NAME ..... LEAVE ..... COURSE ..... SEMESTER .....

Date & Duration	Reason (With Parent(s) Signature)	Signature of In-Charge	Signature of V/ Principal

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LATE ARRIVAL

NAME .....	COURSE .....	SEMESTER.....	
Date	Reason (With Parents) Signature)	Signature of In-Charge	Signature of V/ Principal

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## EARLY DEPARTURE

NAME.....	COURSE.....	SEMESTER.....	Signature of V/ Principal
Date	Reason (With Parent(s) Signature)	Signature of In-Charge	

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CLEARANCE RECORDS

SEMESTER EXAM - 1

NAME ..... COURSE ..... SEMESTER.....

University Exam Date .....	REMARK	Signature with Date & Seal
Head of the Department		
Bursar / Accountant		
Librarian		
Vice/Principal		

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CLEARANCE RECORDS  
SEMESTER EXAM - 1

NAME ..... COURSE ..... SEMESTER.....

University Exam Date .....	REMARK	Signature with Date & Seal
Head of the Department		
Bursar / Accountant		
Librarian		
Vice/Principal		

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CLEARANCE RECORDS  
SEMESTER EXAM - 2

NAME ..... COURSE ..... SEMESTER.....

University Exam Date .....	REMARK	Signature with Date & Seal
Head of the Department		
Bursar / Accountant		
Librarian		
Vice/Principal		

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CLEARANCE RECORDS  
SEMESTER EXAM - 3

NAME ..... COURSE ..... SEMESTER.....

University Exam Date .....	REMARK	Signature with Date & Seal
Head of the Department		
Bursar / Accountant		
Librarian		
Vice/Principal		

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CLEARANCE RECORDS  
SEMESTER EXAM - 4

NAME ..... COURSE ..... SEMESTER.....


University Exam Date .....	REMARK	Signature with Date & Seal
Head of the Department		
Bursar / Accountant		
Librarian		
Vice/Principal		

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**CLEARANCE RECORDS**  
**UNIVERSITY EXAMINATION FOR ANNUAL PROGRAMME**

NAME ..... COURSE ..... SEMESTER.....

University Exam Date .....	REMARK	Signature with Date & Seal
Head of the Department		
Bursar / Accountant		
Librarian		
Vice/Principal		

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**CLEARANCE RECORDS**  
Withdrawal (for Part III & Leaving College)

NAME ..... COURSE ..... SEMESTER.....

University Exam Date .....	REMARK	Signature with Date & Seal
Head of the Department		
Bursar / Accountant		
Librarian		
Vice/Principal		

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**CLEARANCE RECORDS**  
Withdrawal (for Part III & Leaving College)

NAME ..... COURSE ..... SEMESTER.....

University Exam Date .....	REMARK	Signature with Date & Seal
Head of the Department		
Bursar / Accountant		
Librarian		
Vice/Principal		

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