

RAJEEV DUTRAJ

D.O.B. 10/10/1992

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EDUCATIONAL QUALIFICATIONS

Qualifying year	Degree	College/ University/School	Percentage
2021-present	Doctor of Philosophy (PhD) in Commerce	Department of Commerce, University of North Bengal, Siliguri, WB.	Pursuing
2017	Master of Business Administration (MBA) in Human Resources & Marketing	Department of Management, University of North Bengal, Siliguri, WB.	70%
2014	Bachelor of Commerce (Accountancy Hons.)	St. Joseph College, University of North Bengal, Darjeeling, WB..	56%
2011	12th(ISE)Commerce	The Bhawanipur Education Society College, Kolkata, WB.	78%
2009	10th (ICSE)	St. Paul's School, Darjeeling, WB.	66%

- **Qualified UGC NET on June 2020**
- Languages known: English, Nepali, Hindi.
- Computer Proficiency: MS OFFICE, JAVA.

WORK EXPERIENCE

- **SALESIAN COLLEGE, SILIGURI, WB.**
 - Designation: **Assistant Professor of Management Studies**
 - Duration: August 2021 - Present
- **SILIGURI INSTITUTE OF TECHNOLOGY, SALBARI, SUKNA, WB.**
 - Designation: **Assistant Professor & Dept. Co-ordinator, Department of Business Administration.**
 - Duration: August 2019 – July 2021
 - Responsibilities: Taught Students of BBA & MBA
- **INDIAN INSTITUTE OF LEGAL STUDIES, SILIGURI, WB.**
 - Designation: **Assistant Professor of Management.**
 - Duration: July 2018 - July 2019
 - Responsibilities: Taught Students of B.Com-LLB & BBA-LLB
- **HDFC BANK, GANGTOK BRANCH, EAST SIKKIM.**
 - Designation: **Assistant Manager**
 - Duration: November 2017 – May 2018
 - Responsibilities: Personal Banker

PUBLICATIONS & ARTICLES

- Authored & Published article titled **“Critical Study of Adverse Effects of Merger of Banks in The Indian Economy”** in International Journal for Research in Engineering Application & Management, May 2020, Vol – 06, Issue –02. ISO 3297 : 2007 Certified Journal ISSN : 2454-9150 Impact Factor : 6.466.
- Co-Authored & Published article titled **“Promotion of Sustainable Tourism with special reference to Vernacular Architecture in Darjeeling Hills”** publication in SIT Journal of Management, ISSN: 2278-9111, Vol.10 No 1 June 2020. Pp-44-48.

- Authored & Published newspaper article in The Statesman titled “**MATERNITY BENEFITS IN INDIA**” on 22/02/2019.

SEMINARS/CONFERENCES/WORKSHOPS

- Attended five days Faculty Development Programme on “Application of Software Tools in Research Methodology“ during 27th June to 1st July, 2020 organized by Amity Business School, Amity University Kolkata.
- Completed NATIONAL LEVEL ONLINE QUIZ on “Human Resource Management” organized by the Department of Commerce in Association with IQAC on 2-06-2020, secured 77% of marks.
- Attended two days Workshop, organised by All India Management Association, in collaboration with All India Council for Technical Education (AICTE) on 13 -14 December, 2019 at Sister Nivedita University, Kolkata.
- Presented a paper titled "Freedom of Speech & Expression on the Internet" at National Seminar on "Right to freedom of speech & expression under National & International Laws" organized by Indian Institute of Legal Studies, Siliguri in collaboration with The Indian Society of International Law, New Delhi, held on 27th April, 2019.
- Actively participated and conducted seminar on "Cost Behaviour Analysis and Employment :Issues and Challenges" on 29th April,2019, organised by Indian Institute of Legal Studies, Siliguri.
- Actively participated and conducted seminar on "Recruitment, Retention, Issues and Challenges" on 15th March,2019, organised by Indian Institute of Legal Studies, Siliguri.
- Attended "National Management Conclave", held on 14th of March 2019, organised by Department of Management, University of North Bengal.
- Delivered lecture on "Cyber Crime" at the Awareness Programme held in St. Paul's School, Darjeeling, West Bengal, on 2nd March,2019.
- Delivered lecture on "Anti Drug Issue" at the Awareness Programme held in Darjeeling Government College, Darjeeling, West Bengal on 15th November,2018.
- Actively participated (developed public relations, collected & tabulated field data) in a study titled "ESPY Research Survey on Siliguri Durga Puja" conducted by ESPY Research in association with times of north in during the festival season of 2015.

OTHER ACADEMIC EXPERIENCE

QUESTION PAPER SETTER

<u>EXAMINATION</u>	<u>SUBJECT</u>	<u>UNIVERSITY</u>	<u>PAPER CODE</u>
• BBA/B.Com. LLB (5yrs) 4 th Sem Examination 2019	Cost Accounting	University of North Bengal	BBA/BCom LLB 4 th Semester (R/C/S)/19
• BBA/B.Com. LLB (5yrs) 1 st Sem Examination 2019	Financial Accounting	University of North Bengal	BBA/BCom LLB (H)/CBCS/1 st Sem/CE-19(S)
• BBA/B.Com. LLB (5yrs) 3 rd Sem Examination 2019	Auditing	University of North Bengal	BBA/BCom LLB/5yr 3 rd Sem/CE-19(S)
• BBA/B.Com. LLB (5yrs) 5 th Sem Examination 2019	Secretarial Practice	University of North Bengal	BBA/BCom LLB/5yr 5 th Sem/CE-19(S)
• BBA/B.Com. LLB (5yrs) 3 rd Sem Examination 2019	Management Accounting	University of North Bengal	BBA/BCom LLB/5yr 3 rd Sem/ CE – 19 (S)

- BBA/B.Com. LLB (5yrs) 2nd Sem Examination 2019 Advanced Accounting University of North Bengal BBA/BCom LLB/5yr 2nd Sem/ CE – 19 (R/C/S)
- BBA/B.Com. LLB (5yrs) 3rd Sem Examination 2019 Management Accounting University of North Bengal BBA/BCom LLB/5yr 3rd Sem/ CE – 19 (R/C/S)
- BBA/B.Com. LLB (5yrs) 1st Sem Examination 2019 Financial Accounting University of North Bengal BBA/BCom LLB /1st Sem/CE-19(R/C/S)
- **PAPER EXAMINER**
- B.Com (Honours) IT & Finance, 3rd Sem Examination 2020 Supply Chain Management University of North Bengal BCIF 306 (b)
- BHA (Program), 3rd Sem Examination 2020 Introduction to Management University of North Bengal HSM 305
- BHA (Program), 5th Sem Examination 2020 Human Resource Management University of North Bengal HSM 511
- **PROJECT GUIDE FOR MBA UNDER SILIGURI INSTITUTE OF TECHNOLOGY**
- “Recruitment And Selection Process Of IT Personnel” in Fixfin Technologies Pvt. Ltd. by Mr. Shouvik Bakshi (Reg no. 023746 of 2019-21)
- “A Study On Customer Satisfaction And Customer Service” at Pantaloons by Mr. Rahul Kumar Gupta (Reg no.026628 of 2019-21)
- “Different Ways to Increase Productivity of an Employee” at Pantaloons by Mr. Prince Kumar Singh (Reg. no. 025990 of 2019-21)

EXTRA-CURRICULAR ACTIVITIES AND ACHIEVEMENTS

- Completed the basic course of JAVA and computer.
- Won an award in photography at South Asia Horlicks fest.
- Done many photography exhibitions.
- Played cricket for the school team in Edinburg Shield.
- Completed the basic course of trekking in Edinburg Shield.
- Interested especially in listening to music, outdoor sports, sketching and photography.

OTHER PERSONAL INFORMATION

- Father’s Name: JUBAK DUTRAJ
- Mother’s Name: SARU DUTRAJ
- Marital Status: Married
- Permanent Address: Nirmal Niwas, Middle Palash, Debidanga, Siliguri, Dist. Darjeeling, West Bengal- 734003

I hereby declare that all the above mentioned information details are true.



(Rajeev Dutraj)