

PROFILE

Name: Shradha Sharma

Contact: +91 7908543651

Gender: Female

Date of Birth: 03/02/1996

Father's Name: Late Bikash Sharma

Blood Group: O+

Nationality: Indian

Physically Challenged: No

Reservation: UR

Religion: Hinduism

Complete Address: Dhoop company road, Pradhannagar Ward No. 2, Dist Darjeeling, Siliguri 734003

Local Address: Dhoop company road, Pradhannagar Ward No. 2, Dist Darjeeling, Siliguri 734003

Designation: Assistant Professor

Department: Department of Management Studies

NET: UGC NET

Experience: (September 2019 – March 2020)

Reservations Manager (Online)

TravelOvillas

- Providing the customers' with travel information, itineraries and prices, terms and conditions of travel, handling customer concerns, making reservations and sending out confirmation notices.
- Maintaining back-end records of available and booked rooms and properties on a daily basis

(April 2017 – August 2017)

Front Office Executive

Yatri Hotel Pvt. Ltd.

- Providing the customers' with information regarding the hotel and rooms,
- Offering customer support and handling customer concerns,
- Maintaining back-end records of available and booked rooms on a daily basis and,
- Recording daily cash flows.

PhD: NA

Publication: NA